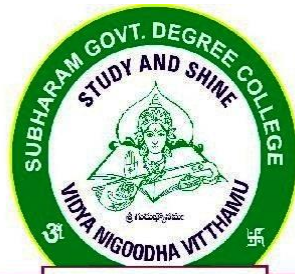


**S.R.GOVERNMENT DEGREE COLLEGE  
PUNGANUR, CHITTOOR DISTRICT (A.P)**



PUNGANUR-517247

**SELF- STUDY REPORT**  
**(CYCLE-2)**

***Submitted to***  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
BENGALURU**

**MAY-15**

**TRACK ID FOR CYCLE II - APCOGN13687**

# **S.R.GOVERNMENT DEGREE COLLEGE PUNGANUR, CHITTOOR DISTRICT (A.P)**

## **STEERING COMMITEE**

### **CHAIRMAN**

**Dr. M.C.Venkatrama** M.A., M.Phil., Ph.D  
Principal  
Contact No. : 9440256639  
Email id: [mcvrama@gmail.com](mailto:mcvrama@gmail.com)

### **VICE-CHAIRMAN**

**J.Krishnamurthy** M.Com.  
Vice - Principal  
Contact No. : 9440080402  
Email id: [jk.vayalpad@yahoo.com](mailto:jk.vayalpad@yahoo.com)

### **CO-ORDINATOR**

**T.Venkata Ramana Naidu** M.A., M.Phil.,( Ph.D)  
Associate Professor of English  
Contact No. : 9440359246  
Email id: [tvrnaidu.9@gmail.com](mailto:tvrnaidu.9@gmail.com)

College Website: [www.srgdcpunganur.in](http://www.srgdcpunganur.in)  
Email id: [punganur.jkc@gmail.com](mailto:punganur.jkc@gmail.com)

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## **PREFACE**

*The Assessment and Accreditation process in India which had its beginning about 15 years back has been accepted as a necessary initiative to help improve the quality of Higher education in the country by policy makers , eminent educationists and the academicians. NAAC has raised the accountability of the Management, Teachers and Departments, with greater emphasis on curriculum enrichment, learning outcomes, Research innovations, Teacher profile, Governance, Leadership, Student satisfaction Index, Quality Systems and Environmental Awareness.*

*Keeping in view the parameters / benchmarks enunciated by NAAC, deep discussions and deliberations made with the help of IQAC about various activities of the institution during the post accreditation period. The college meticulously implemented 'post NAAC Quality Enhancement Initiatives' observed by the peer team at the time of Accreditation (Cycle-I) in 2008.*

*Running the institution in the present transition period is impossible with old strategies. Albert Einstein once said **“I never teach my pupils; I provide only conditions in which they learn”**. We need to create an environment that help students enjoy learning, find learning relevant and meaningful, develop skills to learn how to learn and constantly think out of the box to solve problems of real world situations by applying their knowledge in different ways. Sharing the learning environment and knowledge through collaboration enhances learning opportunities for every student. Hence with the help of IQAC, extra impetus is given to, 'learner-centric' and 'collaborative' learning strategies which facilitate the creation of learner-centric environment conducive for quality education. To make the learning an activity – oriented endeavor collaborative method is also implemented, where students attempt to learn something together.*

*This report is an outcome of the efforts of all the departments of this institution. The college all set to submit itself for the second cycle of accreditation in accordance with the norms of NAAC, we are forging ahead with positive attitude and concerted efforts towards achieving quality and believe that NAAC also will appreciate our efforts and help the rural college with rural environment, igniting our passion for lifelong learning, and pave the way for the students to become responsible and successful global citizens.*

***“Lets lay the bricks for the Sturdier Building;***

***Lets sow for a Better Harvest;***

***Lets pave the way for a Brighter Day!”***

*Dr.M.C.Venkatrama M.A.,MPhil., Ph.D*

*Principal*

## **CERTIFICATE OF COMPLIANCE**

This is to certify that S.R.Government Degree College, Punganur, Chittoor District, is permanently affiliated to S.V. University, Tirupathi, A.P. The college has been included in the list of 2(f) of UGC act, 1992. The college comes under 12(B) of UGC act, 1992.

All the above said recognitions are permanent.

It is notices that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its university Affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by our institution found to be false then the accreditation given by NAAC is liable to be withdrawn.

The undertaking given to NAAC is also displayed on our Institutional Website [www.srgdcpunganur.in](http://www.srgdcpunganur.in)

The above given information is true and genuine as per the records of the college.

Date : 23-09-2015

**(Dr. M.C.Venkatrama)**

Place : PUNGANUR

Principal

# **S.R.GOVERNMENT DEGREE COLLEGE PUNGANUR, CHITTOOR DIST (A.P)**



## **DECLARATION BY THE HEAD OF THE INSTITUTION**

*I certify that the data included in this Self Study Report Cycle – II is true to the best of my knowledge.*

*This SSR Cycle – II is prepared by the institution after internal discussions and no part thereof has been outsourced.*

*I am aware that the Peer Team will validate the information provided in this SSR Cycle – II during the Peer Team visit.*

Place : Punganur

(Dr.M.C.Venkatrama)

Date :

Principal

**S.R GOVERNMENT DEGREE COLLEGE, PUNGANUR**

## **EXECUTIVE SUMMARY OF THE COLLEGE**

### **Introduction**

*Subharam Govt Degree College, Punganur Chittoor Dist., Andhra Pradesh was established in 1983 and named after the reputed philanthropist of this area Sri Sannuthi Rama Murthy garu and his wife Smt. Subhasini garu (Chairman of Subharam Trust, Bangalore). The college began functioning from the academic year 1983-84 with B.A (History, Economics & Political Science) and B.Com (General) courses with a sanctioned strength of 80 and 60 respectively. Presently the college is offering under graduate programmes in the following combinations Viz.,*

- 1. B.A (History, Economics & Political Science) – Telugu Medium*
- 2. B.Com(General) - Telugu Medium*

### **Self-Financed Courses**

- 1. B.Sc (Mathematics.Statistics.Computer science) – English Medium*
- 2. B.Com (Computer Applications) - English Medium.*

*Under a succession of highly competent Principals and motivated staff, this college has always been aware of the responsibility of carrying the vision and mission of improving the standards of rural students of this backward area.*

*These courses were started to meet the growing needs of the present global needs. Besides these, the college also conducted a few certificate courses like communication skills and soft skills through Jawahar Knowledge Centre (JKC), under Add-on Courses, Certificate Course on Travel and Tourism Management commenced.*

*This institution has a lush green campus of 14.5 acres including a play ground and good academic ambience. It has 11 class rooms, 2 computer labs, 1 library and UGC career guidance cell and well equipped gym. At present there are 9 permanent lecturers, one contract lecturer and 6 guest lecturers. There are 311 students including 73 girls.*

*The college is granted permanent affiliation by Sri Venkateswara University, Tirupati on 23-01-2008 and it is also accredited by NAAC with 'C' grade on 16-09-2008. It has also been included under sections 2(f) and 12 (B) of the UGC Act 1956 vide Lr. F.8.195/2008 (CPP-I) dated. 17-09-2008. Now the institution is poised for II (Second Cycle) Re-accreditation from NAAC.*

### **Historical Background of the College**

*Punganur is a rural town on Chennai route, 25 Kms., from Madanapalli. It is a very small town with rural background, dotted with many temples in and around. It was ruled by the Sugutur Zamindars for a long period. People of this town have been known for their innocence since times immemorial.*

*Till 1983, students of this area were going to Madanapalli, Tirupathi or Chittoor to pursue their higher education after completion of Intermediate Course. So many students were compelled to put an end to their education with Intermediate Course due to the financial constraints. Most of the students' parents depend on agriculture. This area is frequently hit by droughts and the people suffer from famine or other natural calamities, causing an imbalance in their financial condition. The students of the college hail from the below poverty line families and majority belong to SC, ST, BC and other Minority groups.*

*To attend to the needs of higher education of this area, the Government of Andhra Pradesh has given permission to start a Degree College in the town. The efforts put in by the local political leaders, philanthropists and the committee constituted to establish a Degree College, succeeded in getting permission from the Government in 1983. Later the reputed philanthropist of this area Sri Sannuthi Rama Murthy Garu (Proprietor, Murthy Glass & Plywood, Chairman of Subharam Trust, Bangalore) donated a sum of Rs.2,66,666-66ps, to the college as corpus fund. Thus the college is later named after the Chief Donor and his wife (Smt.Subhashini and Rama Murthy) as Subharam Government Degree College, Punganur.*

*The college began functioning from the academic year 1983-84 with B.A (History, Economics & Political Science) and B.Com (General) courses with a sanctioned strength of 80 and 60 respectively. Today i.e., (2014-15) the college has three year degree courses in four combinations with over 300 students. The college offers instruction in B.A (History, Economics, and Political Science) B.Com (General), B.Com (Computer Applications) and B.Sc (Mathematics, Statistics and Computer Science).*

*The college during its 31 years of passage, stuck to its vision and mission namely "imparting higher learning and contributing to the holistic progress of the wards through systematic and well blended methods of teaching with collaborative learning."*

*The very purpose of the Government of Andhra Pradesh in establishing a Degree College in Punganur is to help the people belonging to this rural area with meager resources of income get access to the programmes of higher education. A considerably good number of students belonging to this town and the surrounding villages in a radius of 30 Kms, have got the advantage of continuing their education without much difficulty. It is a co-education institution. Apart from imparting global competencies, fostering and inculcating the ethical and moral values among the students.*

### Facilities in the College

The college offers wide array of facilities and students support services ranging from labs to competitive examinations, references facilities in the central library, grounds to gymnasium, class rooms to career guidance cell existing in the college. Our students are provided with bus pass facility to come to college at concessional rates.

### Staff

Our college consisting 17 teaching and 02 non- teaching staff is playing a pivotal role in keeping the academic ambiance intact. Out of 10 teaching faculty 2 members are Doctorates and 4 are possessing M.Phil degrees in their respective subjects.

The Principal is a Doctorate in Economics and Vice-Principal is seasoned teacher with 25 years of experience. The senior faculty in English Department is trained ELF expert. Several of our teaching staff cleared prestigious NET, SLET, and faculty in Statistics obtained M.Tech from IIT, Chennai.

### Classrooms & Computer Lab Facilities

The college has 12 classrooms, Central library, reference and reading room, 2 Computer labs, a Multi Gym room, separate staff rooms for Humanities, Arts and Commerce faculty, , Women's waiting hall, MANA TV and E- Class room and other amenities for students and staff. All the class rooms are well furnished electrified and properly ventilated. The college campus is having Wifi facility connected to college office, Principal room and computer labs for the benefit of the students and staff.

### Sports and Games

The college has got a big play ground for the students to play Cricket, Football, Volleyball, Tennicoit, Kabbadi, Shuttle, Ball Badminton, Basketball, and Kho-kho. Every year the college intra murals are conducted in all the Games and Sports events. The players are participating and achieving good records every year in the S.V. University Inter Collegiate Tournaments.

### College Central Library and Information Centre

The Library is well equipped and provides varied authoritative and up-to-date resources and thus supports its mission and the needs of its users. A Lecturer is kept incharge of the library. Individual department libraries are also maintained to facilitate "Learning Resources" and to stimulate academic interest among the students.

Students are encouraged to refer to various magazines like Competitive Success Review, Banking Services Chronicle, the Frontline, Time, Sports star etc.,. Students are provided with

*“Competitive Kits” to prepare for various competitive tests and examinations like “PGCET” of various Universities.*

### **Career Guidance & Counseling Cell**

*There is an active Career Guidance Cell established in the college in the year 2008. The cell offers valuable guidance and advice to the students and who wish to appear for various kinds of Competitive Examinations after graduation and also makes them aware of the opportunities that are available for pursuing their higher education. Counseling is also offered to the needy students to improve their self – esteem and confidence levels.*

### **UGC Language Lab / Computer Lab**

*It is equipped with 30 latest systems, a server and a power supplying Inverter. The Language Lab provides training in English speaking and the enhancement of communication skills for the students. English Online Practical Examinations are conducted in this Lab. Besides the English language lab is very much useful for the JKC Students. Apart from the UGC Language Lab, there is a Separate Computer Lab with 30 systems to cater to the needs of BCom and B.Sc students.*

### **Jawahar Knowledge Centre (JKC)**

*The Jawahar Knowledge Centre is established in Government Degree Colleges in the year 2005 in Collaboration with the Infosys, Hyderabad. The main aim of JKC is to train the Rural Final Year degree students in Communication skills, Soft skills, Analytical skills, Verbal & Non-verbal reasoning, Group discussions, Interview skills and General knowledge. So that the students can compete with urban students in the Job world. The students trained in JKC are placed in some of the well known software companies through JKC Job-Melas. The Commissionerate of Collegiate Education has appointed one Mentor for JKC to train the students, besides teaching staff.*

### **National Service Scheme (N.S.S.)**

*In pursuance of the recommendations of the Education Commission under the Chairmanship of Dr. S. Kothari, the Ministry of Education introduced the N.S.S. during 1969- 1970.*

*Our college has one active NSS unit with 100 volunteers and one lecturer is acting as the Programme officer. The main objective of N.S.S. is education through Community Service. The Primary purpose of the scheme is to enrich the student’s personality and developing his/her understanding of the social environment in which he/she lives. It helps the students to develop an awareness and knowledge of social reality to undertake appropriate activities designed to tackle social problems. The scheme also seeks to involve students in various National Development activities by conducting camps, blood grouping & donation camps and health awareness camps etc.*

### **Youth Red Cross Committee & Red Ribbon Club**

*The Red Ribbon Club, an important Youth wing of Indian Red Cross Society is also invited to get operationalised to promote students participation in social and medical awareness programme. The college takes pride saying that the majority of Red Ribbon Club members of Chittoor district are our students. The members have volunteered blood donations camps in the college and motivated hundreds of students to donate blood in need. The club also conducts frequent medical camps within the primary health centers of the college to create awareness and prevent the seasonal diseases. Our student participants in the Red Ribbon Club regularly conduct campaigns against the spread of HIV and AIDS through special programmes.*

### **Women Empowerment Cell**

*The women empowerment cell constituted under the guidance of a senior female faculty member of the college. it has been initiating all the measures required to insulate girl students from harassments and other mischievous practices. The cell organizes training programmes in the frequent time spans to improve the entrepreneurial qualities of girl students and also to create awareness on the statutory protection available for women in combating in every dimension of life, women contributions have been acceptable patriarchy by focusing on new and emerging roles taken up by women in different fields.*

### **E- Learning Resources and MANA TV**

*The synonyms of e-learning are online learning, Multi Media Based Learning, Technology Enhanced Learning, Computer Based Learning, Internet Based Learning, Web Based Training and online Virtual Education. The concept of instituting electronic learning resources is under the process, as part of which, a separate e-class room established with ICT facilities. Apart from this, the college has installed MANA TV facility at the campus, which is a dedicated TV channel working under the hegemony of the Commissioner of Collegiate Education (CCE), Hyderabad to telecast live lessons to students which are taught by efficient and experience faculty members. Every year English practicals are conducted, inculcating confidence in the students to face CAT, MAT, TOEFEL etc. on these lines.*

### **Internal Quality Assurance Cell (IQAC)**

*Major emphasis has been laid on promotion of internal mechanism of enhancement of Quality and its sustenance. Internal quality assurance committee has been set up on January 3<sup>rd</sup>, 2009 to ensure the post accreditation quality of the college intact and to initiate steps towards firther improvement. This committee is constituted with the principal, senior faculty members, alumni and*

students to strike the fine balance between the plans of the college and the practical issues encountered by various stakeholders. The committee has been submitting the IQAC report to NAAC every year in the format.

### **Consumer Club**

The department of Commerce has formed a Consumer Club to educate all the students of the college on consumer rights and religiously works to spread consumerism by celebrating the consumer's day on 24th December and observes consumer week on the last week of December every year.

### **Remedial Coaching**

To uplift the slow learners and students appearing for supplementary exams remedial coaching is introduced. Examination oriented study and written activity take place for the benefit of the weaker and slow learners. All the students attend the programme and got a lot of benefit from it. All the members of the staff are involved in it. Study material on important topics has been distributed to all the academically backward students.

### **Alumni of the College**

There is a registered Alumni which is an asset to the institution. The aim of Alumni Association is not only resource mobilization, but also function as suggestive systems to make the institution vibrant. The Association maintains the symbiosis of old students with the college activities. It consists successful entrepreneurs, public servants and independent consultants who are very generous and playing an active role in the development of the college.

### **College Planning and Development Council (CPDC)**

The college has constituted a College Planning and Development Council (CPDC) for the planning and development activities under the chairmanship of the principal which consists of Philanthropists, industrialists, alumni, parents and the faculty members. It conducts periodical meetings not only to review the developmental activities of the college but also endeavor to pool the resources to execute the planned activities of the institution.

### **SWOC Analysis:**

#### **STRENGTHS:**

- ◆ *Well established Government Institution, with qualified and experienced Teaching faculty who have cleared 'NET', and 'SLET' etc.*
- ◆ *A sprawling campus, scope for rapid expansion.*
- ◆ *Best Infrastructure.*
- ◆ *Big Play Ground.*
- ◆ *Serene Atmosphere, ragging-free campus, dedicated Alumni..*
- ◆ *No sound pollution of any kind.*
- ◆ *Well ventilated Class Rooms.*
- ◆ *Sufficient Furniture.*
- ◆ *NSS wing.*
- ◆ *JKC.*
- ◆ *MANA TV.*
- ◆ *UGC computer Lab caters to the needs of students with regards to English (CBT) and Communication Skills.*
- ◆ *Computers with latest configuration in a separate computer lab with UPS facility.*
- ◆ *Availability of computers with internet facility in all the departments.*
- ◆ *Good Library*
- ◆ *E-Class room.*
- ◆ *Gymnasium.*
- ◆ *Field Trips, Study Tours and Interaction with experts in various fields.*
- ◆ *IQAC, application of benchmarks / parameters to sustain the quality.*

**WEAKNESS:**

- ◆ *Transfers of faculty.*
- ◆ *Few Guest and Contract Faculty.*
- ◆ *College timings not conducive for non-local students.*
- ◆ *Non-local students not availing Games and Sports facilities.*
- ◆ *First generation learners.*
- ◆ *Dropout rate is more due to women students getting married before the completion of the course.*
- ◆ *Lack of Skills and soft skills, it is a big challenge to make the students participate actively in co-curricular and extracurricular activities.*

**OPPORTUNITIES:**

- ◆ *Higher education is at the door step of the rural students.*

- ◆ *Scope for PG courses.*
- ◆ *Bangalore and Chennai is very near, which provide employment opportunities.*
- ◆ *The college has sufficient land to construct many class rooms and start new courses required.*
- ◆ *To prepare students for competitive exams, through Entry in Services scheme of UGC.*
- ◆ *Conducting of PG entrance coaching.*
- ◆ *To conduct National Seminars.*
- ◆ *To conduct Youth Festivals to bring out inane/creative / histrionic talents of the students.*

**CHALLENGES:**

- ◆ *The appointment of librarian on the regular basis will be of immense use to the college.*
- ◆ *Poor Socio-Economic status of students.*
- ◆ *To retain the strength of women students is a Herculean task, because they get married before they complete their under-graduation.*
- ◆ *Less enthusiasm of parents to send their children to college.*
- ◆ *The challenges posed by the corporate colleges, which lure students and parents by wrong means, threat to the existence of government colleges.*
- ◆ *The IQAC ensures continuous improvement in all the operational aspects of an institution and also assures its stake holders of the accountability of the institution for the quality. S.R. Govt. Degree College, Punganur is also promoting pedagogical innovation and encouraging innovative teaching practices.*

**PROFILE OF THE AFFILIATED / CONSTITUENT COLLEGE**

**1. Name and address of the college:**

|                 |  |                        |
|-----------------|--|------------------------|
| Name :          | S.R.Government Degree College                                  |                        |
| Address :       | Ramasamudram Road  |                        |
| City : Punganur | Pin : 517247   | State : Andhra Pradesh |
| Website :       | <a href="http://www.srgdcpunganur.in">www.srgdcpunganur.in</a> |                        |

**2. For communication:**

| Designation                     | Name                   | Telephone with STD Code        | Mobile     | Email  |
|---------------------------------|------------------------|--------------------------------|------------|--|
| Principal                       | Dr.M.C.Venkatrama      | O: 08581253139<br>R:           | 9440256639 | <a href="mailto:mcvrma@gmail.com">mcvrma@gmail.com</a>           |
| Vice Principal                  | J.Krishna Murthy       | O: 08581253139<br>R:8586272603 | 9440080402 | <a href="mailto:jk.vayalpad@yahoo.com">jk.vayalpad@yahoo.com</a> |
| Steering Committee Co-ordinator | T.Venkata Ramana Naidu | O: 08581253139<br>R:           | 9440359246 | <a href="mailto:tvrnaidu.9@gmail.com">tvrnaidu.9@gmail.com</a>   |

**3. Status of the of Institution :**

- a. Affiliated University
- b. Constituent College
- c. Any other (Specify)

|   |
|---|
| √ |
|   |
|   |

**4. Type of Institution:**

a. By Gender

- 1. For Men
- 2. For Women
- 3. Co-education

|   |
|---|
|   |
|   |
| √ |

b. By shift

- 1. Regular
- 2. Day
- 3. Evening

|   |
|---|
| √ |
|   |
|   |

**5. Is it a recognized minority institution?**

Yes

No

|   |
|---|
|   |
| √ |

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

**6. Source of funding:**

- a. Government
- b. Grant -in- aid
- c. Self-Financing
- d. Any other

|   |
|---|
| √ |
|   |
| √ |
|   |

**7. A) Date of establishment of the college(DD/MM/YYYY) : 13/09/1983**

**B) University to which the college is affiliated or which governs the college (If it is a constituent college):**

◆ **S.V. University, Tirupati**

**C) Details of UGC recognition:**

| <i>Under Section</i> | <i>Date, Month &amp; Year<br/>(DD-MM-YYYY)</i> | <i>Remarks<br/>(If any)</i> |
|----------------------|--|-----------------------------|
| 2 (f)                | 17-09-2008                                     |                             |
| 12 (B)               | 17-09-2008                                     |                             |

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

*Certificate of Recognition is enclosed*

**D) Details of recognition/approval by statutory/regulatory bodies other than UGC**

*(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)*

| <i>Under Section/<br/>clause</i> | <i>Recognition/Approval<br/>details Institution/<br/>Department/Programme</i> | <i>Day, Month<br/>and Year<br/>(dd-mm-yyyy)</i> | <i>Validity</i> | <i>Remarks</i> |
|----------------------------------|---|---|-----------------|----------------|
| 1                                | -   | -   | -               | -              |
| 2                                | -   | -   | -               | -              |
| 3                                | -   | -   | -               | -              |
| 4                                | -   | -   | -               | -              |

(Enclose the recognition/approval letter) - None

**8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes  No

**If yes, has the College applied for availing the autonomous status?**

Yes  No

**9. Is the college recognized**

**a. By UGC as a College with Potential for Excellence (CPE)?**

Yes  No

If yes, date of recognition: ..... (dd/mm/yyyy)

**b. For its performance by any other governmental agency?**

Yes  No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

**10. Location of the campus and area in sq.mts:**

|                                  |                                    |
|----------------------------------|------------------------------------|
| <b>Location *</b>                | <b>Ramasamudram Road, Punganur</b> |
| <b>Campus area in sq. mts.</b>   | <b>14.05 Acres</b>                 |
| <b>Built up area in sq. mts.</b> | <b>2 Acres</b>                     |

\*Urban

**11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.**

- ◆ Auditorium/seminar complex with infrastructural facilities
- ◆ Sports facilities

|                 |                                     |
|-----------------|-------------------------------------|
| ➤ Play ground   | <input checked="" type="checkbox"/> |
| ➤ Swimming pool | <input type="checkbox"/>            |
| ➤ Gymnasium     | <input checked="" type="checkbox"/> |

◆ Hostel

- **Boys' hostel**
  - *Number of hostels* : No
  - *Number of inmates* : No
  - *Facilities (mention available facilities)* : No
- **Girls' hostel**
  - *Number of hostels* : No
  - *Number of inmates* : No
  - *Facilities (mention available facilities)* : No
- **Working women's hostel**
  - *Number of inmates* : No
  - *Facilities (mention available facilities)* : NO
- ◆ **Residential facilities for Teaching and Non-Teaching Staff** : No  
(Give numbers available -- cadre wise)
- ◆ **Cafeteria** : Yes
- ◆ **Health centre** : Yes  
*First-aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....*  
*Health centre staff:*

|                         |                  |                      |
|-------------------------|------------------|----------------------|
| <i>Qualified doctor</i> | <i>Full time</i> | <i>Part - time</i> ✓ |
| <i>Qualified Nurse</i>  | <i>Full time</i> | <i>Part - time</i> ✓ |
- ◆ **Facilities like banking, post office, book shops** : As it is a small town all these are within a range of 1 KM
- ◆ **Transport facilities to cater to the needs of students and staff:** APSRTC & PVT. Buses, Autos.
- ◆ **Animal house** : No
- ◆ **Biological waste disposal** : No
- ◆ **Generator or other facility for management/regulation of electricity and voltage:** Yes
- ◆ **Solid waste management facility** : Yes
- ◆ **Waste water management** : Yes
- ◆ **Water harvesting** : Yes

**12. Details of programmes offered by the college (Give data for current academic year)**

| <i>Sl. No</i> | <i>Programme Level</i>                         | <i>Name of the Programme/ Course</i> | <i>Duration</i> | <i>Entry Qualification</i>  | <i>Medium of instruction</i> | <i>Sanctioned/approved Student strength</i> | <i>No. of students admitted</i> |
|---------------|--|--------------------------------------|-----------------|-----------------------------|------------------------------|---|---------------------------------|
| <i>1</i>      | <i>Under-Graduate</i>                          | <i>B.A (H.E.P)</i>                   | <i>03</i>       | <i>Pass in Intermediate</i> | <i>T.M</i>                   | <i>80</i>                                   | <i>16</i>                       |
|               |  | <i>B.Com (Gen)</i>                   | <i>03</i>       | <i>Pass in Intermediate</i> | <i>T.M</i>                   | <i>60</i>                                   | <i>18</i>                       |
|               |  | <i>B.Com (C.A)</i>                   | <i>03</i>       | <i>Pass in Intermediate</i> | <i>E.M</i>                   | <i>60</i>                                   | <i>60</i>                       |
|               |  | <i>B.Sc (Ms.St.Cs)</i>               | <i>03</i>       | <i>Pass in Intermediate</i> | <i>E.M</i>                   | <i>60</i>                                   | <i>09</i>                       |
| <i>2</i>      | <i>Post-Graduate</i>                           | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>3</i>      | <i>Integrated Programmes P G</i>               | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>4</i>      | <i>Ph.D.</i>                                   | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>5</i>      | <i>M.Phil.</i>                                 | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>6</i>      | <i>Ph. D.</i>                                  | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>7</i>      | <i>Certificate courses</i>                     | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>8</i>      | <i>UG Diploma</i>                              | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>9</i>      | <i>PG Diploma</i>                              | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |
| <i>10</i>     | <i>Any Other (specify and provide details)</i> | <i>-</i>                             | <i>-</i>        | <i>-</i>                    | <i>-</i>                     | <i>-</i>                                    | <i>-</i>                        |

**13. Does the college offer Self-Financed Programmes?**

Yes  No

If yes, how many?

**14. New programmes introduced in the college during the last five years if any?**

|     |   |    |  |        |    |
|-----|---|----|--|--------|----|
| Yes | √ | No |  | Number | 01 |
|-----|---|----|--|--------|----|

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

| Particulars | UG  | PG | Research |
|-------------|---|----|----------|
| Science     | Mathematics<br>Computer Science<br>Statistics | -  | -        |
| Arts        | History<br>Economics<br>Political Science     | -  | -        |
| Commerce    | General<br>Computer Applications              | -  | -        |

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. Annual system
- b. Semester system
- c. Trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other ( specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
and number of batches that completed the programme

NIL

- b. NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes

No

**19. Does the college offer UG or PG programme in Physical Education?**

Yes

No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy) and number of batches that completed the programme.

*Does not arise*

- b. NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No

**20. Number of teaching and non-teaching positions in the Institution**

| Positions   | Teaching faculty |    |                     |    |                     |    | Non-teaching staff |    | Technical staff |    |
|---|------------------|----|---------------------|----|---------------------|----|--------------------|----|-----------------|----|
|   | Professor        |    | Associate Professor |    | Assistant Professor |    |                    |    |                 |    |
|   | *M               | *F | *M                  | *F | *M                  | *F | *M                 | *F | *M              | *F |
| Sanctioned by the UGC / University / State Government           | -                | -  | -                   | -  | -                   | -  | -                  | -  | -               | -  |
| Recruited   | -                | -  | -                   | -  | -                   | -  | -                  | -  | -               | -  |
| Yet to recruit  |                  |    |                     |    |                     |    |                    |    |                 |    |
| Sanctioned by the Management/society or other authorized bodies | -                | -  | 01                  | -  | 15                  | 01 | 02                 | -  | -               | -  |
| Recruited   | -                | -  | 01                  | -  | 15                  | 01 | 02                 | -  | -               | -  |
| Yet to Recruit  | -                | -  | 01                  | -  | 15                  | 01 | 02                 | -  | -               | -  |

\*M-Male \*F-Female

**21. Qualifications of the Teaching Staff:**

| <i>Highest qualification</i> | <i>Professor</i> |               | <i>Associate Professor</i> |               | <i>Assistant Professor</i> |               | <i>Total</i> |
|------------------------------|------------------|---------------|----------------------------|---------------|----------------------------|---------------|--------------|
|                              | <i>Male</i>      | <i>Female</i> | <i>Male</i>                | <i>Female</i> | <i>Male</i>                | <i>Female</i> |              |
| <b>Permanent teachers</b>    |                  |               |                            |               |                            |               |              |
| <i>D.Sc./D.Litt.</i>         | -                | -             | -                          | -             | -                          | -             | -            |
| <i>Ph.D.</i>                 | 01               | -             | -                          | -             | 02                         | -             | 03           |
| <i>M.Phil.</i>               | -                | -             | -                          | -             | 04                         | -             | 04           |
| <i>PG</i>                    | -                | -             | -                          | -             | 10                         | 01            | 11           |
| <b>Temporary teachers</b>    |                  |               |                            |               |                            |               |              |
| <i>Ph.D.</i>                 | -                | -             | -                          | -             | -                          | -             | -            |
| <i>M.Phil.</i>               | -                | -             | -                          | -             | -                          | -             | -            |
| <i>PG</i>                    | -                | -             | -                          | -             | 01                         | -             | 01           |
| <b>Part-time teachers</b>    |                  |               |                            |               |                            |               |              |
| <i>Ph.D.</i>                 | -                | -             | -                          | -             | -                          | -             | -            |
| <i>M.Phil.</i>               | -                | -             | -                          | -             | -                          | -             | -            |
| <i>PG</i>                    | -                | -             | -                          | -             | 04                         | 02            | 06           |

22. *Number of Visiting Faculty /Guest Faculty engaged with the College.*

|    |
|----|
| 10 |
|----|

23. *Furnish the number of the students admitted to the college during the last four academic years 2010-11, 2011-12, 2012-13, 2013-14.*

| <i>Categories</i> | <i>2010-11</i> |          | <i>2011-12</i> |          | <i>2012-13</i> |          | <i>2013-14</i> |          |
|-------------------|----------------|----------|----------------|----------|----------------|----------|----------------|----------|
|                   | <i>M</i>       | <i>F</i> | <i>M</i>       | <i>F</i> | <i>M</i>       | <i>F</i> | <i>M</i>       | <i>F</i> |
| <i>SC</i>         | 35             | 19       | 19             | 8        | 32             | 13       | 28             | 14       |
| <i>ST</i>         | 3              | 02       | -              | 1        | 02             | 1        | 03             | -        |
| <i>OBC</i>        | 49             | 32       | 54             | 11       | 35             | 6        | 30             | 09       |
| <i>General</i>    | 27             | 19       | 32             | 16       | 19             | 4        | 24             | 09       |
| <i>Others</i>     | -              | -        | -              | -        | -              | -        | -              | -        |

24. *Details on students enrollment in the college during the current academic year 2015-16:*

| <i>Type of students</i>  | <i>UG</i> | <i>PG</i> | <i>M. Phil.</i> | <i>Ph.D.</i> | <i>Total</i> |
|--|-----------|-----------|-----------------|--------------|--------------|
| <i>Students from the same state where the college is located</i> | 311       | -         | -               | -            | 311          |
| <i>Students from other states of India</i>                       | -         | -         | -               | -            | -            |
| <i>NRI students</i>  | -         | -         | -               | -            | -            |
| <i>Foreign students</i>  | -         | -         | -               | -            | -            |
| <i>Total</i>   | 300       | -         | -               | -            | 311          |

25. *Dropout rate in UG and PG (average of the last two batches)*

|    |
|----|
| 20 |
|----|

|     |
|-----|
| NIL |
|-----|

UG

PG

**26. Unit Cost of Education**

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )*

(a) Including the salary component

Rs. 20554

(b) Excluding the salary component

Rs. 2043

**27. Does the college offer any programme/s in distance education mode (DEP)?**

Yes

No

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes

No

b) Name of the University which has granted such registration.

NIL

c) Number of programmes offered

NIL

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

**28. Provide Teacher-student ratio for each of the programme/course offered**

**29. Is the college applying for Accreditation :**

Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)*

**30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

Cycle 1: 16.09.2008(dd/mm/yyyy) Accreditation Outcome/Result... C

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

**\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

**- Enclosed-**

**31. Number of working days during the last academic year.**

224

195

**32.Number of teaching days during the last academic year**

*(Teaching days means days on which lectures were engaged excluding the examination days)*

**33.Date of establishment of Internal Quality Assurance Cell (IQAC)**

*IQAC .....03.01.2009..... (dd/mm/yyyy)*

**34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

AQAR (i)--- --- (dd/mm/yyyy)

AQAR (ii)--- --- (dd/mm/yyyy)

AQAR (iii)--- --- (dd/mm/yyyy)

AQAR (iv)--- --- (dd/mm/yyyy)

AQAR (v) --- --- (dd/mm/yyyy)

**35.Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)**

**NO**

## **PART – II : EVALUATIVE REPORT**

### **A CRITERION-WISE EVALUATIVE REPORT**

#### **CRITERION I: CURRICULAR ASPECTS**

##### ***1.1 Curriculum Planning and Implementation***

###### **1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

###### ***VISION:***

To make quality higher education accessible to the marginalized sections of students and to hone their skills by imbibing value based culture and to contribute to the holistic development of the students and make the college a centre of excellence in higher learning.

###### ***MISSION:***

- ◆ Introduction of ICT based Teaching and scientific evaluation methods and introduction of New Teaching Methods other than Classroom Teaching etc.
- ◆ To strengthen the college with all infrastructural facilities and make them available to students
- ◆ To train the students with enhanced curriculum to brighten their job opportunities and to make them self reliant and self-confident citizens.
- ◆ To encourage independent academic research among students and staff.
- ◆ To equip the students with essential global competitive skills and to make them globally acceptable citizens and to prepare the students to appear various competitive exams.
- ◆ To create awareness on various important issues like environment, women empowerment, rural development, human rights, human values and professional ethics etc.
- ◆ To train the teachers to improve their professional competence.
- ◆ To involve parents, Alumni and local resource persons to ensure quality instruction and thereby help improve the academic atmosphere.

###### ***OBJECTIVES:***

- ◆ To prepare the students for PG Courses and to help them appear for CAT, MAT and JAM academic exams and to transform the institution into a centre of learning which makes the students to face the challenges of the modern society.
- ◆ To enhance skills for employability.
- ◆ To provide quality higher education to the rural and marginalized sections of the society.
- ◆ To enlighten and empower the rural youth for nation building and for self-employment.

- ◆ To prepare the students to secure the best percentage in the University Exams by providing quality study material.
- ◆ To inculcate core values among the students in order to make them true human beings with inclusive growth.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

- ◆ Curriculum is developed by the University and supplied to all the affiliated institutions.
- ◆ Curriculum is circulated to the staff and students at the beginning of the academic year.
- ◆ Annual Academic plans are prepared by the staff and weekly plans supplied to students along with lesson plans and teaching practices.
- ◆ Monthly review meetings are held to oversee the coverage of the syllabus.
- ◆ Periodical tests are conducted to assess the progress of the students.
- ◆ Feedback from the students is collected.
- ◆ Review meetings are held to strengthen plans and strategies to meet the requirements of the students from time to time.
- ◆ Individual attention being given to slow learners in Remedial Coaching.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

- ◆ The CCE and the University organizes programmes of orientation courses and refresher courses, workshops, seminars and congregations to train up the lecturers in the subjects concerned to sharpen their teaching skills.
- ◆ ICT oriented teaching techniques and devices are used to impart instruction in an easily understandable manner and for effective translation of curriculum.
- ◆ The University academic wing conducts “Board of Studies Meetings” at frequent intervals to review & remodel the syllabus and the question paper pattern and intimates the same to the institution.
- ◆ The University conducts curriculum enrich programmes whenever the syllabus change.

The following teaching staff underwent the training program during the academic years 2009 to 2014.

| Sl.No | Name of the Lecturer                            | Refresher Course (RC)  | Orientation Course (OC)  | Other  |
|-------|---|--|--|--|
| 1     | J.Krishna Murthy<br>Lect. in<br>Commerce        | <ul style="list-style-type: none"> <li>• 10.11.2005 to 30.11.2005 SPMVU, Tirupati</li> <li>• 12.07.2010 to 31.07.2010 SVU, Tirupati</li> <li>• 01.06.2015 to 20.06.2015, SVU, Tirupati</li> </ul>  | <ul style="list-style-type: none"> <li>• 12.06.2000 to 08.07.2000 at SVU, Tirupati</li> </ul>              |  |
| 2     | T.Venkata Ramana Naidu<br>Lect. in English      | <ul style="list-style-type: none"> <li>• 03.02.2005 to 23.02.2005 UOH, Hyderabad</li> <li>• 16.09.2010 to 06.10.2010 MAANU, Hyderabad</li> <li>• 23.05.2011 to 11.06.2011 SVU, Tirupati</li> </ul> | <ul style="list-style-type: none"> <li>• 24.05.2010 to 19.06.2010 SVU, Tirupati</li> </ul>                 | <ul style="list-style-type: none"> <li>• ELF – 13.08.2007 to 24.08.2007</li> <li>• Infosys 03.08.2011 to 12.08.2011</li> </ul> |
| 3     | CH.Prasad<br>Lect. in Hindi                     | <ul style="list-style-type: none"> <li>• 28.10.2009 to 18.11.2009 OU, Hyderabad</li> <li>• 13.08.2013 to 02.09.2013 MAANU, Hyderabad</li> </ul>  | <ul style="list-style-type: none"> <li>• 14.07.2006 to 11.08.2006 Central University, Hyderabad</li> </ul> |  |
| 4     | K.Nandeeswaraiiah<br>Lect. in<br>Commerce       | <ul style="list-style-type: none"> <li>• 13.10.2014 to 01.11.2014 ASC-SVU, Tirupati</li> </ul>   | <ul style="list-style-type: none"> <li>• 19.09.2011 to 15.10.2014 ASC-SVU, Tirupati</li> </ul>             |  |
| 5     | B.Nagaiiah<br>Lect. in Political<br>Science     | <ul style="list-style-type: none"> <li>• 11.06.2012 to 30.06.2012 ASC, Tirupati</li> <li>• 23.06.2014 to 09.06.2014 ASC, Tirupati</li> </ul>   |  |  |
| 6     | R.Krishnaveni<br>Lect. in Physical<br>Education | <ul style="list-style-type: none"> <li>• 06.09.2004 to 26.09.2004 Padmavathi Mahila University, Tirupati</li> </ul>  | <ul style="list-style-type: none"> <li>• 02.08.2004 to 28.08.2004 SVU, Tirupati</li> </ul>                 |  |
| 7     | Dr. V.Masulamani<br>Lect. in<br>Commerce        | <ul style="list-style-type: none"> <li>• 25.03.2013 to 18.09.2013 JNTU, Hyderabad</li> </ul>   |  |  |
| 8     | Dr.M.Raghava Reddy<br>Lect. in<br>Economics     |  | <ul style="list-style-type: none"> <li>• 01.05.2012 to 06.06.2012 MAANU, Hyderabad</li> </ul>              |  |
| 9     | K.Subbarao<br>Lect. in Telugu                   |  | <ul style="list-style-type: none"> <li>• 17.04.2013 to 14.05.2013 HCU, Hyderabad</li> </ul>                |  |
| 10    | A.Kulayya Swamy<br>Lect. in Statistics          |  | <ul style="list-style-type: none"> <li>• 19.06.2014 to 16.07.2014 HCU, Hyderabad</li> </ul>                |  |

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective**

**curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

- ◆ For the purpose of effective curriculum delivery and transaction on the curriculum, Extension Lectures are arranged.

**Guest Lectures arranged by Departments 2009-2015.**

| Sl.No | Name of the Department | No. of Programs |
|-------|------------------------|-----------------|
| 1     | English                | 06              |
| 2     | Telugu                 | 05              |
| 3     | Commerce               | 16              |
| 4     | Economics              | 08              |
| 5     | Political Science      | 08              |
| 6     | History                | 11              |
| 7     | Statistics             | 05              |
| 8     | Computer Science       | 11              |
| 9     | Mathematics            | 10              |

- ◆ Subject experts are invited to deliver on various topics of academic interest
  - A) ICT techniques and devices are used to train up the students.
  - B) Well-equipped laboratories and internet facility are available to the students to deliver curriculum plans.
- ◆ Time table is prepared in such a way that sufficient time and support are provided for each subject according to its importance. Student feedback is gathered to make necessary improvements to the delivery system.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

- ◆ The faculty of this institute has good relations with various departments/Colleges.
- ◆ Industry, Academy interaction programmes are conducted.
- ◆ Some of the staff has research linkage with institutions like Sri Venkateswara University, Sri Kakatiya University, University of Hyderabad, MAANU, Sri Padmawathi University (Tirupati), and Madurai Kamaraju University.
- ◆ Faculty are pursuing research by sharing linkage with the department of SVU, Tirupati and SKU, Ananthpur.

- ◆ Sri T.Venkata Ramana Naidu, Lecturer in English, NAAC Co-ordinator & JKC Co-ordinator has been appointed as Academic Advisor for Academic Audit by CCE, AP 2014-15

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

- ◆ After thorough deliberations in departmental staff meetings, the resolutions and recommendations are submitted to the statutory academic bodies of affiliating universities who in turn translate them into action by changing the syllabus.

**The following staff members are serving / served on various Boards of studies of different universities and Autonomous colleges:**

| Sl.No | Name of the Faculty         | Designations                  | University/Autonomous College  |
|-------|-----------------------------|-------------------------------|--|
| 1     | Sri J.Krishnamurthy         | Lecturer in Commerce          | Question paper setter in SVUniversity, Tirupathi   |
| 2     | Sri D.Khajavali             | Lecturer in History           | Active contributor for curriculum and question paper setter for Autonomous College, Kadapa and SSBN College, Anantapur |
| 3     | Sri T. Venkata Ramana Naidu | Lecturer in English           | Question Paper Setter for Autonomous College, Kadapa   |
| 4     | B.Nagaiah                   | Lecturer in Political Science | Question Paper Setter for Autonomous College, kadapa & SS Autonomous College, Anantapur                                |
| 5     | V.Masulamani                | Lecturer in Commerce          | Question Paper Setter for Autonomous College, kadapa & SS Autonomous College, Anantapur                                |

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

The institute is authorized to prepare curriculum for add on courses or Bridge courses.

Certificate courses in

- ◆ Spoken English
- ◆ Computer Skills

are held in the institution and curriculum for the same is prepared by the members of staff.

### **1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- ◆ The main objective of institute is to provide education that contributes harmonious development of the student who can face the changing challenges of the modern society, our stated objectives are achieved...
  - ✓ Teaching staff members attend the review meetings conducted by the expert committee and offer required suggestions to attain of curricular goals.
  - ✓ By taking the feedback from the students as a parameter to estimate the attainment of set goals achieves courses completion.
  - ✓ A Committee is formulated to assess the feedback with the senior faculty members along with the IQAC Co-ordinator.

#### **Senior Faculty Committee**

1. *Dr. M.C.Venkatrama, Principal* : *Chairman*
2. *Sri J.Krishna Murthy* : *Member*
3. *Sri T.Venkata Ramana Naidu* : *Member*
4. *Sri Ch.Prasad* : *Member*
5. *Sri K.Nandeeswaraiah* : *Member*
6. *Sri B.Nagaiah* : *Member*

- ✓ The committee will review; analyze the stated objects, curriculum and its implementation effectively.
- ✓ IQAC along with the above committee actively participates and gives suggestions to the required staff.

## **1.2 Academic Flexibility**

### **1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

#### **Skill Development Courses**

1. "Job – oriented skills" enrichment programmes is the main objective of JKC that has been functioning since its establishment in 2008.
2. To enable the students to have an exposure to computers and internet usage.
3. To enable the students to have mastery over communicative skills in English, computer

language such as JAVA, MS-Office, Probability, Arithmetic and Quantitative Techniques.

4. To enable the students learn all those competitive skills to face the job market with confidence and ease.
  - ✓ The institution has taken interest in starting the following certificate courses, keeping in view the needs of the job market as well as self employment generation potentialities.
    1. Functional English
    2. Fundamentals of Computers, MS-Word, Dos

#### **Objectives of these Certificate Courses**

- ◆ To familiarize the students with the basic concepts of grammar and improve their communicative competency and drafting skills.
- ◆ To impart computer knowledge to the students are have largely from the rural background and below poverty line
- ◆ The prime objective of these Certificate Courses is to instill self-confidence among the students by enriching their technical, communicative and job-securing skills.

#### **1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.**

No

#### **1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.**

- ◆ A range of Core /Elective options are offered by the University for the students to choose and study.
- ◆ Courses are offered in modular form
- ◆ Implementation of student centered learning. Flexibility is available at University Level.

#### **1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

Yes

The self financed courses are employment oriented. They are

- (i) B.Com. (Computer Applications )

(ii) B.Sc. (Mathematics, Statistics, Computer Science)

**They differ from other programmes with respect to fee structure and syllabus.**

|                                  | <i>Self Finance Programme</i>  | <i>Other Programme</i>                                  |
|----------------------------------|--|---|
| <i>Admission</i>                 | <i>English Medium<br/>Restricted to English<br/>Medium students or those<br/>with High Marks in English<br/>Language</i> | <i>Telugu Medium<br/>Pass marks in English language</i> |
| <i>Curriculum</i>                | <i>Restructured With<br/>Practicals</i>  | <i>Conventional Theoretical</i>                         |
| <i>Fees</i>                      | <i>High (Self Supporting)<br/>prescribed by the<br/>government 3000 per<br/>annum</i>                                    | <i>Moderate (prescribed by the<br/>government)</i>      |
| <i>Teacher<br/>qualification</i> | <i>Post Graduation with<br/>Research Degrees.</i>  | <i>Post Graduation with Research<br/>Degrees.</i>       |

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

- ◆ The Jawahar Knowledge Centre (JKC) which has been functioning since 2008 aims at rendering training to the students in all important skill-ensuring activities which include Communication Skills, Computer Skills, Soft Skills, Presentation Skills and other Supplementary Skills.
- ◆ The JKC is also playing a stellar-role in imparting instruction on other topics of interest such as Reasoning, Arithmetic, Quantitative Techniques and others.
- ◆ The JKC's activities enable the students to face Banking Service Examinations, Group IV Services Examinations.
- ◆ The JKC admits 3 batches of students every year each batch consisting of a minimum of 30 students.
- ◆ The CCE has instructed to take the students from other colleges and to impart JKC skills.

The list of successful students obtaining placements in various companies.

### **Placements Particulars through JKC**

| Sl.No | Year    | No. of Students Enrolled | No. of Drives Conducted | No. of Drives Attended | No. of Students Placed |
|-------|---------|--------------------------|-------------------------|------------------------|------------------------|
| 1     | 2010-11 | 120                      | Nil                     | 3                      | 12                     |
| 2     | 2011-12 | 120                      | Nil                     | 2                      | 09                     |
| 3     | 2014-15 | 130                      | Nil                     | 2                      | 28                     |

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the institution take advantage of such provision for the benefit of students?**

--- No ---

### **1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?**

- ◆ The University prescribes the curriculum to be followed by all the affiliated colleges. Each department is given freedom to supplement the curriculum with additional topics of importance with a view to improving academic excellence of the students. For example, the department of English has lots of CDs on spoken English in addition to the existing CDs prescribed in the syllabus. Articles from Journals and Newspapers and Question banks are profusely used to enrich academic programs.

**1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?**

The students who attended Job Melas / Campus Recruitment / Recruitment Drives have identified and informed some aspects to be included in the curriculum to strengthen it further, the staff in turn informs the same to the university authorities, and the following changes were introduced.

- ➔ Increase in the number of hours for thorough improvement of communication skills of the students through JKC conducting Mock Interviews, GD’s, JAM Sessions and Interactive Sessions.
- ➔ Introduction of tally in the curriculum
- ➔ Changes in the syllabus of English as second language to include Phonetics, Computer Based Testing, Soft skills, Study tours and field trips are also a new addition.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

- ◆ The cross-cutting issues such as Gender, Climate-Change, Environment Education, Human Rights, ICT are successfully integrated into curriculum.
- ◆ “Environmental Studies” is a mandatory paper prescribed for final year students. This enables the students to have knowledge of environmental issues and ecological phenomenon.
- ◆ ICT issues are incorporated in the paper “Fundamentals of IT” Prescribed for all under graduate students in I/II year.
- ◆ Human Values and Professional Ethics paper is mandatory for all I/II year students which enable the students to imbibe values of life and ethics.
- ◆ “Women Empowerment Cell” takes care of the gender consciousness on the campus. Consumer Club enlightens students about rights.

**1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- ◆ Employable skills are provided by JKC.
- ◆ Life skills by Career Guidance Cell
- ◆ Health and Hygiene by NSS.
- ◆ Better career options by Career Guidance Cell.
- ◆ Career Guidance Cell, Eco Club, Consumer club.
- ◆ Moral and ethical values by Departments.
- ◆ Environmental studies
- ◆ Community orientation through NSS, Indian Heritage and Culture
- ◆ Life histories of great people like Gandhiji, Abdul Kalam and Swami Vivekananda

Various value added courses / enrichment programs that lead the holistic development of students are listed below are conducted in the three year Under Graduate Programme (Mandatory).

| I Year                                  | II Year   | III Year              |
|---|---|-----------------------|
| 1. Indian Heritage and Culture          | Entrepreneurship Principles and concepts.       | Environmental Studies |
| 2. Human Values and Professional Ethics | Introduction to computer and office automation. |                       |

**1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

- ◆ The feedback relating to the various academic matters and issues is gathered from the stakeholders to ascertain whether the curriculum is set on the right path.
- ◆ Information collected from the questionnaire supplied to the stakeholders enable the institution to trace the thrust areas to be concentrated to enrich the curriculum.
- ◆ The students along with their parents attend the recruitment drives, job melas conducted by software companies, MNCs, corporate hospitals etc. The employment providers also interact with the staff of the institution. On the basis of their suggestions, new aspects like soft skills were introduced in the English syllabus; tally was added the B.Com syllabus.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

A committee is constituted to monitor the curriculum, design, and evaluative methods of these programs. Besides, the following steps are also taken:

- ◆ Experts in the relevant fields of these enrichment programs are invited for additional classes.
- ◆ Syllabus of these programs is supplemented with additional inputs like tapes—both audio and video.
- ◆ Term end tests which qualify a student for the certificate etc., are conducted. Usually, a hundred mark question paper is set to evaluate the learning of the student at the end of a 60 hour course.

## **1.4 Feedback System**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

- ◆ Members of the staff who serve as members of Board of studies, involve themselves in framing of the curriculum designed by the university.

### **1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

- ◆ Yes. The student feedback is obtained on the curriculum and the combination of subjects and the required changes.
- ◆ Interactive sessions are held between lecturers and students and the changes are discussed at length for improvement.
- ◆ Observations of lecturers on curricular content and their views are sent to BOS chairman that will be discussed in meeting for necessary action.

**1.4.3 How many new programmes /courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)**

- ◆ Some of the certificate courses like Tally, Introduction to Computers, communication skills in English. These courses have become essential to equip the students for their career options and to secure good positions in job market.
- ◆ The institution aims at catering to the needs of the student of the marginalized sections.
- ◆ Certificate courses are also available in the institution and these courses are started to enrich the various skills of the students.



**CELEBRATION OF INDEPENDENCE DAY**



**LOCAL M.L.A. DR P.RAMACHANDRA REDDY, ADDRESSING THE GATHERING**



**SRI SANNUTHI RAMAMURTHY GARU, THE CHIEF DONOR OF THE COLLEGE ADDRESSING IN THE COLLEGE DAY CELEBRATIONS - 2015**



**NAAC DELIBERATIONS – DISCUSSIONS, PRINCIPAL, VICE PRINCIPAL AND STAFF**

## CRITERION II: TEACHING-LEARNING AND EVALUATION

### **2.1 Student Enrolment and Profile**

#### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

- ◆ The institute strictly adheres to the admission procedures and norms stipulated by the University which are circulated among the affiliated colleges well in advance before the commencement of the academic year.
- ◆ The institution takes all measures to see that the alumni, the staff members and the present students are involved in attracting the entrants by revealing the merits and the hall marks and the advantage of the college.
- ◆ The institution makes use of the electronic and print media the local cable TV transmission, and Pamphlets distributed among the feeder colleges, Xerox Centers and other important offices.
- ◆ Prospectus containing course particular, admission details is printed and circulated among the public.
- ◆ Transparency in admission process is achieved by allocating the admission process to the selection committees who prepare the merit lists as per the norms and display them on the notice boards.
- ◆ Committees of lectures are being formed to visit the nearby colleges for “Admission Drive” at the beginning of every academic year.
- ◆ Hallmarks of the college such as experienced staff members, Lab facilities N.S.S, JKC training opportunities, physical training facilities and availability of scholarships are given wide publicity through the prominent Newspapers, pamphlets and T.V. advertisements.

#### **2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

- ◆ Admissions are made on the basis of merit in the qualifying examination i.e. intermediate, a merit list is prepared for each course giving place to reservations for women, SC, ST and OBC, Minorities and others. In the event of vacancies a second merit list is also prepared following the rules prescribed by the university and the Government. Cut of marks are fixed based on the previous year’s admissions.
- ◆ There is no entrance for Three Year Degree Courses; however, candidates will be

interviewed, which aims at ascertaining the veracity of the certificates, at the time of admission.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

- ◆ The minimum percentage of marks for admission at entry level is 35%. Maximum percentage is 100. The seats are offered based on merit across the reservation percentages, starting from the highest percentage in each category from the given applicants.
- ◆ University expects all the affiliated colleges to follow the same procedure. The university grants extra seats to the college depending upon the demand for admissions.

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?**

- ◆ The admission committee at the College level reviews the admission process after the admissions are over. A list of students is also sent to the university. Sometimes, the Government agencies also visit the college to review the admission process.
- ◆ Review of admission process does not change the admission procedures unless there is unusual competition for admission in courses like B. Com. Computer Applications, where a qualifying test is sometimes held.
- ◆ Student profiles are also prepared annually giving focus on student's parents, family background, educational and social status. Such students' profiles provide a clear picture about the allocation of seats in different courses to each category of society i.e., women, SC, ST, Minorities which will be a guide to evaluate the institution's commitment to social goals.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.**

- ✓ SC/ST
- ✓ OBC
- ✓ Women
- ✓ Differently abled
- ✓ Economically weaker sections

- ✓ Minority community
- ✓ Any other
- ◆ The main objective of the institutions and the society at large is to provide access to education to all sections of society following the processes of social and economic mobility. The rules of reservations in admission to various categories of students help realize the above objective.
- ◆ Seats are offered to SC, ST, OBC, Women, Minorities and differently abled students by strictly adhering to the rules of reservation. Sometimes the seats in open category are converted and offered to accommodate students from weaker sections and women if students from open category are not available.

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

| UG Programmes       | Number of applications | Number of students admitted | Demand Ratio |
|---------------------|------------------------|-----------------------------|--------------|
| <b>Year 2011-12</b> |                        |                             |              |
| B.A.(H.E.P)         | 68                     | 29                          | 3:1          |
| B.Sc. ( Ms.St.Cs)   | 53                     | 17                          | 3:1          |
| B.Com (General)     | 51                     | 22                          | 2:1          |
| B. Com.(CA)         | 179                    | 73                          | 2.5:1        |
| <b>2012-13</b>      |                        |                             |              |
| B.A.(H.E.P)         | 65                     | 31                          | 2:1          |
| B.Sc. ( Ms.St.Cs)   | 42                     | 13                          | 3:1          |
| B.Com (General)     | 25                     | 19                          | 1:1          |
| B. Com.(CA)         | 140                    | 41                          | 3:1          |
| <b>2013-14</b>      |                        |                             |              |
| B.A.(H.E.P)         | 51                     | 27                          | 2:1          |
| B.Sc. ( Ms.St.Cs)   | 25                     | 15                          | 1.5:1        |
| B.Com (General)     | 29                     | 12                          | 2:1          |
| B. Com.(CA)         | 126                    | 63                          | 2:1          |
| <b>2014-15</b>      |                        |                             |              |
| B.A.(H.E.P)         | 26                     | 16                          | 1.5:1        |
| B.Sc. ( Ms.St.Cs)   | 31                     | 09                          | 3.5:1        |
| B.Com (General)     | 22                     | 18                          | 1:1          |

| UG Programmes | Number of applications | Number of students admitted | Demand Ratio |
|---------------|------------------------|-----------------------------|--------------|
| B. Com.(CA)   | 93                     | 60                          | 1.5:1        |

- ◆ The analysis of admissions reveals that there is a gradual decrease in student's admissions from the academic year 2013-14 and 2014-15. This might be attributed to the starting of new private colleges within the local area. The private college lures the students with various means, which resulted a decline in the admissions.

## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- ◆ There is exclusive reservation of seats in each course for the differently-abled students and this reservation is strictly adhered to.
- ◆ Sometimes seats in the general category are converted to accommodate differently-able students, if students from general category are not available.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details of the process.

- ◆ The institution is located in a rural area and the students are not proficient in computer and communicative skills.
- ◆ For Non-English Medium students, who aspire to take English Medium in their first year degree, special classes in English language are held.
- ◆ Border line students are identified and Bridge courses are arranged before the commencement of the program to bridge the gap between the plus to syllabus and the UG syllabus.
- ◆ The bridge course is followed by a summative evaluation. The proficiency of the students is thus test tried.

### 2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

#### *Bridge Courses:*

- ◆ The individual needs and requirements are thus gauged and relevant bridge courses are devised for choosing the subjects from other streams.
- ◆ In the beginning of every academic year before the commencement of instruction

programme bridge courses are held in each course viz., commerce for non-commerce students, computer for non-computer students. Bridge courses are conducted for 15 days to make sure that the students can cope with the programme they have enrolled for.

- ◆ Foundation course in English is conducted for all the students who opt for English medium courses from Telugu medium at intermediate level.

**Remedial Classes:**

- ◆ The institution conducts remedial classes for slow learners, weak and dull students in different subjects to enhance their skills and competence. No doubt these remedial classes enable the students to update their knowledge in the subjects to secure better marks in the subjects.

*The details of remedial classes conducted for the past 4 years are mentioned below:*

| Year         | Course    | Subjects                    | Strength |
|--------------|-----------|-----------------------------|----------|
| 2010-11      | II B.A    | Telugu                      | 03       |
|              |           | Hindi                       | 01       |
|              |           | English                     | 09       |
|              | III B.A   | History                     | 10       |
|              |           | Political Science           | 17       |
|              |           | Economics                   | 05       |
|              | II B.Com  | English                     | 05       |
|              | III B.Com | Cost & Management Account   | 08       |
|              |           | Corporate Account           | 04       |
|              |           | Database Management Systems | 04       |
| Auditing     |           | 02                          |          |
| 2011-12      | I B.A     | Economics                   | 36       |
|              |           | History                     | 25       |
|              |           | Political Science           | 09       |
|              |           | English                     | 09       |
|              | II B.A    | Economics-II                | 13       |
|              |           | Political Science           | 02       |
|              |           | English                     | 06       |
|              |           | Introduction to Computers   | 20       |
|              | III B.A   | Political Science-III       | 17       |
|              |           | Political Science-IV        | 05       |
|              |           | History-III                 | 10       |
|              |           | History-IV                  | 13       |
|              |           | Economics-III               | 05       |
| Economics-IV |           | 03                          |          |

|                            |           |  |    |
|----------------------------|-----------|--|----|
|                            | I B.Com   | English                                | 05 |
|                            |           | Telugu                                 | 01 |
|                            |           | Hindi                                  | 01 |
|                            |           | Financial Accounting                   | 05 |
|                            |           | Business Economics                     | 03 |
|                            |           | BOM                                    | 03 |
|                            |           | Fundamentals in Information Technology | 18 |
|                            | II B.Com  | English                                | 09 |
|                            |           | Telugu                                 | 03 |
|                            |           | Banking & Financial Services           | 03 |
|                            |           | Business Statistics                    | 02 |
|                            |           | Taxation                               | 01 |
|                            |           | Advanced Accounting                    | 04 |
|                            | III B.Com | CMA                                    | 08 |
|                            |           | CA                                     | 04 |
| Database Management System |           | 04                                     |    |
| Auditing                   |           | 02                                     |    |
| EC                         |           | 02                                     |    |
| <b>2013-14</b>             | I B.A     | History                                | 05 |
|                            |           | Economics                              | 08 |
|                            |           | English                                | 26 |
|                            |           | Telugu                                 | 01 |
|                            |           | IHC                                    | 04 |
|                            |           | Political Science                      | 07 |
|                            | II B.A    | History                                | 02 |
|                            |           | Economics                              | 03 |
|                            |           | English                                | 22 |
|                            |           | Political Science                      | 03 |
|                            | III B.A   | Telugu                                 | 03 |
|                            |           | Introduction to Computers              | 03 |
|                            | I B.Com   | Telugu                                 | 02 |
|                            |           | Business Economics                     | 02 |
|                            |           | Business Organization                  | 04 |
|                            |           | IHC                                    | 02 |
|                            |           | Financial Accounting                   | 18 |
|                            |           | Fundamentals in Information Technology | 04 |
|                            |           | Telugu                                 | 05 |
|                            |           | Advanced Accounting                    | 19 |

|  |          |                           |    |
|--|----------|---------------------------|----|
|  |          | Business Statistics       | 08 |
|  |          | Taxation                  | 06 |
|  | II B.Com | Introduction to Computers | 02 |
|  |          | EPC                       | 03 |
|  |          | FSB                       | 03 |

**2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, and environment etc.?**

- ◆ Women Empowerment Cell is active in the college to deal with the problems faced by the women students.
- ◆ Eco club is constituted to create a sense of awareness among the students regarding environment issues. Environment protection day conducted by the students in placards exhibition.
- ◆ Lecturers are encouraged to take part in seminars, Training Programs and workshops to improve their perception regarding these sensitized issues.
- ◆ Guest lectures are being arranged on these issues and the staff and students are prompted to take initiatives to interact in these sessions.

**2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

- ◆ The advanced learners are identified based on their talents assigning them additional works like Study Projects, student seminars, student talks on select topics.
- ◆ JKC trains the advanced learners in soft skills, group discussions, quiz programmes, debates and sends the students for recruitment drives conducted by MNCs and other corporate offices.
- ◆ DRC conducts college level competitions and programmes on co-curricular and extracurricular aspects and encourages the advanced learners to participate in University, state, and national level competitions.
- ◆ Interactive sessions are arranged with Alumni job holders to bring awareness various job opportunities.
- ◆ The advanced learners are also encouraged to take part in district level, and University.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out**

(students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

*The Following are the list of Dropouts for the Academic Year 2010-14*

| Sl.No | Category     | 2010-11   | 2011-12   | 2012-13   | 2013-14   |
|-------|--------------|-----------|-----------|-----------|-----------|
| 1     | General      | 8         | 9         | 2         | 2         |
| 2     | SC           | 2         | 1         | 13        | 6         |
| 3     | ST           | 1         | -         | -         | -         |
| 4     | OBC          | 11        | 10        | 14        | 5         |
| 5     | Others       | -         | -         | 3         | 3         |
|       | <b>Total</b> | <b>22</b> | <b>20</b> | <b>32</b> | <b>17</b> |

- ◆ Most of the students who are listed in the drop outs left the college to join in other diploma and professional courses such as DIET, Nursing, Engineering courses. Yet some other students discontinue their studies due to personal problems and economically unable to pay the fee pertaining to examinations
- ◆ However such students are encouraged by the college to come forward to have financial assistance. The other reason is that some of the students are unable to pay transport charges..

## **2.3 Teaching-Learning Process**

### **2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, Teaching plan, evaluation blue print, etc.)**

- ◆ The affiliating University prescribes and circulates the Academic Calendar in the beginning which the institution follows.
- ◆ Based on the academic calendar every teacher prepares an Annual Academic Plan indicating the chapter to be covered in each month, the tests to be conducted and the evaluation to be carried out.
- ◆ For each lesson or chapter, a teaching plan is prepared including the teaching support required, teaching methods to be adopted and the student involvement expected.
- ◆ At the end of each chapter or section, evaluation is made through tests, assignments, seminars etc.

### **2.3.2 How does IQAC contribute to improve the teaching-learning process?**

- ◆ The Internal Quality Assurance Cell (IQAC) is formed with the Principal as the chairperson and with a coordinator. A few members of teaching staff, one from alumni, one educationist and one industrialist are nominated and the quorum is formed.

- ◆ The IQAC maintains all quality measures to improve teaching methods of the teaching staff. Workshops are conducted internally to enhance the skills of teaching.

**IQAC** provides the development and application of quality parameters for various academic and administrative activities of the institution.

| SINo | Title                        | Date       | Nature of Activity | Resource Person  |
|------|------------------------------|------------|--------------------|--|
| 1    | Novel Teaching Methodologies | 17-09-2014 | Workshop           | Dr G.Sugunamma, Principal, GDC (w), Madanapalle.       |
| 2    | Sensitization Programme      | 01-10-2014 | Awareness Camp     | Dr S.Suryanarayana, Principal, GDC Vayalpad            |
| 3    | Sensitization Programme      | 06-11-2014 | Review Meet        | Dr J.Narayana Murthy, NAAC Co-ordinator, GDC, Vayalpad |

This cell monitors promotion, implementation and continuous improvement of innovation in curriculum, co-curricular and Extra-curricular activities of the institution.

- ◆ The IQAC works towards the enhancement of the Learners' knowledge, capacity and personality.
- ◆ At the beginning of the year a workshop is conducted among the staff members about teaching methods, presentation lesson plans, student- centered learning methods etc. the outcome of these deliberations is translated into action by the teachers in their teaching process.
- ◆ IQAC conducts interactive sessions with the students also and obtains feedback about teaching practice methods, the lesson plan and evaluation system, which are later incorporated into teaching practices.

**2.3.3 How learning is made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

- ◆ The learning is made more student–centric through seminars, symposia, group discussions and self evaluation system. Assignments are also given to students and they are evaluated on inter- student basis.
- ◆ The teachers are provided with computer based support system for conducting seminars, presentations, group discussions. Workshops are also organized for interactive learning and collaborative learning. Assignments are given to students who have to do them

independently and evaluated on collaborative basis.

- ◆ Project works are also assigned to students. Peer group learning is encouraged.

#### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

- ◆ Problem based learning in science and commerce subjects, situational learning in arts and languages stimulate the students in self-learning. Student seminars, and debates give them freedom to express their personal views and examine thing from a critical perspective.
- ◆ Various competitions like essay writing, poetry festivals/recitation sessions are held to encourage creativity among students.
- ◆ Demonstrations and exhibitions are conducted on days of scientific importance to nurture scientific learning among student.
- ◆ Project based learning is also encouraged. Scientific exhibitions, video clippings on great innovations are also shown to students to fire their imagination.

#### **2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

- ◆ Apart from conventional teaching, the following teaching aids based on ICT are used by the faculty like Mana TV, UGC lab, power point presentations and OHP for effective Teaching and Learning process.
- ◆ One e-class room is in availability. The IQAC Co-ordinator is looking after e-class room, who is a computer savvy. Internet is utilized.
- ◆ The teaching staff of the college have been utilizing the e-content based teaching which is enabled by UGC to enrich the teaching learning process.

#### **2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- ◆ The college has internet facility which is used by the students and faculty to access latest knowledge on each aspect. Experts are invited from the University and other institutions to give lectures on advanced knowledge on each subject. Seminars are conducted to which experts are invited to deliver lectures on advanced aspects of curriculum. Blended learning may soon take off in the e-classroom.
- ◆ Our CCE, Hyderabad, conducts paper presentation in video conference through Inter

University Faculty Forum to enrich the perception of the teaching staff.

**2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

- ◆ Remedial Coaching is conducted for the benefit of slow learners and failed students.
- ◆ Personal attention is given to each student to tackle individual problems. These students are also given motivational classes in order to encourage them to become forerunners in the learning process. Ward counseling is done for the students.
- ◆ The student counseling centre looks after personal and psycho–social problems of students in general.
- ◆ Woman Empowerment Cell looks after specific problems of women students.
- ◆ The career Guidance cell offers guidance in career aspects.
- ◆ JKC offers the required training for the career options.
- ◆ Grievance Redressal Cell is also in operation to provide psycho-social support to the students.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- ◆ The Department of English is utilizing the CLT to make learning student centric.
- ◆ Student-centric learning methods like group discussion, question answer methods are also followed. Student centered learning takes place in the English Language Lab as well.
- ◆ The faculties are encouraged to use innovative teaching methods like use of PPTs, Role Play, Pictorial Presentations, and Demonstrations.
- ◆ The institution encourages the teaching staff to take part in various training programmes conducted by the Commissioner of Collegiate Education, Hyderabad and by the University, which include “Train the Trainer Programme”, “English Language Fellow Programme” and “Training on Human Values and Ethics”, they can produce the concept of their own after going through these kinds of teaching.

**2.3.9 How are library resources used to augment the teaching-learning process?**

- ◆ Despite no regular Librarian during last three years, Individual Department Libraries are maintained to facilitate “Learning Resources”. However, Journals, Magazines and Reference books are made available for the students.
- ◆ The college has good old and established collection of reference books and text books.

- ◆ The latest journals and magazines of subjects concerned are available in the department, which in turn are supplied to students.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

- ◆ The institution has been implementing the curriculum perfectly for the past few years except during 2013-14 academic years when 70 working days have been lost due to Samaikya Andhra agitation.
- ◆ However the loss has been compensated by working for two sessions each day for 35 days including Sundays and second Saturdays.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

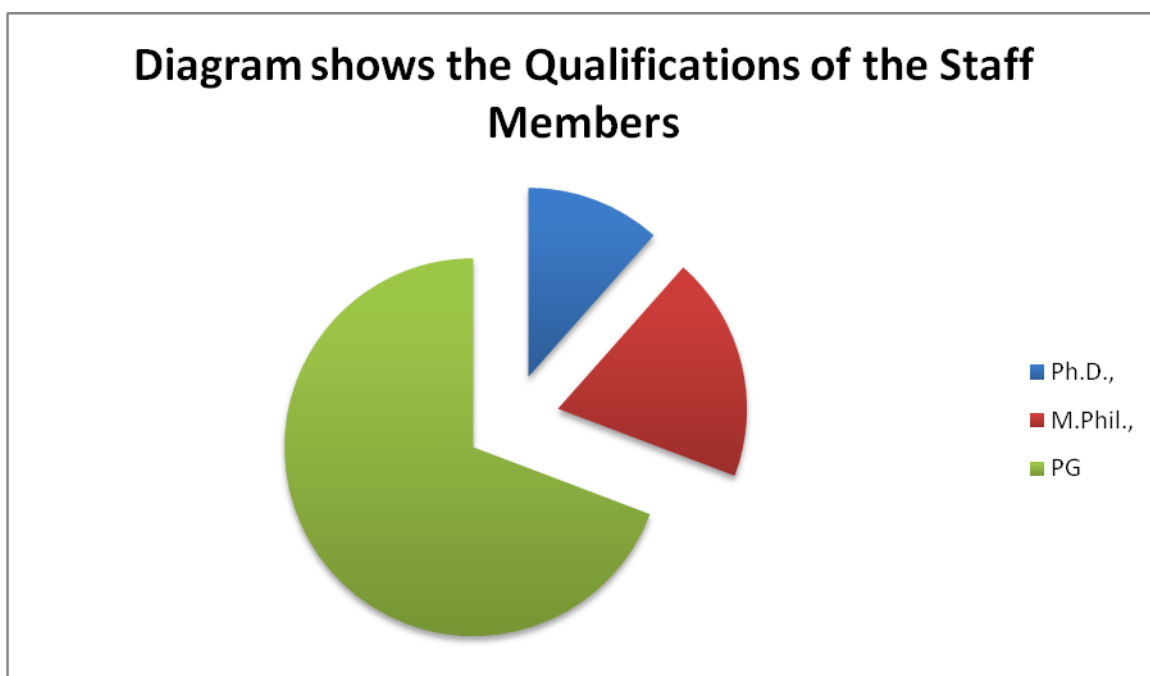
- ◆ There are effective mechanisms to monitor and evaluate and ensure qualitative higher learning to all sections of the students.
- ◆ The IQAC is playing a pivotal role in maintaining academic standards and encouraging innovative and creative trends and techniques in academic matters. A dedicated team of experts are taken as members of IQAC.
- ◆ The academic coordinator of the college monitors and supervises all academic planning, teaching notes and dairies, evaluation through summative and formative techniques, syllabus coverage and reviews.

## **2.4 Teacher Quality**

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

- ◆ Permanent Teaching faculty and Contract Faculty of the institution are appointed by the Commissioner of Collegiate Education, A.P., Hyderabad through APPSC. Guest Faculty are appointed by the Principal/CPDC of the College as per the workload in each subject.

| Highest qualification     | Principal |        | Readers |        | Lecturers |        | Total |
|---------------------------|-----------|--------|---------|--------|-----------|--------|-------|
|                           | Male      | Female | Male    | Female | Male      | Female |       |
| <i>Permanent teachers</i> |           |        |         |        |           |        |       |
| D.Sc./D.Litt.             | -         | -      | -       | -      | -         | -      | -     |
| Ph.D.                     | 01        | -      | -       | -      | 02        | -      | 03    |
| M.Phil.                   | 01        | -      | -       | -      | 04        | -      | 05    |
| PG                        | 01        | -      | -       | -      | 10        | 01     | 12    |
| <i>Temporary teachers</i> |           |        |         |        |           |        |       |
| Ph.D.                     | -         | -      | -       | -      | -         | -      | -     |
| M.Phil.                   | -         | -      | -       | -      | -         | -      | -     |
| PG                        | -         | -      | -       | -      | 01        | -      | 01    |
| <i>Part-time teachers</i> |           |        |         |        |           |        |       |
| Ph.D.                     | -         | -      | -       | -      | -         | -      | -     |
| M.Phil.                   | -         | -      | -       | -      | -         | -      | -     |
| PG                        | -         | -      | -       | -      | 04        | 02     | 06    |



**2.4.2. How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

- ◆ New programs namely, Computer Science and Computer applications are offered in the college. For these programs the institution has made a lot of efforts to recruit the competent

teachers. The paucity of qualified senior faculty is filled by arranging guest lecturers from the neighboring colleges. To teach new programs and modern areas of study, the services of qualified lecturers in the concerned subjects are utilized.

*The following table show the number of guest faculty appointed for the past 4 years*

| S.No.                         | Name of the Guest Lecturer | Subject     | Qualification |
|-------------------------------|----------------------------|-------------|---------------|
| 1                             | C.Vasundhara               | English     | M.A           |
| 2                             | K.Reddeppa                 | Telugu      | M.A           |
| 3                             | V.Mohanachari              | Commerce    | M.Com         |
| 4                             | A.Ramachandra              | Commerce    | M.Com         |
| 5                             | G.Peda Krishna Reddy       | Mathematics | M.Sc          |
| 6                             | R.V.Vani                   | Statistics  | M.Sc          |
| 7                             | C.Lakshmana                | Computers   | M.C.A         |
| 8                             | V.Ravi Kumarreddy          | Computers   | M.C.A         |
| 9                             | K.Satyanarayan Sastri      | Telugu      | M.A           |
| 10                            | V.Krishnaveni              | Computers   | M.C.A         |
| 11                            | G.Charan Raj               | Computers   | M.C.A         |
| 12                            | V.Bhunatha Reddy           | Computers   | M.C.A         |
| 13                            | Dr. A.Mohan Babu           | Statistics  | M.Sc., Phd    |
| 14                            | D.Sreenivasulu             | Commerce    | M.Com         |
| <b><i>Present Working</i></b> |                            |             |               |
| 1                             | V.Krishnaveni              | Computers   | M.C.A         |
| 2                             | A.Ramachandra              | Commerce    | M.Com         |
| 3                             | D.Sreenivasulu             | Commerce    | M.Com         |
| 4                             | MD.Azharuddin              | Computer    | M.C.A         |
| 5                             | S.Vamsidhar                | Telugu      | M.A           |
| 6                             | Sobha Rani                 | Mathematics | M.A           |

- ◆ To attract new faculty and to retain the existing teachers the college provides facilities like Internet, UGC Inlibnet N-List, Journals etc. the teachers are encouraged to participate in workshops and seminars to update their knowledge.

### **2.4.3 Providing details on staff development programmes during the last four years elaborate on**

**the strategies adopted by the institution in enhancing the teacher quality.**

- ◆ On campus training is provided to all teachers in the areas they need training like typewriting, computer skills, making power-point presentations, soft skills and teacher-orientation lectures.
- ◆ There is an official mechanism in the collegiate education through which all teachers are periodically trained through Orientation/refresher courses.
- ◆ Staff members are encouraged to attend seminars, workshops aimed at developing academic competence.
- ◆ Staffs are being trained by the District Resource Center in select subjects where the teachers are either newly recruited or guest faculty with relatively limited experience.

**a) Nomination to staff development programmes**

| <b>Academic Staff Development Programmes</b>   | <b>Number of faculty nominated</b> |
|--|------------------------------------|
| Refresher courses                              | 02                                 |
| HRD programmes                                 | 02                                 |
| Orientation programmes                         | 01                                 |
| Staff training conducted by the university     | 02                                 |
| Staff training conducted by other institutions | 01                                 |
| Summer / winter schools, workshops, etc.       | 02                                 |

**b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**

**Teaching learning methods/approaches**

- ◆ The teaching faculty of the institution adopts methods like student-centric teaching and ICT enabled teaching in the class room to enrich the perceptual levels of the students.

**Handling new curriculum**

- ◆ The curriculum is well planned prior to the handling of the classes. To meet with the challenges of new curriculum the faculty attends training programmes conducted by the University and the Commissionerate of Collegiate Education, AP, Hyderabad.

**Content/Knowledge Management**

- ◆ To improve the perception of the students, the faculty utilizes internet facility. UGC sponsored e-content is made available to the students.
- ◆ e-journals and magazines are utilized to enrich the students' knowledge management.

**Selection, development and use of enrichment materials**

- ◆ The student study material, keeping in view the examination oriented needs of slow learners

and the advanced learners, is prepared and distributed among all the students by Department of English.

**Assessment**

- ◆ The students are assessed in various modes in the class room. Through question and answer hour, through unit tests and through formative evaluation the performance of the students is analyzed and assessed.

**Cross cutting issues**

- ◆ The Women Empowerment cell, Anti Ragging Cell, and Anti Grievance and Redressal Cell are functioning effectively to settle the cross cutting issues. Fortunately the college has not registered any cases such as gender discrimination, ragging and socio instabilities.

**Audio Visual Aids/multimedia**

- ◆ The class room possesses a spacious and well equipped seminar hall and e-class room with all facilities.
- ◆ Two LCD Projectors are being used by the teaching staff of the college.
- ◆ Aspects of Communicative English such as phonetics, intonation, syllables and stress and telephone skills are presented to the students in the form of C.D's and study material.
- ◆ ICT enabled teaching is done.
- ◆ MANA TV lessons are being made telecast for the benefit of the students and so many important academic topics are covered.

**OER's : None**

**Teaching learning material development, selection and use**

- ◆ The teaching staff of the college prepares their teaching learning material through ICT, OHP sheets and charts and makes use of them in the class room

**c) Percentage of faculty**

- ◆ Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies: 20
- ◆ Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies: 20
- ◆ Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: 20

**2.4.4 What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

- ◆ The institution encourages the staff to apply for minor and major research projects and also to pursue PhD programs, apply for study leave to pursue doctoral and post doctoral studies, under FIP Program, and encourages the staff members to present research papers at national / international seminars.

**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

- ◆ Sri D.Khajavali, Lecturer in History adjudged as best Lecturer by CCE, Hyderabad, A.P.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

- ◆ The institution collects the feedback from the students, alumni and parents. The collected feedback is analyzed and the suggestions are taken into account.
- ◆ The Commissioner of Collegiate Education, Andhra Pradesh forms a team of academic audit members as the external peers to undertake an audit in the college. The team visits the college once or twice as per the instructions of the CCE, AP and monitors all the academic records of every individual lecturer. Their suggestions are taken in to consideration and are followed scrupulously. They will send a report regarding the functioning of the college and the teaching staff to CCE, AP.
- ◆ The CCE, AP makes the necessary instructions if the college is in need of any. Thus the teaching and evaluation is periodically verified by the high authority.
- ◆ Academic Performance Indicator (API) and Administrative and Academic Development Performance Indicators (AADPI)
- ◆ API indicators are related to teaching faculty where as AADPI indicators are related to Principal. The formats were a sort of feedbacks obtained from CCE every year that were to be analyzed and evaluated.
- ◆ The marks secured by the concerned teachers are submitted to CCE for favour of information. Whereas the AADPI formats will be evaluated by RJDCE Kadapa and the marks secured by the concerned principal will be submitted to CCE, Hyderabad.

## **2.5 Evaluation Process and Reforms**

### **2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

- ◆ The information about evaluation process is included in the information booklet of the institutions and also announced through meetings with the Parents.
- ◆ Periodical notices, meetings with alumni for collection of Prospectus, and College Calendar will give information of the evaluation methods.
- ◆ Internal evaluation, division of marks for theory and practical exams will be handed out to students by the lecturers-in-charge of the departments.
- ◆ Senior students will share their knowledge on the Evaluation methods with their immediate junior students also.

### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

- ◆ The University had taken the following steps to reform the present evaluation system.
- ◆ Online practical examination was introduced in English in 2006 to enrich the communicative skills of students and improve their job securing opportunities. Record submission and viva voce are made part of the evaluation.
- ◆ Internal assessment has been introduced for Commerce, Economics and Mathematics from the year 2013-14, this reform has enabled the students to be alert with the evaluation procedure and improve their academic standards.
- ◆ Assignments, Quiz, Seminars, and Group Discussions are considered for evaluation the performance of the students.

### **2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

- ◆ An evaluation committee is constituted by senior faculty, who review the evaluation methods of the college and their impact on results; they also suggest necessary improvements to them. They also monitor Internal Assessment also, which is a part of final evaluation for promotion.
- ◆ Students are made to complete all the assignments and prepare field study notes before they are allowed to go for annual University examinations.
- ◆ The formative and summative evaluations done at the institutional level are mentioned by

the Academic Co-ordinator.

**2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

- ◆ Each department designs a plan for Summative Evaluation for current year; tries to incorporate it in the lesson plans to prepare the students to the year-end examination.
- ◆ Unit tests, Half-yearly exams and the Grand Tests are evaluated independently to assess the preparedness of the student for the final one.
- ◆ Weightage given to these test results is used to award marks in internal assessment. These marks are taken as bench mark for awarding marks in the University practical examinations also.
- ◆ Assignments submitted by the students, skills the students exhibit during theory and practical classes, their enthusiasm and willingness to learn are monitored by individual teachers as part of the Formative Evaluation, which will be taken into consideration to award marks in Internal Assessments.
- ◆ Students who have achieved very low percentages in the qualifying examination have also showed encouraging improvement as a result of these methods, especially in Commerce and Computer Sciences.

**2.5.5 Details on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

- ◆ The process of internal Assessment and the various initiatives adopted by the staff members account for the rigour and transparency in the entire evaluation system.
- ◆ Conducting of unit tests at regular intervals, organizing seminars, interactive sessions, review meetings help in picking out slow learners and advanced learners.
- ◆ Remedial coaching for slow learners and academically backward students and study projects for most advanced students enables the staff to pay attention to all types of students and ascertain transparency in finding out the academic position of students.
- ◆ The college follows total transparency in the evaluating system and awarding of internal marks.
- ◆ After the assessment the internal marks awarded are then submitted to Principal through the head of the department.

- ◆ The behavioral aspects and the Communicative Skills of the students are evaluated by the individual departments in the following aspect 1) Quiz, 2) Debate and 3) the performance in labs.

**2.5.6 what are the graduate attributes specified by the college / affiliating university? How does the college ensure the attainment of these by the students?**

- ◆ All the teaching and non-teaching staff of the college participate as team in every extracurricular and co curricular activities conducted in the college.
- ◆ The entire teaching staff is encouraged to promote research attitude among the students.
- ◆ Guest Lectures are arranged by the experts on every subject. Awareness camps are arranged and job melas are being attended.

***The graduate attributes of the college***

- ◆ Skill development courses like JKC, Certificate courses are at active participation to empower the students to meet with the requirements of the modern job market.

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

- ◆ At the University level, the students can apply for revaluation, correction, re-totaling mechanism for redress of grievances, with regard to evaluation.
- ◆ At the institution level the students Grievances Redressal cell looks after such grievances regarding internal assessment.

**2.6 Student Performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

Yes.

- ◆ The college promises the students to acquire learning outcomes like Communication Skills, Soft Skills, service oriented awareness, internal awareness, reading techniques, writing skills and so on.
- ◆ Communication Skills are achieved through the skills of listening, speaking, reading, writing and group discussions. It is carried in the classes through Communication Language Teaching Techniques.
- ◆ The soft skills which including speaking, facing interview, body language and managerial skills are imparted to the students in the classes at the time of special occasions with Just A Minute (JAM) and elocution competitions.
- ◆ Besides the above skills, the students are exposed to the aspects of National Integrity,

Community development and social services through the activities of National Service Scheme (NSS). The students get involved in the blood donation camp, eye check up camp, laying of roads, eradication of superstitions through cultural programmes and clean and green activities through NSS activities.

- ◆ Further the students are advised to read the newspaper, journals, and competitive exam books regarding the education, business and employment notifications in advertisements which are very useful for their career in future.
- ◆ The students are also made to write on simple topics in order to know the techniques of punctuation, grammar and content presentation in orderly manner, especially the students are made to fulfill the various forms of the banks like opening of savings bank accounts, demand draft, pay in slips and withdrawal forms, filing of postal saving account forms and money order forms are very useful to the students in their daily life.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

- ◆ The students of the college write unit tests and term examinations regularly. The evaluation of those tests is done by the concerned lecturers of the departments. They are analyzed in the class room and the marks are posted in the departmental marks registers.

*Course wise Result Analysis for III<sup>rd</sup> Year Students*

| Course | Group    | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
|--------|----------|---------|---------|---------|---------|
|        |          | Pass%   | Pass %  | Pass %  | Pass %  |
| B.A    | H.E.P    | 54      | 72      | 58      | 85      |
| B.Sc   | Ms.St.Cs | 82      | 84      | 75      | 54      |
| B.Com  | General  | 38      | 93      | 77      | 100     |
|        | CA       | 65      | 62      | 70      | 81      |

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

- ◆ The structure of teaching, learning and assessment strategies are placed in the Academic calendar of the college.
- ◆ The Teaching strategies are structured through Annual Academic Plan, Lesson Plan, teaching dairies and also the Academic Plan of the institution.
- ◆ The learning strategies are structured through student talks, assignments, student seminars, interactive sessions like JAM, GDs etc.
- ◆ The assessment strategies are structured through periodical tests, oral interviews, presentations, group discussion Methods to lead to a year-end evaluation.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?**

- ◆ Practical sessions are introduced in science subjects, and discussions and debates, seminars and conferences in arts subjects are essentially seen as methods aimed at enhancing social relevance. Entrepreneurship Development is part of the curriculum to all the students.
- ◆ Restructured courses like B.Com (CA) B.Sc., (Ms.St.Cs) help the students to get jobs basically for their social and economic relevance. JKC and career counseling also help the students to get jobs. The students are encouraged to pursue add-on courses to pursue careers on their own.

**2.6.5 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?**

✓ *The student learning outcomes are collected through*

1. Marks statements of periodical tests.
2. Teachers' evaluation system
3. Inter – student evaluation

✓ *And the information is used for*

1. Remedial coaching
2. Students' academic counseling
3. Advanced learning system
4. Career oriented learning system.

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes.**

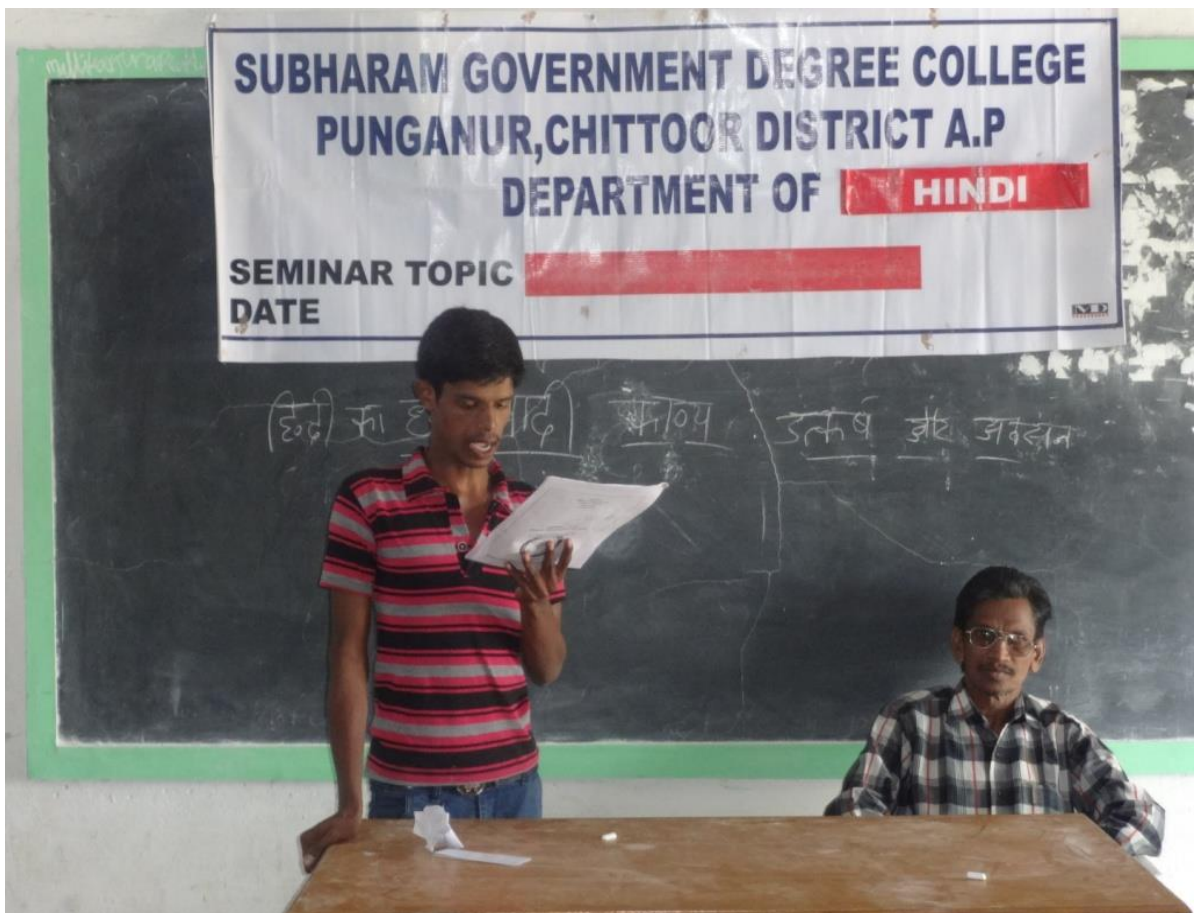
*The institution monitors and ensures the achievement of learning outcomes by*

- ✓ Setting periodic targets for teachers like syllabus completion, arranging expert lectures, organizing visits to places of importance, making models, posters etc.
- ✓ Fixing learning targets for the students like presenting classroom seminars, preparing probable questions, completing tasks-curricular and extra-curricular etc.
- ✓ launching award system for teachers/students
- ✓ Conducting periodic review sessions with teachers and students
- ✓ Holding periodic analyses of the results
- ✓ Posting the results on the web for the parents and Alumni to follow
- ✓ The institution conducts frequent formal and informal meetings with the staff and the students. The collected feedback forms are analyzed and suggestions are made for the individual lecturers by the Principal, IQAC Co-ordinator and the Academic Co-ordinator.

**2.6.7 Does the institution and individual teachers use assessment / evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'Yes' provide details on the process and cite a few examples.**

- ◆ The University marks are registered by every individual lecturer by the departments. The slow learners are recognized and they are given training in the concerned subjects. Through the ward counseling the students can express their woes directly to the concerned lecturer. The ward counseling registers show the cases of victory.
- ◆ The University marks are registered by every individual lecturer and by the departments. The slow learners are recognized and they are given training in the concerned subjects. Through the ward counseling the students can express their woes directly to the concerned lecturer. The ward counseling registers show the cases of victory.

## STUDENT SEMINARS







**FACULTY DEVELOPMENT PROGRAM (PEDAGOGICAL SKILLS)**



**QUIZ PROGRAM**



**WOMEN EMPOWERMENT CELL- DR VIAJAYA KUMARI ENLIGHTENING THE GIRL STUDENTS**



**ECO CLUB COORDINATOR SRI D.KHAJAVALI ADDRESSING**

**CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

**3.1 Promotion of Research**

**3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

No

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

- ◆ Yes, the institution has a research committee with the faculty who has aptitude for and experience in research. The Committee recommends that every staff member should publish articles in the college magazine and other local periodicals. The Committee also identifies issues for research and sends proposals to the various names of agencies should be mentioned that promote research for research projects.
- ◆ The committee encourages Independent Research by providing books on research methodology to the staff and the students alike to publish their articles thereby creating awareness about names research Journals/ Publications.
- ◆ The committee suggests and guides the staff to carry out MRPs; Student projects, Seminars among students. They are enlightened about the funding agencies also.

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

- ◆ Autonomy is given to the principal investigator.
- ◆ Adequate infrastructure and human resources.
- ◆ As there are no internal sources, staff are advised to go for research by applying to different funding agencies, research committee of the college helps the staff.
- ◆ The college has a good stock of Library.
- ◆ As the teaching staff engages 18 hours of teaching per a week, the remaining hours have been allocated to pursue research.
- ◆ Facilitate timely auditing and admission of UC to the functioning authorities.

**3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

- ◆ The institution organizes seminars and meetings where in experts and senior faculty members of the nearby colleges take part and enrich the scientific outlook and creative thinking of the students with their inspiring speeches on popular topics.
- ◆ Quiz programs on scientists, their innovations, winners of awards at nationals, international, Nobel Prize winners and the other personalities of science and technological fields are conducted at college.
- ◆ Internet facility, well stocked library, suggestions from the senior faculty computer laboratory all these promote and prompt research aptitude and scientific culture among the students.
- ◆ “International Science Day”, “Sir C.V. Raman’s birthday”, “Srinivasa Ramanujam’s Birthday” and several other events are celebrated on the campus to promote research interest among students

**3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity etc.**

- ◆ Two staff members have been awarded MRPS granted by UGC.
- ◆ Six faculty members pursuing Ph.D programmes on Part-Time basis.
- ◆ Eight staff members participated in National Seminars.
- ◆ Two M.Phil degrees have been awarded under the guidance of faculty members.

**3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

- ◆ There are segments of research methods in JKC curriculum that promote research spirit.
- ◆ For the newly recruits a separate workshop on teaching methodology has been conducted in the college.
- ◆ The institution conducts seminars every year on Nobel Prize winners in order to explain to the students the research content involved therein. Further, programs are organized to coincide with landmark dates in research and also whenever an achievement is accomplished in research field.

**3.1.7 Provide details of prioritised research areas and the expertise available with the institution.**

| Sl.No | Staff Member               | Priority Area  |
|-------|----------------------------|--|
| 1     | Sri T.Venkata Ramana Naidu | The Plays of Girish Karnad – A Study                                     |
| 2     | Dr. M.Raghava Reddy        | Sales Tax System in A.P – A Study  |
| 3     | Dr. V.Masulamani           | Buying behaviour of Television Buyers- A case study of Chittoor District |
| 4     | Sri K.Nandeewaraiah        | Industrial Development of Andhra Pradesh                                 |

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

- ◆ The institution invites professors from the University and researchers from farm research and scientific research to interact with the students and the staff.

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

**Not Applicable**

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).**

- ◆ Through NSS, Awareness Campaign has been initiated on the dreaded epidemic like HIV/AIDS, Health Education, Superstitious.
- ◆ Use of Bio-Fertilizers and the importance of Organic Farming.

**3.2 Resource Mobilization for Research**

**3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

- ◆ The college cannot earmark any money for research as there is no budget allocation to research. However, UGC sanctions Major/ Minor Research Projects and Faculty Development programs to the eligible researchers.
- ◆ The MRP sanctioned to faculty in History and Economics. Some more MRP's are offering by other faculty members are also.

**3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

- No -

**3.2.3 What are the financial provisions made available to support student research projects by students?**

- ◆ Travel grant, money for stationery and binding charges are provided to the needy students for study projects from the UGC funds under Capacity Building of (XIV Merged schemes). CPDC funds are also sometimes utilised with the prior approval of the CPDC.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

- ◆ As this institution is only an Under Graduate College, Inter-disciplinary approaches are used only in study projects by the students.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

- ◆ The institution allows the staff and the students to make maximum use of computer labs, library books and equipment for research purpose.
- ◆ The internet facility is provided to every staff room.
- ◆ The advanced learners are given study projects by the lecturers in the concerned subjects to imbibe research spirit among the students.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

No

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.**

| Nature of the Project       | Duration Year From To | Title of the project   | Name of the funding agency | Total grant |          | Total grant received till date |
|-----------------------------|-----------------------|--|----------------------------|-------------|----------|--------------------------------|
|                             |                       |  |                            | Sanctioned  | Received |                                |
| Minor projects              | 2012-14               | Irrigation Facilities & Agriculture Development in AP with Special reference to Kurnool District | UGC                        | 75,000      | 75,000   | 75,000                         |
|                             |                       | An Analysis of entrepreneurship among Muslim Minorities in Andhra Pradesh                        | UGC                        | 2,80,000    | 1,65,000 | 1,65,000                       |
| Major projects              |                       |  |                            |             |          |                                |
| Interdisciplinary projects  |                       |  |                            |             |          |                                |
| Industry sponsored          |                       |  |                            |             |          |                                |
| Students' research projects |                       |  |                            |             |          |                                |
| Any other (specify)         |                       |  |                            |             |          |                                |

### **3.3 Research Facilities**

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

- ◆ Senior faculty members having doctorate degree and research experience guide the students and the fellow new entrants in the research activity.
- ◆ Inter Disciplinary understanding among different Departments.

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

- ◆ The Research Committee convenes periodical meetings with the staff and updates them with latest areas of research, facilities and opportunities available, and encourages them to apply for funds to institutions like UGC, ICHR, ICSSR etc.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/facilities created during the last four years.**

No

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

- ◆ S.V. University (in Tirupati) allows students from affiliated colleges to access the central library of the university and its laboratory facilities on authorization from the affiliated colleges.

**3.3.5. Provide details on the library/information resource centre or any other facilities available specifically for the researchers?**

- ◆ Departmental Library and the Internet centre at the Institution are part of the facilities for research where some of the faculty members carrying out their research programmes.
  - ➔ The Department Concerned is subscribing latest journals and magazines of different subjects and purchasing latest revised editions of books for the benefit of the students and faculty.
  - ➔ The Internet facility is providing to be of immense use of refer and download and take printout of relevant subject material.
  - ➔ Reference books are made available for research work

**3.3.6 What are the collaborative research facilities developed/created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

- ◆ Not yet.

### 3.4 Research Publications and Awards

#### 3.4.1 Highlight the major research achievements of the staff and students in terms of

- ◆ Patents obtained and filed (process and product): **None**
- ◆ Original research contributing to product improvement: **None**
- ◆ Research studies or surveys benefiting the community or improving the services: **None**
- ◆ Research inputs contributing to new initiatives and social development: **None**

(The institution has very little scope for such initiatives as it imparts education in undergraduate studies only)

#### 3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

| Sl.No | Name of the Faculty                   | No. of Articles Published |
|-------|---------------------------------------|---------------------------|
| 1     | Dr V.Masulamani Lect. in Commerce     | 03                        |
| 2     | Dr M.Raghava Reddy Lect. in Economics | 02                        |

#### 3.4.3 Give details of publications by the faculty and students:

- Publication per faculty : **Nil**
- Number of papers published by faculty and students in peer reviewed journals (national / international) : **Nil**
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
- Monographs : **Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Books with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP( Source normalized impact per paper ) : **Nil**
- SJR : **Nil**
- Impact factor : **Nil**
- h-index : **Nil**

*(Details have been mentioned in the Evaluative Report of the Departments.)*

**3.4.4 Provide details (if any) of**

→ Research awards received by the faculty

None

→ Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

None

→ Incentives given to faculty for receiving state, national and international recognitions for research contributions

None

**3.5 Consultancy**

**3.5.1 Give details of the systems and strategies for establishing institute-industry interface?**

Through field visits, extension lectures by eminent personalities from institutes of higher learning, college tries to establish the institute – industry interface.

**3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

- ◆ As the college teaches UG courses, only the fundamental aspects of consultancy, institute-industry interface are introduced to students. However, Handbooks & Websites are made available to students to follow.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

- ◆ The Department of Commerce with Computer Applications combination has an opportunity to offer lab facilities or to carry out specific jobs of the local industries, which it is encouraged to do issues pertaining to income tax to the public.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

- ◆ Under 14 Merged scheme of UGC, VRO/VRA coaching conducted in 2013.
- ◆ In the maiden attempt, 4 of our students got selected and placed, a nominal Rs. 100/- collected from each student to provide study material.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

- ◆ There is no tangible income yet.

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

#### **3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

- ◆ The institution prescribes that groups of students visit the neighborhood periodically and interact with the people, especially youth with a view to formally adopt a locality and provide social, educational service to the community. NSS units of the college supervise this aspect.

#### **3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

- ◆ NSS, Literary and Eco-Clubs have specific programs spread against the calendar year. The students conduct rallies on days of public importance like AIDS Awareness Day, Literacy Day, Women's Day, and Environment Day and participate in awareness camps.
- ◆ The university NSS wing also structures its camps, including special camps in such a way that these extra-curricular activities are best utilized to bring about some perceptible change in society with the involvement of the students.

#### **3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

- ◆ The CPDC Members express their views in its meetings, and the suggestions are welcomed and adopted.
- ◆ During parents' meetings suggestions for the improvement on the conditions at facility are invited for adaption, the feedback is collected from the stake holders and the same is analyzed.
- ◆ The students are allowed to express their views and participation in College Day, Fresher's Day, Farewell Day and other meetings.

#### **3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

- ◆ The institution enunciates in its Annual Academic Plan awareness camps, Social Service Camps, rallies to sensitize people on issues like over-population, environmental pollution, illiteracy etc.

|  |                            |
|--|----------------------------|
| NSS units of the college are allocated | 16,000 for 2010-11         |
|  | 16,000 for 2011-12         |
|  | 16,000 for 2012-13         |
|  | Yet to receive for 2013-14 |

These funds have been earmarked for specific purposes, which aim at inculcating social awareness and habits of service among students.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

- ◆ The institution has one NSS unit. Volunteers are enrolled into each unit and the annual activities are handed over to them in advance, which include camps. The faculty is encouraged to participate along with the program officers on all special occasions.
- ◆ Faculty and students also participate in Youth Red Cross activities like blood donation, awareness camps, Environmental Club activities, Planning forum, Consumer Club etc.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

- ◆ As an essential part of field work for Environment studies at the third degree level the students are asked to submit reports on environment, population, caste structure, social problems faced by different sections of people. During the awareness and social service camps, the students propagate women empowerment equal opportunities, positive discrimination etc.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

- ◆ The extension activities provide opportunity for students for field level practical experience which supplements their academic learning. The students also learn ethical, social and cultural values from their experiences. The extension activities inculcate social and interpersonal skills like communication, life skills, leadership, event management, crisis resolution and also inculcating the in the students the noble virtues of social service, self-abnegation, devotion and dedication towards goals.

**OUTCOMES:**

- ◆ The achievements of the students at academic, cultural and other curricular, co-curricular and extra-curricular levels account for the positive and progressive outcomes of various extension activities.
- ◆ They become true human beings endowed with ethical values and noble ideals of honesty, high thinking and sincerity.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

- ◆ Every time the institution conducts awareness camps, social service camps and rallies, efforts are made to enlist the support and participation of the local community. The people from the area are encouraged participate in the inaugural operational and valedictory sessions and allow to express their responses and views.
- ◆ The programmes organized by the NSS, such as “Swatcha Bharat”, “Save Environment” “Beware of Aids” , “Use Voting Power to Elect Leaders”, “Women Rights”, “Save Water Save Future” have evoked greater response from the public and inspired all sections of society.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

- ◆ Our college has been playing a constructive role in the local educational institutions and coordinating all activities related to various social, cultural and curricular issues.
- ◆ NSS, NCC and other wings of the college are taking part in all social service activities held by various organizations. They have been participating in various awareness camps and skill development activities at the district level and state level.
- ◆ Blood donation camps have been organized twice in a year and the local doctors and district level officials join our NSS, Red Ribbon Club units to make these programs successful.
- ◆ The institution has been maintaining cordial relations with the local social organizations such as Lions Club, Rotary club, and others and sharing their experience in successfully organizing so many programs related to society.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

- ◆ The college received appreciation and commendation letters from Indian Red Cross Society for donning blood and accolades gained from local community.

### **3.7 Collaborations**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

No

**3.7.2 Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

No

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

No

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

No

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MOUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –**

- a. Curriculum development/enrichment
- b. Internship/ On-the-job training

- c. **Summer placement**
- d. **Faculty exchange and professional development**
- e. **Research**
- f. **Consultancy**
- g. **Extension**
- h. **Publication**
- i. **Student Placement**
- j. **Twinning programmes**
- k. **Introduction of new courses**
- l. **Student exchange**
- m. **Any other**

**None**

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.**

Efforts are underway to establish linkage between Organic farms and Solar Power Plants within the district for the academic benefit of students.

- ◆ Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.



**AIDS AWARENESS CAMPAIGN BY NSS**



**BLOOD DONATION CAMP**



**BLOOD GROUPING BY RED CROSS SOCIETY**



**TREE PLANTATION AND WATERING THE PLANTS**

**CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 Physical Facilities**

**4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?**

- ◆ Infrastructure is created and enhanced with the financial assistance of the state Govt (CCE), and UGC funds. Local Philanthropists also sometimes lend their mite for infrastructure development. The institution taps all sources through representations and sending of proposals with request for grants.

**4.1.2 Detail the facilities available for**

**a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

|   |   |    |
|---|---|----|
| → Curricular and co-curricular activities |   |    |
| → Class rooms                             | - | 12 |
| → Seminar Halls                           | - | 01 |
| → Laboratories                            | - | 02 |
| → UGC Network Resource Centre             | - | 01 |
| → Special facilities                      | - | 01 |
| → Equipment for teaching                  |   |    |
| → OHP                                     | - | 02 |
| → LCD Projector                           | - | 01 |

**b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

- Extra – curricular activities
- Sports 200 mts. track, Pole-vault pit
- Outdoor & Indoor Games
- Basketball court, Cricket Box, Gymnasium
- NSS
- Cultural hub
- Poetry Club
- Meditation Centre
- Co-curricular activities include Essay Writing, Elocution Competition in English, Telugu and Hindi.

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).**

- ◆ The available infrastructure is in line with academic growth and is utilized optionally. The facilities developed in the last five years are
  - Dias to perform cultural activities
  - AC Computer lab with 25 systems with LAN facility
  - UGC Lab with 20 systems with LAN facility.
  - E-class room
  - Safe Drinking water facility for the students and staff.
- ◆ Infrastructure is developed in line with the academic necessity and growth. The new proposals and requests for funds are sent for additional requirements in view of growing necessities due to increase in strength, introduction of new courses, and demand for new facilities. In the last four years infrastructure was developed for new class rooms, English Language Lab, Seminar Hall and Computer Labs.

| Sl.No                                   | Infrastructure | Amount Sanctioned/Spent | Funding Agency | Year |
|---|----------------|-------------------------|----------------|------|
| Master Plan of the Institution enclosed |                |                         |                |      |

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

- ◆ For the sake of students with physical disabilities, the infrastructural facilities are equipped with rails along the steps, ramps, and improvised restroom facilities wherever necessary.

**4.1.5 Give details on the residential facility and various provisions available within them:**

- Hostel Facility: **No**
- Recreational facilities, gymnasium etc.: **Available**
- Computer facility including access to internet in hostel: **NA**
- Facilities for medical emergencies: **Not Available**
- Library facility in the hostels: **NA**
- Internet and Wi-Fi facility: **Available**
- Recreational facility-common room with audio-visual equipments: **Available**

- Available residential facility for the staff and occupancy Constant supply of safe drinking water: **Not Available**
- Security: NA

### ***Residential facilities***

- ◆ As most of the students are from nearby villages, there is no demand for hostel facility. Further, most of the students use infrastructural provisions in the college in the morning and evening during hours before and after college timings. However, the college has sent proposals to UGC under RUSA.

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

- ◆ Medical health checkups and annual health examination are conducted before the end of the year and commencement of the examinations.
- ◆ Health camps are arranged in the college campus for the students and the faculty.

#### **4.1.7 Give details of the Common Facilities available on the campus—spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

- ◆ The infrastructure has created enough facilities for all special units. Though there are no separate rooms and meeting places for IQAC, Grievance Redress Cell, and Women Empowerment Cell, Career Counseling Cell, places like the library, department rooms, heads of which run these cells, and Seminar Hall are used to carry out the work. However, separate rooms are available for gymnasium, health centre, canteen and safe drinking water. There are two open-air auditoriums available to conduct all college meetings.

### **4.2 Library as a Learning Resource**

#### **4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

- ◆ The Central Library of the Institution has an advisory committee, which looks after proper functioning of the library and fulfills the needs of students and staff from the library. The Principal of the Institution will act as a Chairman for the Library committee the members

are drawn from the Science, Commerce and Arts departments. It also advises on the method of expenditure, library timings, student services and maintenance of the reading room. The committee will subscribe competitive Examination magazines, Science Magazines and Journals to the Periodicals wing of the Library. The library ensures access and security of materials through non-teaching staff.

**Library Committee:**

|                               |                                       |                 |
|-------------------------------|---------------------------------------|-----------------|
| <b>1.Dr. M.C.Venkatrama</b>   | <b>Principal</b>                      | <b>Convener</b> |
| <b>2.Sri J.Krishna Murthy</b> | <b>Lecturer in Commerce</b>           | <b>Member</b>   |
| <b>3.Sri D.Khajavali</b>      | <b>Lecturer in History</b>            | <b>Member</b>   |
| <b>4.Sri K.Nandeeswaiah</b>   | <b>Lecturer in Commerce</b>           | <b>Member</b>   |
| <b>5.Sri K.Subbarao</b>       | <b>Lecturer in Telugu</b>             | <b>Member</b>   |
| <b>6.Smt R.Krishnaveni</b>    | <b>Lecturer in Physical Education</b> | <b>Member</b>   |

- ◆ Library Committee monitors the utilization of allotted budget also besides Conducting periodic meetings and recommending the purchase of new arrivals of Books, Magazines, Periodical etc.,
- ◆ Identifying the outdated books to weeding them out
- ◆ Recommending for the modification of the timing as per the academic schedule

**4.2.2 Provide details of the following:**

→ Total area of the library (in Sq. Mts.) - 402 sq.mts

→ Total seating capacity - 40

→ **Working hours :**

→ During Working days 9.00 AM to 5 PM

→ During Examinations 10 AM to 4 PM

→ **Layout of the library** – The library is situated in a large room. In future the college is planning to construct a building for exclusive library. The post of Librarian is vacant and is to be filled by the Government on transfer. Hence the departmental libraries are functioning to meet with the demand of the students.

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

- ◆ The Library Committee identifies new arrivals in the market through members of staff and students. New purchases depend upon the changes in the syllabus.

- ◆ Good environment is created in the library for individual access.

| Library holdings                                  | 2010-11 |            | 2011-12 |            | 2012-13 |            | 2013-14 |            |
|---|---------|------------|---------|------------|---------|------------|---------|------------|
|   | Number  | Total Cost | Number  | Total Cost | Number  | Total Cost | Number  | Total Cost |
| Text books  | 673     | 1080       | 18      | 2610       | 55      | 8500       | 120     | 65000      |
| Reference Books                                   | 64      | 1400       | 15      | 15000      | 35      | 1750       | 30      | 17000      |
| Journals/<br>Periodicals                          | 20      | 10000      | 20      | 10000      | 17      | 10000      | 25      | 15000      |
| e-resources                                       | -       | -          | -       | -          | -       | -          | -       | -          |
| Any other<br>Competitive<br>Examinations<br>books | 105     | 24000      | 10      | 30000      | 42      | 5000       | 20      | 5000       |

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

- OPAC - NO
- Electronic Resource Management package for e-journals - No
- Federated searching tools to search articles in multiple databases - Yes
- Library Website - No
- In-house/remote access to e-publications - Yes
- Library automation - Yes
- Total number of computers for public access - 10
- Total numbers of printers for public access - 02
- Internet bandwidth/speed □ 2mbps □ 10 mbps √ 1 (GB)
- Institutional Repository - Yes
- Content management system for e-learning - No
- Participation in Resource sharing networks/consortia (like Inflibnet) - Yes

**4.2.5 Provide details on the following items:**

- Average number of walk-ins : 50
- Average number of books issued/returned :
- Departmental Libraries are issuing**
- Ratio of library books to students enrolled :10 :1
- Average number of books added during last three years :1070

- Average number of login to (OPAC) : Nil
- Average number of login to e-resources : Nil
- Average number of e-resources downloaded/printed : Nil
- Number of information literacy trainings organized : Nil
- Details of “weeding out” of books and other materials :

**Weeding out of books is undertake periodically**

**4.2.6 Give details of the specialized services provided by the library (Yes/No)**

- Manuscripts : No
- Reference : Yes
- Reprography : Yes
- ILL (Inter Library Loan Service) : No
- Information deployment and notification : Yes
- Download : Yes
- Printing : No
- Reading list/ Bibliography compilation : Yes
- In-house/remote access to e-resources : Yes
- User Orientation and awareness : Yes
- Assistance in searching Databases : Yes
- INFLIBNET/IUC facilities : Available make use after the regular librarian is being posted to this institution.

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

- ◆ The Library is kept open from 10 am to 4 pm.
- ◆ News papers, Magazines, Journals, Periodicals are kept for visitors promptly.
- ◆ There is a separate Career Guidance Cell headed by K.Nandeeswaraiah, Lecturer in Commerce of the college. The students are enlightened on career opportunities after graduation and higher education prospects that are available.
- ◆ In addition to library the department libraries are also supplement the student support services.
- ◆ Photo copier facility is also provided to the needy.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

- ◆ The Library is located on the first floor of the Administrative block. Special care has been taken in allocating seating arrangements for them.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)**

- ◆ Complaints and suggestions are taken from the students. College also maintains visitors log book, complaint and suggestion boxes. The library committee members meet every quarter to study the feedback advice the steps to be taken to improve the facilities. The feedback is usually on the additions of either text books or periodicals or sometimes old question papers, which are usually addressed immediately.
- ◆ A questionnaire will be served to the visitors and students to collect their opinion on the performance and functioning of the library. On the basis of the opinions supplied by the users, needed changes are brought out.

### **4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- Number of computers with Configuration (provide actual number with exact configuration of each available system) -
  - ◆ There are two Computer laboratories one with 30 Systems and UGC Lab (Using as ELL) with 20 Systems.
  - ◆ Total number of Computers available is 50 having Dual Core Processor. However 30 numbers of computers exist with old version. Recently the institute has purchased 6 systems with AMD Processor, RAM- 1GB and Hard Disk 500GB.
- Language Lab
  - ◆ 1GB Ram, AMD processor & 500 GB Hard disk
- Computer Lab
  - ◆ 1 GB Ram, 500 GB Hard Disk
- Computer-student ratio - 1: 6
- Stand alone facility - Yes
- LAN facility - Yes
- Licensed software - Yes
- Number of nodes/ computers with Internet facility - 50
- Any other -
  - ✓ LCD Projectors – 2 Nos.
  - ✓ OHPs – 2 Nos.

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

- ◆ Computer labs are kept open during day time one hour before and after college hours for the use of the students and faculty.
- ◆ The institution has a UGC network centre, where the students and faculty can make use of the internet facility available.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

- ◆ To provide more ICT facilities the institution is planning to have a tie up with different organizations for the benefit of the students.

**4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

*The annual budget, especially under Machinery and Equipment, is used for the procurement, up gradation and maintenance of computers as their occasion.*

| Year    | Computer | Accessories | Maintenance |
|---------|----------|-------------|-------------|
| 2010-11 | 30000    | 1000        | 4000        |
| 2011-12 | 70000    | 20000       | 10000       |
| 2012-13 | 5000     | 7000        | 10000       |
| 2013-14 | 35000    | 2000        | 3000        |

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?**

- ◆ The faculty makes use of ICT resources like OHP, DLP, Internet and e-resources in teaching, presentation, practical. The students also make use of these facilities in their presentations, seminars, workshops etc.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

- ◆ The use of ICT resources including computer-aided teaching like power point presentation

makes the teaching learning process student centric and leaves the teacher as simple facilitator.

| Sl. No. | Activity                 | Role of student               | Role of teacher |
|---------|--------------------------|-------------------------------|-----------------|
| 1       | MANA TV                  | Interaction with TV Presenter | Moderator       |
| 2       | Digital display          | Reader/ Follower              | Facilitator     |
| 3       | Power Point Presentation | Presenter/ Listener           | Moderator       |

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

--No--

#### **4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities.**

*(substantiate your statements by providing details of budget allocated during last four years)?*

|           |           |                          |
|-----------|-----------|--------------------------|
| <b>a.</b> | Building  | Repairs and maintenance  |
| <b>b.</b> | Furniture | Repairs                  |
| <b>c.</b> | Equipment | Maintenance              |
| <b>d.</b> | Computers | Repairs and up gradation |
| <b>e.</b> | Vehicles  | Nil                      |
| <b>f.</b> | Any other | Nil                      |

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

- ◆ Maintenance of the infrastructure begins with annual stock verification. In this verification process the need for repairs, maintenance and replacement is identified. These are carried out to keep all the above in working condition.

**4.4.3. How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

- ◆ The equipment is calibrated once in a year.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

- ◆ Stabilizers, inverters and UPS are widely used for getting stable and un interrupted supply of power, and constant supply of water. There is a lab assistant in the Department of Computers Sciences who also checks these equipments periodically for proper functioning.
- ◆ **Water Supply** – A bore well with motor (3 HP Submersible) connectivity to over head tank is available in the college. There is plenty of portable drinking water available which quench the thirst staff and students alike.



**SRI T.V.R.NAIDU, NAAC COORDINATOR, HIS STUDENT SRI S.LAKSHMINARAYANA, I.P.S., ADDRESSING THE STUDENTS**



**SRI N.SAI CHARAN JTO., BSNL, COUNSELLING ON CAREER**



**PRINCIPAL PARTICIPATION IN “MATHRU BASHA PARIRAKSHANA”**



**INVOCATION OF STUDENTS DURING FRESHER’S DAY**



**ACADEMIC AUDIT TEAM VISITING THE MULTI GYM**



**JKC GET-TOGETHER**

**CRITERION V: STUDENT SUPPORT AND PROGRESSION**

**5.1 Student Mentoring and Support**

**5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

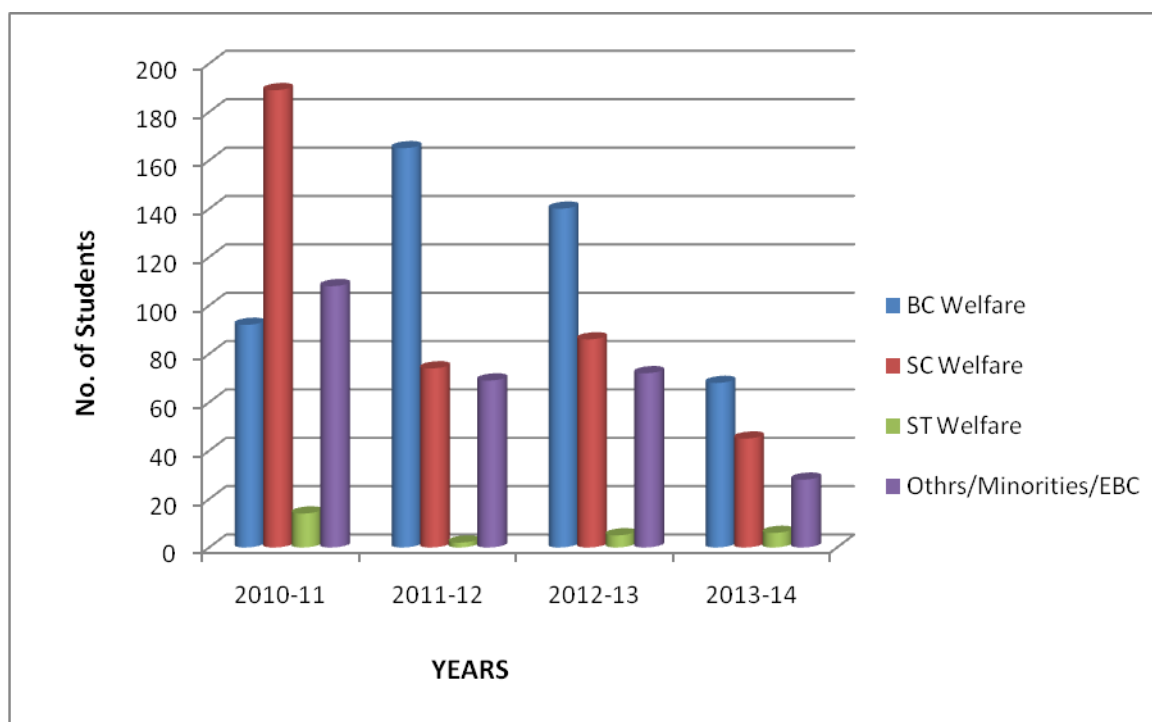
- ◆ The institution publishes the prospectus to be issued along with the application forms for admission. The prospectus contains the details of different courses offered, the combination of subjects, details of the fees, and the facilities available. The handbook contains details of various scholarships available to the students and other details. The office administration and academic committees ensure that whatever is published in the prospectus is available on ground.

**5.1.2 Specify the type, number and amount of institutional scholarships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

- ◆ Scholarship of all types for the past 4 years Nearly 75% to 80% of the students get financial assistance and support provided by the Government of Andhra Pradesh in the form of scholarships, fee reimbursement and from UGC Schemes, students Aid fund of the institution is distributed to the Economically weaker sections of the students who are not in receipt of any other scholarships. Certain endowment scholarships are also provided to the outstanding students in the University Examinations.

| Year    | Type of Scholarship     | No. of students | Amount Sanctioned in Rs. |
|---------|-------------------------|-----------------|--------------------------|
| 2010-11 | BC Welfare              | 92              | 387432                   |
|         | SC Welfare              | 189             | 450888                   |
|         | ST Welfare              | 14              | 12833                    |
|         | Others / Minority / EBC | 108             | 356562                   |
| 2011-12 | BC Welfare              | 165             | 1030530                  |
|         | SC Welfare              | 74              | 301925                   |
|         | ST Welfare              | 02              | 1570                     |
|         | Others / Minority / EBC | 69              | 465085                   |
| 2012-13 | BC Welfare              | 140             | 453550                   |
|         | SC Welfare              | 86              | 266750                   |
|         | ST Welfare              | 05              | 11300                    |
|         | Others / Minority / EBC | 72              | 250050                   |

|         |                         |      |           |
|---------|-------------------------|------|-----------|
| 2013-14 | BC Welfare              | 68   | 222150    |
|         | SC Welfare              | 45   | 122200    |
|         | ST Welfare              | 06   | 15200     |
|         | Others / Minority / EBC | 27+1 | 9300+3900 |



**5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?**

- ◆ Most of the students in the college belong to SC/ST/BC and economically weaker sections. The students receive scholarships from State Government.

| Sl.No | Academic Year | Total Strength | No. of Students Benefited | Percentage |
|-------|---------------|----------------|---------------------------|------------|
| 1     | 2010 – 2011   |                | 443                       |            |
| 2     | 2011 – 12     | 479            | 307                       | 64         |
| 3     | 2012 – 13     | 423            | 300                       | 70         |
| 4     | 2013 – 14     | 343            | 238                       | 69         |

**5.1.4 What are the specific support services/facilities available for**

✓ **Students from SC/ST/BC and economically weaker sections :**

Specific support facilities available- Study Material distribution, Ward Counselling, JKC, Career guidance/Placement cell, entry level lecture programmes.

✓ **Students with physical disabilities : Nil**

✓ **Overseas students : Nil**

✓ **Students to participate in various competitions /National and International**

Participation of students in DRC activities, youth festivals like Yuvatarangam.

✓ **Medical assistance to students: health centre, health insurance etc.**

Medical & health – Annual medical checkup is being provided.

✓ **Organizing coaching classes for competitive exams**

Coaching for entry into services – Through UGC entry level programme coaching for competitive examinations and common entrance tests are being provided.

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

- ◆ A special subject called Entrepreneur Development Programme is taught to students of I Year to get awareness about entrepreneurship ability. Students are taken to farm houses, industries, SSIs to enable them to acquire entrepreneurial skills.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

✓ **Additional academic support, flexibility in examinations**

✓ **Special dietary requirements, sports uniform and materials**

✓ **Any other**

- ◆ Annual academic plan is prepared keeping in mind about extracurricular activities and co-curricular activities. Co-curricular activities include Debates, essay competition & Quiz programmes extracurricular activities include dance, songs, fancy dress, Rangoli and play lets. The activities are conducted twice in every year.
- ◆ Yuvatharangam is organized by CCE A.P, Hyderabad at unit level, district level and State level.
- ◆ Annual day Celebrations and cultural activities are conducted at this institution.
- ◆ Celebration of Important days like – Education day, Independence day, Republic day,

Gandhi Jayanthi, International youth festival, NCC day, NSS day etc.

- ◆ The institution imparts all types of training to the students to inculcate in them all those requisites that contribute to their symbiotic and harmonious progress.
- ◆ All the students are encouraged to take part in extracurricular and co-curricular activities. Students with theoretical skills and creative skills are identified by the college literacy association and are they given training for improvement.
- ◆ Students of higher potentialities are prompted to participate in seminars, quiz contests and debate contests held at district, university and state level and they are also being encouraged with financial assistance.
- ◆ Students who take part in the sports and games competitions at the university level are provided with uniforms, kits and other needed materials.
- ◆ Students belonging to these categories are given academic support in the form of providing study material conducting additional special classes and interactive sessions and attendance concession and bring them to all compensation level of other students. University exams are conducted with sanctity and impartiality and no students of any category is given special status or concession in this regard.
- ◆ The students who undergo training through NCC Wing are given preference at the time of selection into the institution. They are given relaxation in attendance and special classes to cover the syllabus.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

- ◆ A good number of students appeared for and qualified in state services like Group IV, Police Constable, Sub-Inspector of Police, Defence Services. Since the institution is only a UG college, students don't sit for exams like NET/SLET, CAT.

**5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

- ◆ The Lecturers in charge of the departments provide academic guidance in areas like a. choosing the right subject at the time of admission. b. Change of group c. choosing the electives d. right preparation for the university examination e. right preparation for the PG entrance examination.
- ◆ Grievance Redress cell provides personal guidance and addresses personal grievances in a.

problems with peers b. in handling gender bias etc.,

- ◆ Career Guidance cell provides information about career opportunities and helps in choosing a right and realistic career depending on aptitude and competence.
- ◆ Equal Opportunity Centre provides guidance on positive discrimination.
- ◆ Women Empowerment Cell provides guidance to women students in self-motivation, academic choices and extra-curricular activities.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

- ◆ The institute has various committees to monitor the students in identifying job opportunities and preparing them for interviews.

***Career guidance and placement cell:***

**Convener:**

Sri K.Nandeeswraiah : Lecturer in Commerce

**Members**

1. Sri D.Khajavali : Lecturer in History
2. Sri T.Venkata Ramana Naidu : Lecturer in English
3. Sri B.Titus Martin : JKC Mentor

- ◆ JKC unit of the college admits and trains the students in developing various skills like Arithmetic, English spoken skills, reasoning and general knowledge.
- ◆ Counselling and placement cell guide and counsel the students in attending recruitment drives, Job melas, Campus selections outside the college.
- ◆ UGC Committee provides free coaching for entry level services and arrange guest lecturer classes on various issues pertaining to personality development, entrepreneurship development skills.

**JKC Placement Details 2013-14**

| Batch No     | No. of Students enrolled | No. of Students placed at |                |      |
|--------------|--------------------------|---------------------------|----------------|------|
|              |                          | Local Jobs                | Corporate Jobs | MNCs |
| I            | 50                       | -                         | -              | -    |
| II           | 40                       | -                         | -              | -    |
| III          | 40                       | 2                         | -              | 2    |
| <b>Total</b> |                          | 2                         |                | 2    |

**JKC Placement Details for the past 4 years**

| Sl.No | Year    | No. of Students Enrolled | No. of Students Placed |      |
|-------|---------|--------------------------|------------------------|------|
|       |         |                          | Local Companies        | MNCs |
| 1     | 2010-11 | 120                      | -                      | 12   |
| 2     | 2011-12 | 120                      | 5                      | 3    |
| 3     | 2012-13 | 120                      | -                      | -    |
| 4     | 2013-14 | 130                      | 26                     | 2    |

**JKC Placements 2013-14**

| Sl. No | Student Name | Gender | Degree Group | Passed Out Year | Company Name                           |
|--------|--------------|--------|--------------|-----------------|--|
| 1      | B.Rajesh     | M      | BCom(CA)     | 2013-14         | Mareketing Executives in ISSM, Chennai |
| 2      | C.Raghu      | M      | BCom(CA)     | 2013-14         | Mareketing Executives in ISSM, Chennai |
| 3      | D.Venu Gopal | M      | B.A          | 2013-14         | Mareketing Executives in ISSM, Chennai |
| 4      | B.Narayana   | M      | BCom(CA)     | 2013-14         | Mareketing Executives in               |

|    |                  |   |          |         |  |
|----|------------------|---|----------|---------|--|
|    | Swamy            |   |          |         | ISSM, Chennai                          |
| 5  | K.Rajesh         | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 6  | M.Nagaraja       | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 7  | G.Koteswara Rao  | M | B.A      | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 8  | M.Rajesh         | M | B.A      | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 9  | B.Gopi           | M | B.A      | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 10 | M.Nagaraju       | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 11 | N.Naresh         | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 12 | K.Madhavi        | F | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 13 | K.Venkata Ramana | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 14 | M.Nagesh         | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 15 | Ramesh Kumar     | M | B.A      | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 16 | I.Mansoor        | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |

|    |                |   |          |         |  |
|----|----------------|---|----------|---------|--|
| 17 | P.Venugopal    | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 18 | C.S.Roshan     | M | B.A      | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 19 | S.Vinod Kumar  | M | B.A      | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 20 | T.Sreenivasulu | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 21 | Gnanendra      | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 22 | Gajendra Yadav | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 23 | Subramanyam    | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |
| 24 | J.Kartheek     | M | BCom(CA) | 2013-14 | Mareketing Executives in ISSM, Chennai |

**JKC Placements 2014-15**

| Sl. No | Student Name    | Gender | Degree Group | Passed Out Year | Company Name                               |
|--------|-----------------|--------|--------------|-----------------|--|
| 1      | B.Murali        | M      | BCom(CA)     | 2015            | Star Insurance                             |
| 2      | K.Naveen Kumar  | M      | BCom(CA)     | 2015            | Eurekh Forbes                              |
| 3      | D.Sravani       | F      | BCom(CA)     | 2015            | Cadbury Ltd., Chennai                      |
| 4      | V.Sreevani      | F      | BCom(CA)     | 2015            | Cadbury Ltd., Chennai                      |
| 5      | P.Krishnamurthy | M      | BCom(CA)     | 2010-11         | Under going SI training in APPA, Hyderabad |

**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

- ◆ Yes. The Grievance and Redressal Cell has the following committee members

**Convener** :Sri Ch.Prasad

**Members**

1. Sri T.Venkata Ramana Naidu
2. Sri K.Nandeewariah
3. Sri A.Kulayya Swamy

- ◆ Several problems have been redressed during every year. Some of the grievances redressed are.

1. Request for drinking water facility.
2. Request for details of scholarship Applications.
3. Cleanliness of toilets.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

- ◆ The women empowerment cell committee has the following members.

**Convener**

Smt. R.Krishnaveni : Lecturer in Physical Education

**Members**

1. Smt V.Krishnaveni : Lecturer in Computer Sciences
2. C.Sobha Rani : Lecturer in Computer Sciences
3. Jayanthi : Lecturer in Computer Sciences

- ◆ Fortunately no instance of harassment case is registered so far.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

- ◆ The anti-ragging committee of the college which comprises senior faculty members. The Committee comprises of :

**Convener** :Sri CH.Prasad

**Members**

1. Smt.R.Krishnaveni : Lecturers in Physical Education
2. Sri B.Nagaiah : Lecturer in Political Science

- ◆ Fortunately no instance of Ragging case is registered so far.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

- ◆ The institution provides scholarships and stipend to the students belonging to weaker sections and minorities.
- ◆ The students are provided with health checkup facility.
- ◆ Government also provides fee reimbursement facility with regards to special fee and exam fee.

**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

- ◆ Yes, the college consists of a registered body of Alumni Association as per society Act (XXI of 1860) 35 of 2001. The alumni Association announce certain prizes for the top scores. It also offers prizes in certain college events.

**5.2 Student Progression**

**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

| Student progression             | 2010-11 | 2011-12 | 2012-13 | 2013 – 14 | Total |
|---------------------------------|---------|---------|---------|-----------|-------|
| UG to PG                        | 10      | 12      | 18      | 21        | 61    |
| PG to M.Phil.                   | NA      | NA      | NA      | NA        | NA    |
| PG to Ph.D.                     | -       | -       | -       | -         | -     |
| Employed                        |         |         |         |           |       |
| • Campus selection              | NA      | NA      | NA      | NA        |       |
| • Other than campus recruitment | 20      | 15      | 12      | 20        | 67    |

**5.2.2 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.**

| Course | 2010-11 | 2011-12 | 2012-13 | 2013 – 14 |
|--------|---------|---------|---------|-----------|
| B.A    | 54      | 72      | 58      | 85        |
| B.Com  | 57      | 69      | 72      | 85        |
| B.Sc   | 82      | 84      | 75      | 54        |

- ◆ The institute is getting an average pass percentage of 60 – 70% every year.

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

- ◆ Expert lectures by academicians and industrialists are arranged by individual departments to enlighten the students in the spheres of education and employment.
- ◆ Entry level coaching scheme, JKC Cell, Placement Cell, Career Guidance Cell provide necessary platforms for student- progression to higher level of education or employment.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

- ◆ The Students who are at the risk of failure are traced out at the initial stages basing on their performance in the class-room situations through ward systems and counseling is provided to the needy students.
- ◆ Remedial coaching classes are conducted for the slow learners. Study material is supplied to all. Individual attention is paid through assignments, unit tests, question and answer sessions. Meeting parents of drop outs conducted with to pursue them and to convince their wards to attend the classes.

**5.3 Student Participation and Activities**

**5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

| Year          | Event         | District Level   | University Level      | Place secured           |
|---------------|---------------|------------------|-----------------------|-------------------------|
| 2010-11       | Kabaddi       |                  | Inter University      | Winners                 |
|               | Pole Vault    |                  | Inter Collegiate      | III <sup>rd</sup> Place |
| 2011-12       | Kabaddi       |                  | Inter Collegiate      | Winners                 |
|               | Pole Vault    |                  | Inter Collegiate      | III <sup>rd</sup> Place |
| 2012-13       | Hammer Throw  |                  | Inter Collegiate      | Winners                 |
|               | Long Jump     |                  | Inter Collegiate      | Runners                 |
|               | Kabaddi       | District & Zonal |                       | Winners                 |
| 2013-14       | 800 Mts       |                  | Inter Collegiate      | Winners                 |
|               | 1500Mts       |                  | Inter Collegiate      | II <sup>nd</sup> Place  |
|               | 5 KM          |                  | Inter Collegiate      | III <sup>rd</sup> Place |
|               | Hammer Throw  |                  | Inter Collegiate      | III <sup>rd</sup> Place |
|               | 5 KM          | Youth Festival   |                       | I <sup>st</sup> Place   |
|               | 800 Mts       | Youth Festival   |                       | II <sup>nd</sup> Place  |
|               | Discuss Throw | Youth Festival   |                       | I <sup>st</sup> Place   |
|               | Shotput       |                  | Youth Festival        | I <sup>st</sup> Place   |
| Discuss Throw |               | Youth Festival   | I <sup>st</sup> Place |                         |

- ◆ Sports events are conducted by S.V.University, Titurpati in the month of September every year. Students participate at University level in Tirupati in athletic meet, tournament like Volley ball and Football.
- ◆ Sports and games are conducted to students at the end of the academic year in every college as a part of college day celebrations in 100m, 200m, 400m, 800m running race, javelin throw, Volleyball, Football, Cricket, etc.
- ◆ Cultural activities are also conducted by the Fine Arts.
- ◆ Co-curricular activities like essay, debate in English, Telugu, and Hindi are conducted on the special occasions and also on college day celebrations.

**5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

| Year     | Event of     | University       | Zonal            | Place secured           |
|----------|--------------|------------------|------------------|-------------------------|
| 2010 –11 | Kabaddi      | University       |                  | Winners                 |
| 2011-12  | Kabaddi      | Inter Collegiate |                  | Winners                 |
|          | Pole Volut   | Inter Collegiate |                  | III <sup>rd</sup> Place |
| 2012-13  | Hammer Throw | Inter University |                  | I <sup>st</sup> Place   |
|          | Long Jump    | Inter University |                  | II <sup>nd</sup> Place  |
|          | Kabaddi      |                  | District & Zonal | Winners                 |
| 2013-14  | 800 Mts      | Inter Collegiate |                  | I <sup>st</sup> Place   |
|          | 1500 Mts     | Inter Collegiate |                  | II <sup>nd</sup> Place  |

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

- ◆ Every Year the Principal and other teaching faculty of the Institution collect feedback from the outgoing graduates regarding the facilities availed by them during their period of stay in the college and collect opinion from the students and it will be brought to the notice of Higher authorities for strengthening the facilities further.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.**

- ◆ The College brings out its magazine. Senior lecturers in charge of curricular and extracurricular activities guide the students in the preparation of articles for publishing in

the college magazine.

- ◆ The magazine committee will look after the magazine. The committee is listed below.

|                           |   |
|---------------------------|---|
| <b>Magazine Committee</b> | <b>Convener :</b> Sri T.Venkata Ramana Naidu<br><b>Members :</b> Sri Ch.Prasad<br>Sri K.Subbarao<br>Sri P.Babu Ravichandra<br>Sri S.Vamsidhar |
|---------------------------|---|

- ◆ The magazine is published every year by the committee. The committee calls upon articles from students and staff, scrutinize and select articles. The content of the magazine is thus prepared and with the help of alumni and others the magazine is printed.

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

- ◆ The College has students' union body. The Students' Union members will be nominated to various positions basing on highest marks secured in S.V. University annual Examinations. The students are given due importance in Library committee, SS League, Fine Arts. There is financial provision for its activities in the Special Fee Fund of the college. Fresher's Day, College Day and other days of national importance are held under this category.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

- ◆ The students' council of the Institution actively interacts with all the academic Committees of the college in bringing out desired changes and initiatives from the faculty/ college wherever necessary to make learning more qualitatively effective.

*The details of academic and administrative bodies with student representatives is as under:*

| S.No | Name of the Committee   | Students Name   | Class   |
|------|---|---|---|
| 1    | <i>Students' Union Committee</i><br><b>Convener:</b> J.Krishna Murthy | Chairman – M.Rajesh<br>Secretary – S.Arif<br>Lady secretary– G.Sarala | III B.Com (C.A)<br>III B.Com (C.A)<br>III B.A                     |
| 2    | <i>Library Advisory Committee</i><br><b>Convener:</b> K.Subba Rao     | 1.K.Ganesh<br>2. R.Harish<br>3. G.Gouthami<br>4. G.Prasanthi          | III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Sc |
| 3    | <i>Sports &amp; Games Committee</i><br><b>Convener:</b> R.Krishnaveni | 1.T.Sreenivasulu<br>2.O.Suresh Babu<br>3.K.Fayaz                      | III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Sc                    |

|    |   |  |  |
|----|---|--|--|
|    |   | 4.B.Eswar Naik   | III B.A  |
| 4  | <i>NSS and Red Cross Committee</i><br><b>Convener:</b><br>1.B.Nagaiah<br>2.CH.Prasad            | 1.P.Delhi Babau<br>2. G.Sarala<br>3. S.Firozuddin<br>4. P.Siva Kumar       | III B.A<br>III B.A<br>III B.Com (C.A)<br>III B.A                         |
| 5  | <i>Commerce Association</i><br><b>Convener:</b> K.Nandeeswaraiyah                               | 1.B.Ananda<br>2. B.Ravali<br>3. A.Arif Basha<br>4. M.Rajesh                | III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Com (C.A) |
| 6  | <i>Arts Association</i><br><b>Convener:</b> B.Nagaiah   | 1.B. Eswar Naik<br>2. T.Radha Kumari<br>3. Bhuvaneswari<br>4. Naresh Kumar | III B.A<br>III B.A<br>II B.A<br>II B.A                                   |
| 7  | <i>Fine Arts and Literary Association</i><br><b>Conveners:</b><br>1. K.Subba Rao<br>2.CH.Prasad | 1.B.Sobha Rani<br>2. G.Prasanthi<br>3. M.Tejeswari<br>4.G.Sarala           | III B.Sc<br>III B.Sc<br>III B.Sc<br>III B.A                              |
| 8  | <i>Women Empowerment Cell</i><br><b>Convener:</b> R.Krishnaveni                                 | 1.B.Amala<br>2. M.Malleswari<br>3. G.Sarala<br>4. G.Ganga Ratna            | III B.Com (C.A)<br>III B.A<br>II B.A<br>III B.Com (G)                    |
| 9  | <i>Magazine Committee</i><br><b>Convener:</b> T.Venkata Ramana Naidu                            | 1.R.Harish<br>2. J,Adinarayana<br>3. P.Dilli Babu<br>4.N.Raja              | III B.Com (C.A)<br>III B.Com (C.A)<br>III B. A<br>III B.Sc               |
| 10 | <i>Special Fee Committee</i><br><b>Conveners:</b> 1.J.Krishna Murthy<br>2. K.Dayanandam         | 1. S.Asha Rani<br>2. K.Gajendra<br>3. K.Aleem Basha<br>4. T.Aswini         | III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Com (C.A) |
| 11 | <i>JKC &amp; Placement Committee</i><br><b>Convener:</b> T.Venkata Ramana Naidu                 | 1.J.Gowthami<br>2. Y.Anand<br>3. K.Ramesh Kumar                            | III B.Com (C.A)<br>III B.Com (C.A)<br>III B.Com (C.A)                    |

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

- ◆ The college Alumni committee meets twice or thrice a year with alumni and former faculty of the institution. The agenda for the meeting would be largely to identify, discuss and chalk out action plans to improve the facilities of the institution and to seek revisions and modifications in the Curriculum corresponding to the needs of the current competitive environment.
- ◆ The resolutions and endeavors in such meetings would always be for the betterment of the institution to deliver quality education to the students to equip them with all relevant skills to seek lucrative career options.
- ◆ The retired faculty members are also invited to the meetings and various college functions and are duly honored. Their services are also properly utilized as and when the need arises.

**EXTENSION LECTURES**



**DR M.MADHAVA CHETTY ASSOCIATE PROFESSOR OF BOTANY, S.V.UNIVERSITY, TIRUPATI**



**RANGAVALLI**



**CULTURAL ACTIVITIES**



**MANA TV**



**EACH ONE TEACH ONE PROGRAM**

## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### ***6.1 Institutional Vision and Leadership***

**6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

#### **VISION:**

- ◆ To make quality higher education accessible to the marginalized sections of students and to hone their skills by imbibing value based culture.

#### **MISSION:**

- ◆ Introduction of ICT based Teaching and scientific evaluation methods and introduction of New Teaching Methods other than Classroom Teaching etc.
- ◆ To strengthen the college with all infrastructural facilities and make them available to students
- ◆ To train the students with enhanced curriculum to strengthen their job opportunities.
- ◆ To encourage independent academic research among students and staff.
- ◆ To equip the students with essential global competitive skills and to make them globally acceptable citizens and to prepare the students to appear various competitive exams.
- ◆ To create awareness on various important issues like environment, women empowerment, rural development, human rights, human values and professional ethics etc.
- ◆ To train the teachers to improve their professional competence.
- ◆ To involve parents, Alumni and local resource persons to ensure quality instruction and thereby help improve the academic atmosphere.
- ◆ The mission is to trace the inherent strength and intrinsic worth dormant in the students and channelize them in the right direction to make them trustworthy and responsible representatives of future society.

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

- ◆ The Commissioner of Collegiate Education AP, Hyderabad will frame academic plan for each academic year. The Principal and the staff council monitor the implementation of the academic plan. Further, the examination committee, results committee, UGC Committee, IQAC Committee of the college will also monitor various activities performed in the college for better quality assessment of the institution.
- ◆ The Principal and staff ensure that a right teacher is given a right subject to teach by giving importance to attitude, skill and knowledge component.

**6.1.3 What is the involvement of the leadership in ensuring:**

**A. *The policy statements and action plans for fulfilment of the stated mission***

- ◆ The governing body of the college which comprises a veteran Academician as the Principal and a team of dedicated faculty members who strive hard for the fulfillment of the stated vision. Various committees have been constituted to see that policy statements and action plans are properly implemented by involving staff in all programs to turn the mission into reality.

**B. *Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan***

- ◆ The College Planning and Development Committee (CPDC) takes timely decisions in matters relating to the overall development of the college after due deliberations.
- ◆ The Admission committee prepares an action plan to manage the admission process as per the guidelines of affiliated SV University, Tirupati.
- ◆ The academic committee looks into the matters related to the annual academic plan, syllabus coverage and evaluation.
- ◆ The UGC committee makes correspondence with the funding agencies like UGC for the purchase of books, equipment and infrastructure.

**C. *Interaction with stakeholders***

- ◆ Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- ◆ Reinforcing the culture of excellence
- ◆ Champion organizational change

***List of Various Committees***

| Sl.No | Committee              | Convener/Coordinator/Member   |
|-------|------------------------|---|
| 1     | IQAC                   | Convener : K.Nandeeswaraiah<br>Members : J.Krishna Murthy<br>T.Venkata Ramana Naidu<br>CH.Prasad    |
| 2     | Admission              | Convener : J.Krishna Murthy<br>Members : K.Subbarao<br>Dr.M.Raghava Reddy<br>Dr.V.Masulamani        |
| 3     | Women Empowerment Cell | Convener : R.Krishnaveni<br>Members : V.Krishnaveni<br>Shobha Rani                                  |
| 4     | Consumer Club          | Convener : Dr.V.Masulamani<br>Members : Dr.M.Raghava Reddy<br>A.Kulayya Swamy<br>P.Babu Ravichandra |

|   |                               |  |
|---|-------------------------------|--|
| 5 | Alumni Association            | Convener : J.Krishna Murthy<br>Members : K.Nandeeswaraiah<br>CH.Prasad<br>D.Sreenivasulu                           |
| 6 | Academic Coordinator          | Convener : K.Nandeeswaraiah<br>Members : Dr.V.Masulamani<br>D.Khajavali<br>T.Venkata Ramana Naidu<br>MD.Azharuddin |
| 7 | Grievance Redressal Cell      | Convener : R.Krishnaveni<br>Members : CH.Prasad<br>K.Nandeeswaraiah<br>S.Vamsidhar                                 |
| 8 | Counseling and Placement Cell | Convener : K.Nandeeswaraiah<br>Members : T.Venkata Ramana Naidu<br>B.Titus Martin<br>A.Kulayya Swamy               |
| 9 | Special Fee Committee         | Convener : J.Krishna Murthy<br>Members : K.B.Velmurugan<br>R.Krishnaveni<br>K.Subbarao                             |

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

- ◆ The staff Council meets periodically to review the implementation of academic plans from time to time. The Principal reviews monthly coverage of the syllabus, and performance by students in the periodical tests, developmental activities, plans to improve the slow learners and other student centric activities.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

- ◆ The Government of Andhra Pradesh through the Commissionerate of Collegiate Education governs the college in all administrative matters and supervision of the college is done by Sri Venkateswara University to which it is affiliated.
- ◆ The Principal is the academic and administrative head of the college and extends academic leadership to the faculty members in all aspects.
- ◆ The Principal leads all the heads of departments, giving them guidelines and instructions in carrying out various academic activities in accordance with the academic calendar circulated among all the affiliated colleges by S.V.University, Tirupati.

| Sl.No | Name of the Committee | Convener & Members  |
|-------|-----------------------|---|
| 1     | DRC Committee         | Convener : K.Subbarao<br>Members : J.Krishna Murthy<br>R.Krishnaveni<br>B.Nagaiah                           |
| 2     | Eco Club Committee    | Convener : D.Khajavali<br>Members : Dr.V.Masulamani<br>A.Ramachandra<br>K.Subbarao                          |
| 3     | Magazine Committee    | Convener : T.Venkata Ramana Naidu<br>Members : Ch.Prasad<br>K.Subbarao<br>P.Babu Ravichandra<br>S.Vamsidhar |
| 4     | AV Committee          | Convener : Dr.M.Raghava Reddy<br>Members : K.Nandeeswaraiah<br>D.Khajavali<br>K.Subbarao                    |
| 5     | NSS                   | Convener : B.Nagaiah<br>Members : D,Khajavali<br>CH.Prasad<br>T.Venkata Ramana Naidu<br>D.Subbarao          |
| 6     | Physical Education    | Convener : R.Krishnaveni<br>Members : Dr M.Ragava Reddy<br>V.Masulamani<br>A.Ramachandra<br>V.Krishnaveni   |

#### **6.1.6 How does the college groom leadership at various levels?**

- ◆ Leadership is groomed by passing resolutions by various committees, and giving operational autonomy to the Departments. Teachers with desirable leadership potentials are identified and nominated as conveners of various committees.
- ◆ The Principal communicates the vision and mission statements of the college to all the members of staff. However, it is the senior teachers in the departments that ensure all executive decisions (curriculum related) are carried out with the help of other members. In effect, everybody in the department is familiar with what should happen in the college.
- ◆ Clubs like Language Club, Eco-Club and units like NSS, and the system choosing class representatives give ample opportunities to the students to develop their leadership qualities. Team leaders are selected to lead the team members during social service activities.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

- ◆ The college aims at working towards decentralized governance system. To ensure effective administration the college has been bifurcated into Academic wing and Administrative wing for both Principal is the head.
- ◆ Various departmental committees are constituted to look after academic, co-curricular and extra-curricular activities the students are supposed to do. The Sr. Assistant of the office looks over the official transactions.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

- ◆ Yes, the college promotes a culture participative management. The head of the institution (Principal) plays a vital role in governance and management of the institution. Further, the principal is the chairman of the staff council in which all the teaching and non teaching staff are members. Each committee is headed by senior faculty member in the department and other members are drawn from faculty and students. The students are also involved in taking decisions in the student centric activities. Suggestions are also invited from the parents and Alumni through the interactive sessions and CPDC consisting of reputed persons of the society.

## **6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

- ◆ The quality policy of the institution is to improve instructional quality every year by acquiring innovative and latest teaching methodology and tools and by borrowing, if necessary, expertise from experts everywhere.
- ◆ By passing these technologies to the staff the overall academic quality of the college is improved. Development of infrastructure is done by identifying the needs of the college and taking necessary steps to improve them happens annually.
- ◆ Timely reforms in the fields of Higher Education are incorporated in the policy draft to make it more qualitative and effective.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

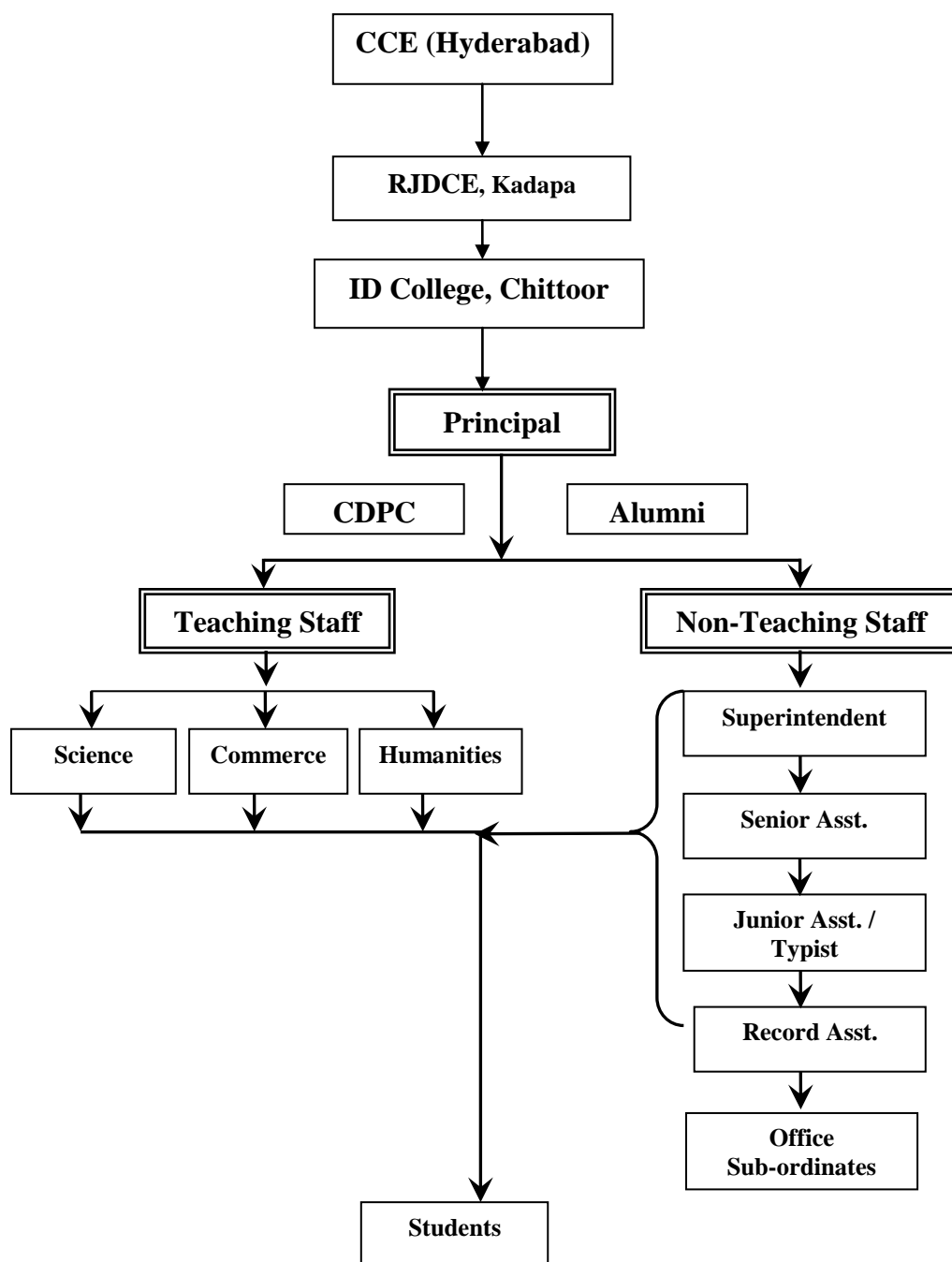
- ◆ Yes. Besides improving the quality of instruction and infrastructure expanding instructional areas by starting new courses on the demand of students and parents is the perspective plan of the institution.

**6.2.3 Describe the internal organizational structure and decision making processes.**

- ◆ The Principal is the head of the institution in whose hands the decision making is vested.

- ◆ The instructions given by CCE and RJDCE are implemented in the college through the Principal.
- ◆ All the lecturers'- in-charge of the departments render their co-operation in implementing the policies and plans.

*Organizational Chart of the Institution*



**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction
- The college Strategies

***Teaching and learning***

- ◆ Encourages the faculty members to enrich their teaching skills by taking part in Orientation Courses, Refreshers Courses, Seminars and Workshops and Induction Training Programmes.
- ◆ Invites the senior Faculty members of surrounding colleges to deliver lectures to boost up the subject knowledge of the faculty and sharpen their teaching talents.
- ◆ The IQAC has been setup to co-ordinate the teaching learning process by constant vigil on all academic issues.

***Research and Development***

- ◆ Teachers of the college are encouraged to take part in various seminars and workshops and present research papers that reflect their creative bent of mind.
- ◆ Lecturers especially new entrants to teaching profession are motivated to join M.Phil, Ph.D Courses to enrich their research aptitude.
- ◆ The UGC Co-ordinator extends all types of help to the faculty members in the processing and forwarding of minor and major research projects to the UGC and getting the financial assistance sanctioned to carry on such research activities.
- ◆ The UGC Committee also extends support to the faculty members in Organizing the workshops and seminars on the Campus after getting approval and funds. To present papers in National /international Conferences, Workshops Sponsored by UGC.
- ◆ Motivates the teachers to undertake research activities.

***Community Engagement***

- ◆ The College organizes much community – related programmes through one NCC Unit and one NSS Units.
- ◆ The NSS Units motivate the students and the staff to donate blood to the authorized agencies. So far ten Blood donation Camps have been organized, 800 students and 30 teachers have donated blood.
- ◆ The NSS volunteers take part in the various rallies through the streets of the town to enlighten the public about social issues such as literacy, Aids Awareness, Tree plantation,

Drug malady and Flag Day Celebrations by collecting donations by selling stamps of Armed forces.

- ◆ The College invites Social Service organizations and NGO's to conduct interactive sessions in the college to motivate students on various social evils. For instance, the Eenadu agency and the Sakshi Managements have conducted debates on 'Gender Bias, Women Empowerment, the right to Vote, misuse of cell phones'. "Awareness on Nirbhaya & Abhaya Issues of women in the academic year 2013-14.
- ◆ The NCC Wing is actively involved in various social awareness programmes such as assisting the local authorities in the conducting of Jataras, Festivals and Melas.

### ***Human Resources Management***

- ◆ To tap the human resources available in the college and channelize them in the right direction, the college is striving hard through various committees.
- ◆ The UGC laboratory, caters to the needs of English skills of students the Computer Lab, the Jawahar knowledge Centre, the IQAC and Academic committees are responsible for human resource development with novel and innovate programmes like skill enrichment, knowledge enhancement, imparting problem solving techniques, stress management and personality development are the Crust areas that are paid attention to.

### ***Industry interaction***

- ◆ Situated very proximity to Bangalore city, the donors of the college a big wig tycoons in plywood industry in Bangalore, students are motivated to maintain very good rapport with the donors others in Bangalore.

#### **6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

- ◆ Academic records from the staff, results of the students in the exams are periodically submitted to the Principal, which he shares with the stakeholders in specific meetings.
- ◆ Student feedback is submitted to the staff council for analysis two to three times in a year.

#### **6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

- ◆ Every member of the staff has a clearly defined role in improving the efficiency of the institutional processes. They are also made members of various committees which look after the institutional process, which gives them a sense of belongingness in all the institutional processes.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

- ◆ In a Government Degree College the management is not vary from the staff who oversee the institutional processes—both academic and administrative.
- ◆ CPDC always works for the betterment of the institution. Last year (2013-14), in the council meeting the following resolutions are passed.

| S.No | Resolution  | Status of Implementation |
|------|---|--------------------------|
| 1    | Purchase of Multiplex 1 Xerox machine to the College Central Library with UGC Funds                                   | Purchased                |
| 2    | To place orders for purchasing of reference books and text books and competitive Examination Books to central library | Purchased                |

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?**

- ◆ Yes. The institution is planning to seek autonomy in the next five years as per the guidelines of the CCE.
- ◆ The affiliating University accords the status of autonomy to the eligible institutions which have threshold levels of student strength, faculty position, post graduate courses, research and development and consultancy facilities. The institution is at present behind the threshold limits, though infrastructural facilities are good enough for the autonomy. And it hopes to reach the threshold levels in the next two or three years. For example, at the moment the college is planning to increase the student intake by starting new courses.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?**

- ◆ The students’ Grievance Cell receives grievances from stakeholders, if any, and resolves them within the time limit as the urgency demands.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?**

Nil

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

- ◆ Yes. The staff council studies and analyses student feedback and resolves all the issues immediately. As a result there are no more issues now.

**6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

- ◆ The institution gives utmost importance to enhance the professional development of all its teaching and non-teaching staff members through a number of ways.
- ◆ All lecturers are encouraged to attend the various skill-enrichment programs organized by C.C.E, University Academic wing, and the surrounding college managements.
- ◆ Lecturers are motivated to take part in orientation courses, refresher course, seminars, workshops conducted in various Academic staff colleges for the purpose of updating their subject knowledge and sharpening their teaching skills.

*Details of the OC's / RC's under went by Lecturers from the years 2012 – 14.*

| Sl.No | Name of the Lecturer | Subject           | OC/RC | Venue           | Date of the Completion |
|-------|----------------------|-------------------|-------|-----------------|------------------------|
| 1     | K.Nandeewaraiah      | Commerce          | RC    | SVU, Tirupati   | 01-11-2014             |
| 2     | B.Nagaiah            | Political Science | RC    | SVU, Tirupati   | 09-07-2014             |
| 3     | Dr.V.Masulamani      | Commerce          | RC    | JNTU, Hyderabad | 18-09-2013             |
| 4     | K.Subbarao           | Telugu            | OC    | HCU, Hyderabad  | 14-05-2013             |
| 5     | A.Kulayya Swamy      | Statistics        | OC    | HCU, Hyderabad  | 16-07-2014             |

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

- ◆ The institution prescribed and sets a clearly defined role to all its staff members to perform, and a specific responsibility to shoulder upon.
- ◆ Five of the Lecturers underwent induction training programme at DRC centre Chittoor, to teach a newly inducted paper namely Human Values and Professional Ethics in the year 2013-14.

- ◆ Training programme on administration will be organized by CCE through video conference. Faculty members availed the programme through MANA TV.
- ◆ Beside teaching activity, each staff member is directed to act as either the Convener or the member of various committees constituted for various Academic purposes. The faculty members are motivated to take part in various training programmes organized by various agencies.
- ◆ The NSS Co-Ordinators, the NCC Officers frequently take part in such programmes. The subject teachers are motivated to participate in various training sessions organized by C.C.E, S.V.University and DRC.
- ◆ The English faculty members regularly attend ELF Training, “Communicative English Training Porgammes” and Skills enrichment training sessions “Lecturers of Arts and sciences attend the training programmes and workshops organized by the ID college, Principal and CCE.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

- ◆ The prime aim of the institution is to involve all the lecturers in the academic and administrative schedule of the college with a well-defined role to each of them.’
- ◆ To estimate the performance of the teachers, student feedback, self –appraisal of individual teachers (API) and the principals own appraisal reports (AADPI ) with remarks are made use of.
- ◆ CCE Office collects Academic Performance Indicators (API) from lecturers and the Principal has to submit Academic Administrative and Development Performance Indicators (AADPI) to RJDCE of the concerned region. The scores obtained are considered for transfers and promotions on merit basis.
- ◆ Student feed back in a printed format is collected every year. The observations are analyzed and are submitted to CCE Hyd (records are maintained).
- ◆ Exam results are also prepared class wise, subject wise and analysis is made. If any lecturer who secures less than 40% of pass percentage, it is intimated to CCE.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

- ◆ The review of indicators with the individual teachers will help the teacher to improve their caliber for the next academic year. The demerits are thoroughly discussed and ratified in future.
- ◆ The self-assessment analysis of the individual teachers presented in the prescribed formats

are collected by the Principal at the end of the academic year.

- ◆ The opinions of the Principal in the form of a confidential report are forwarded to the CCE.
- ◆ The CCE officials examine the Principals, report and consider it as the basis while granting CAS and rewards such as the best teacher award.
- ◆ The self- appraisal form of the Principal, the Principal's observations in the confidential report and the CCE's analysis of it and considerations of it as the right criteria to evaluate a teacher's performance inspire and motivate the faculty zest for betterment.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

- ◆ The teaching and the non –teaching staff members are greatly benefited by so many welfare schemes provided by the state government and these financial and other benefits are utilized by all. These include.
- ◆ Medical reimbursement to self, spouse, children and dependent parents.
- ◆ Tuition fees reimbursement to the children of non teaching staff.
- ◆ Health cards to all irrespective of cadre.
- ◆ Maternity leave to women staff and paternity leave to men staff.
- ◆ House Loan/ Vehicle Loan/Personal Loan, loans from banks.
- ◆ GPF/EPF loans/part final withdrawals.
- ◆ Festival advance facility.
- ◆ Education loan facility for the children of staff.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

- ◆ The institution provides good working environment and Co-operative relations. It also provides social recognition for eminent people. The institution also looks after that every monetary & Professional benefits given by the Government reaches the faculty in time and in full measure. Job satisfaction is ensured to retain the faculty.

**6.4 Financial Management and Resource Mobilization**

**6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

- ◆ The financial resources are spent under different heads after the approval of the Committees constituted for the purpose. CPDC members and staff as members assigned with supervisory work monitor them and report and sometimes certify the proper use of the resources.

**6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

- ◆ Internal audit is done by the inter-Departmental Verification of records of receipts and Expenditures and the stock. The Expenditure is also audited by the licensed auditors before they are submitted to the funding agencies concerned. External audit by the Government and Central Audit department is also done periodically.

*The AG Audit last was held on 2008. Its findings are:*

1. No persistent irregularities
2. No major irregularities
3. Other irregularities
  - a. Irregular drawl of remuneration for PG courses. (the incumbent was handling PG classes in addition to regular UG classes—charges are yet to drop)
  - b. Tuition fee not claimed (subsequently claimed and remitted to government account)
  - c. Non-grounding of civil works (procedural delays were the reason. Charges dropped)

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

- ◆ The Additional Special fee collected from the restructured and self financing courses are the major sources of institutional receipts apart from Government budget for Plan and Non-Plan expenditures. In case of deficit, the accumulated funds are utilized with the prior approval of the higher authorities.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

- ◆ The institution has at present student strength of 321 and there is a steady increase in the enrollment of students is expected in the coming years. So the college Principal has sent proposals for sanction of Rs. 1.89 cores under RUSA with the necessary estimates and proper justification reports to strengthen the future class rooms and improve the other infrastructure facilities of the college, such as equipping various labs, purchase of computers, library digitalization, providing toilets to male students on the campus.

*The proposals submitted to RUSA are listed below*

| Sl.No | Category                     | Item Name                  | Quantity     | Amount             |
|-------|------------------------------|----------------------------|--------------|--------------------|
| 1     | Items under new Construction | Ladies Hostel              | 01           | 40 Lakhs           |
|       |                              | Laboratories               | 04           | 40 Lakhs           |
|       |                              | Class Rooms                | 09           | 40 Lakhs           |
|       |                              | Seminar Hall               | 01           | 40 Lakhs           |
| 2     | Items Under Renovation       | Sports Facility            |              | 5 Lakhs            |
|       |                              | Toilets                    | 02           | 7 Lakhs            |
| 3     | Items under new components   | Computers                  | 50           | 15 Lakhs           |
|       |                              | Books/Journals/e-Resources |              | 2 Lakhs            |
|       |                              |                            | <b>Total</b> | <b>1.89 Crores</b> |

### **6.5 Internal Quality Assurance System (IQAS)**

#### **6.5.1 Internal Quality Assurance Cell (IQAC)**

**a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

◆ IQAC was established as a post accreditation quality enhancement programme in 2009. As per the new guidelines by UGC, the new team is constituted on 07/03/2014. The composition is as follows:

- 1 **Chairperson** : Dr. M.C.Venkatrama,  
Principal
- 2 **Co-ordinator** : Sri K.Nandeeswaraiah  
Lect. in Commerce
- 3 **Senior Administrator** : Sri KB.Velmurugan  
Senior Asst.
- 4 **Nominees from Local Society** : Sri M.Mahaboob Basha  
Former Principal
- 5 **Students and alumni** : Sri P.Thyaga Raju  
Alumni (Business)
- 6 **Nominees from Industrialists & educationist** : Sri Sai Srinivas,  
MD, Sairam Plywood industry,  
Bangalore
- 7 **Teaching Staff of the College** : Sri J,Krishna Murthy  
Lect. in Commerce  
Sri T,Venkata Ramana Naidu  
Lect. in English  
Sri Dr M.Raghava Reddy  
Lect. in Economics  
Sri D.Khajavali  
Lect. in History  
Sri A.Kullaya Swamy  
Lect. in Statistics

- ◆ The constituted body of IQAC will meet once in every 3 months to discuss the progress and to resolve the plan of action. Quorum should be 2/3 of the total numbers for every meeting.
- ◆ The IQAC has been empowered to take all key decisions in order to ascertain a smooth and fruitful teaching and learning process.
- ◆ To maintain all the academic records and appraisal reports of the institution as per the Instructions of UGC (revised in October, 2013)
- ◆ To prepare the annual plan of the college.
- ◆ To provide learner – centric environment using ICT as a tool. All the departments are provided with computer and internet access to it.
- ◆ The information received from higher authorities CCE, AP has been disseminated to all the staff of the college.
- ◆ To organize co-curricular, extra-curricular activities and seminars in the college.
- ◆ To encourage the faculty to attend UGC sponsored programmes such as workshops, seminars, orientation courses and refresher courses.
- ◆ To act as a nodal agency for coordinating quality related activities in the institution.
- ◆ To send AQAR's for evaluation to the concerned authorities.

**b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?**

- ◆ The IQAC is formed on 07-03-2014 as per the new guidelines of UGC. The new IQAC body met four times since its formation. In the first meeting it is resolved to improve admissions in the college. The sending of AQAR's is resolved and the same are sent and are acknowledged.
- ◆ All the in charges of the departments are requested to conduct at least four seminars in their respective classes. To conduct field trips and to participate in DRC activities too is planned. All the above said resolutions have been accepted in the quorum.

**c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

- ◆ IQAC of the institution has one external member who acts as an advisor. The external member is a retired Lecturer/ Principal who has worked in this college sometime in the past. They contribute their experience to the institutional atmosphere and extend valuable guidance to the functioning of the institution.
- ◆ Sri M.Mahaboob Basha, former Principal and Lecturer in Commerce of this institution often visits the college and extends his expertise with regards to quality enhancement.

**d. How do students and alumni contribute to the effective functioning of the IQAC?**

- ◆ The students and Alumni offer feedback on the quality dimensions and the effect of

decisions taken by the IQAC. The feedback helps the IQAC to change its strategy, if necessary, and the decisions so as to be effective.

- ◆ College hosted various interactive sessions about employment opportunities by former students of this college and contributes to the effective functioning of IQAC.
- ◆ The coordinator of IQAC Sri K.Nandeeswariah, Lecturer in Commerce was an ex student of this college.

**e. How does the IQAC communicate and engage staff from different constituents of the institution?**

- ◆ The institution sends circulars to all teaching and non teaching departments inviting staff to be members of the IQAC and sees that every department is represented in IQAC proportionately.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

- ◆ The IQAC fixes different dimensional targets for different categories of activities like pass percentage, skill development, and sports achievement at the beginning of the year. The periodic review is made as to the fulfillment of these targets. In administration also, the IQAC fixes time targets for different activities like issue of Mark list, TCs, Passing of bills of faculty, and the budgets and efforts are put forth so that the jobs are completed within the stipulated time.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

- ◆ The IQAC conducts interactive sessions among the staff for effective implementation of quality assurance procedures. The external members, especially of the CPDC, are invited to offer expert guidance. These steps fill enthusiasm and confidence in the staff and help them in achieving quality assurance targets.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

- ◆ The institution undergoes the process of academic audit by the high authorities (CCE). The university also examines the quality dimensions of the institutions in times of granting the affiliation.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

- ◆ The IQAC is constituted according to the guidelines issued by the CCE which is the regulatory authority. The quality assurance policies are designed in accordance until the

external quality assurance agencies like UGC, University and NAAC.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

- ◆ The staffs Council and Academic Guidance Cell review the teaching learning processes on monthly basis and on the basis of the findings of the evaluation system. This will be guidance to the IQAC in formulating its policies and strategies. Eventually, IQAC ensures the quality of all teaching learning processes.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

- ◆ The quality assurance policies, mechanisms and outcomes are communicated to all the stakeholders through the prospectus, information brochures published by the institution, and explained in the parents meetings.
- ◆ Any other relevant information regarding Governance Leadership and Management which the college would like to include.
- ◆ The college believes in and practices the principle of administrative decentralization and adheres to the quality assurance procedures. Therefore, the stakeholders of the college are involved in its quality improvement programs by giving memberships to them in the CPDC, Alumni, Parent Committee and other college level committees.
- ◆ The AQUARS are sent to Commissionerate of Collegiate Education, AP and NAAC office to intimate the quality improvement and quality sustenance activities of IQAC



**S.V.U. VICE CHANCELLOR PROF. RAJENDRA IN ATHLETIC MEET WITH OUR PHYSICAL DIRECTOR**



**ALL INDIA INTER UNIVERSITY BALL BADMINTON TOURNAMENT**



**S.V.UNIVERSITY ATHLETIC MEET**



**OUR STUDENT MR. SARAN KUMAR SECURED 2<sup>ND</sup> PLACE IN SVU SPORTS MEET**



**OUR STUDENTS PARTICIPATION IN ABDUL REHMAN UNIVERSITY,  
CHENNAI**



**SPORTS MEDALS BONANZA BY OUR STUDENTS**



**MEETING WITH CPDC MEMBERS**



**ALUMNI ASSOCIATION**

## **CRITERIA VII: INNOVATIONS AND BEST PRACTICES**

### **7.1 Environment Consciousness**

#### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

Yes

- ◆ The institute conducts green audit in the campus. The institute has a garden in front of the main building. There are several trees, flower plants and medicinal plants in the garden. The garden is maintained properly with sufficient water supply. Manure is prepared in the campus and is provided to the garden.
- ◆ “Save trees so that they save us”, the motto of Sundarlal Bahuguna, an environmentalist enthuses us.
- ◆ The need and importance of maintaining greenery and protecting it is a continuous process that is felt by all the staff and the students.
- ◆ One NSS Unit, with one senior faculty member as coordinator is functioning effectively to enrich the greenery on the Campus. One hundred volunteers are involved in the “clean and green” activities on the campus which are organized once in a fortnight.
- ◆ The Eco-club of the college has been playing a significant role in creating greenery awareness and consciousness among the students. This wing motivates the students to take part in campus cleaning activities.
- ◆ NSS volunteers regularly conduct clean and green activity and Swatcha Bharat in the campus and also make pits around the trees to safeguard water preservation.

#### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

##### **1. Plantation**

- ◆ Tree plantations in and around the campus are conducted by NSS and other local agencies round the year.
- ◆ The VANAMAHOTSAVAS was celebrated in the campus every year. The speeches of eminent personalities like the MLC, the Municipal Commissioner and forest officials cast great spell on all the students and drive home to all the importance of “Environmental Consciousness.”
- ◆ During the interactive sessions and training programmes, the NSS coordinator and the Eco-club members enlighten the volunteers about the need for maintaining ecological harmony on the Campus.
- ◆ ECO-CLUB has a committee working with the following members  
Convener : Sri A.Kulayya Swami  
Members : Sri D.Khajavali  
Sri B.Nagaiah
- ◆ The Eco-club of the college has been playing a significant role in creating greenery awareness and consciousness among the students. This wing motivates the students to take

part incampus cleaning activities

## **2. Use of renewable energy**

- ◆ As a part of green audit the trimmed leaves are utilized and transformed in to manure through chemical process

## **3. Hazardous waste management**

- ◆ Dustbins are placed all over the college campus to collect the Plastic material and the waste from laboratories. The waste is buried deep in the earth.

## **4. Water harvesting**

- ◆ Pits are dug around the big trees so that the rainy water is preserved in order to improve the growth of the trees. Pits are also dug in selected places on the campus in order to save rain water and thereby to improved ground water.

## **5. Efforts for Carbon Neutrality**

- ◆ During autumn season tree shed of leaves in large scale. The dried leaves are gathered and allowed to burnt so that it becomes fertilizer to the growing saplings

## **7.2 Innovations**

### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

- ◆ The institution aims at imparting meaning and qualitative higher education to the rural young men and women with an intermingling of older traditional values and new concepts and innovative practices. In orders to attain the set goals and targets and to function in accordance with the vision and mission proclamation, the college has so far introduced and implemented several innovative measures to exert a strong impact on the teaching learning process.

#### **a) Formation of IQAC:**

- ◆ With a Lofty objective of streamlining the entire instruction process and Co-ordinating all academic and non- academic activities on the campus and channelizing the available human resources in the right direction the institution constituted the IQAC in 2009 as per the guidelines of NAAC. Later as per the guidelines of UGC –The IQAC is established in 2014 under the chairmanship of the Principal that has been leading all the staff with effective guidelines. Since its starting the action plans include.
- ◆ As per the new guidelines by the UGC, new team of IQAC assumed charge on 07-03-2014,
- ◆ Initiating suitable measures to overcome various difficulties that crop up in the process of teaching.
- ◆ The preparation of AQAR and their submission to CCE and NAAC office.
- ◆ By analyzing the strengths, weakness, opportunities and challenges of the college (SWOC)

in order to estimate the ground realities and to overcome the shortcomings.

- ◆ Organizing various creative, result-oriented and student centric programmes with co-operation of the faculty members and other voluntary organizations.
- ◆ Monitoring academic curricular, co curricular and extracurricular activities regularly.

#### **b) Establishment of UGC laboratory (Utilized for ELL)**

- ◆ In the educational reforms introduced in the past years, English online practical examination for all degree students was included with a focus on the enrichment of the communicative skills of the students .To attain this objective, a UGC laboratory with 20 computers, UPS was established in 2010-11. This has been playing a key role in inspiring and motivating the rural students since then.

#### **c) Establishment of JKC**

- ◆ The state Government through CCE started Jawhar Knowledge Centres in the Govt Degree Colleges in 2008 with the sole aim of imparting job oriented skills. This College was also given permission to start a JKC Unit and so far 15 batches of the students have been trained in various skills. The JKC Co-ordinator, the mentor and GEM are Playing a prominent role to motivates the students and to takes them to campus selections drives held at various places in the district.

#### **d) Learning through Internet:**

- ◆ All the departments are furnished with computers and the internet facility. Students are allowed to utilize internet for knowledge advancement and updating their subject. Downloading important topics for reference study is allowed to students and staff.

#### **e) Establishment of Red Ribbon Club**

- ◆ To create health awareness among the students and to inculcate in them good health habits to lead a happy life the Red Ribbon Club was established in 2008. So Many Blood donation camps have been organized on the campus since them by it collaboration with NCC & NSS Units of the College.

#### **f) Practical Examinations**

- ◆ Practical Examinations for Commerce, Statistics, Maths have been introduced in the recent years as an innovative measures as per the guidelines suggested by the University.

#### **g) MANA TV**

- ◆ Government of AP through CCE launched Mana TV to the college through which live telecast and recorded programs are telecast in all the subjects, the students watch and learn e-lessons effectively. Mana TV annual schedule is circulated to students and as per the schedule students watch the programmes.

### 7.3 Best Practices

**7.3.1 Elaborate on any two best practices in the given format at page no.98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

- ◆ Which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college?
- ◆ The following practices can be termed as best practices have created a positive impact on the students learning capacity.
  - Just A Minute (JAM)
  - Frame a CET Question
  - Free I-CET Coaching to B.Com students by Department of Commerce
  - Free Coaching to Competitive Examinations through Career and Counseling Cell
  - Student Research Projects
  - Discouraging of Plastic carry bags of less than 20 micron thickness in college campus
  - Roof water tapping and storing to use as a substitute for distilled water
  - Rain water harvesting in the campus

#### **First Practice:**

##### **Title of the Practice: Just A Minute (JAM)**

#### **1. The Context that Required the Initiation of the Practice**

Medium of instructions in our college is Telugu. Hundred percent of the students are from rural areas. Therefore English is a nightmare for the students. In this regard a programme called as “**Just A Minute (JAM)**” is practiced in the college. In this programme students are encouraged to speak in English without using a single Telugu word on the listed topics.

#### **2. Objectives and Practices**

- ◆ To expose the students to get confidence by speaking in English.
- ◆ To help the students to cultivate the habit of communication in English.
- ◆ To enable them to learn better pronunciation through articulating words with accent, intonation and rhythm.
- ◆ To train them to use language effectively to face interviews, group discussions, debates, public speaking.
- ◆ To maintain good linguistic competence-through accuracy in grammar, pronunciation and vocabulary.
- ◆ To acquire strategic competence to use spoken language to use in a wide range of communication strategies.

### **The Practice:**

- ◆ The students are challenged to speak for one minute on a given extemporary topic without repetition, hesitation or deviation.

### **Obstacles faced if any strategies adapted to overcome them:**

- ◆ As most of the students come from Telugu medium background, they unable to speak in English properly. When they are asked to communicate in English, some of the students do not get the appropriate words for the suitable situation.
- ◆ They have lack of knowledge of vocabulary, grammar and practice. In this regard, teachers encourage the students to read newspapers, story books and identify the difficult words and find their meanings with usage through looking up the dictionary.

### **3. Impact of the Practice :**

- ◆ Students get the opportunity to communicate in English
- ◆ They get the chance to speak English in small groups so that they can overcome stage fear.
- ◆ They can improve their vocabulary and communication skills.
- ◆ They learn from each other and about each other's ideas and values.
- ◆ They know the terminology of the respective subjects.

### **4. Resources Required :**

- ◆ Teachers preferably language teachers, stationery, audio and visual aids are required.

### **5. About the Institution :**

- a) **Name of the Institution** : S.R.Government Degree College
- b) **Year of Accreditation** : 2008
- c) **Address** :S.R.Government Degree College,  
Punganur,Chittoor Dist.
- d) **Grade awarded by NAAC** : "C"
- e) **Email-ID** : [punganur.jkc@gmail.com](mailto:punganur.jkc@gmail.com)
- f) **Contact person for further details** : Dr. M.C.Venkatrama, Principal
- g) **Website** : [www.srgdcpunganur.in](http://www.srgdcpunganur.in)

### **Second Practice:**

1. **Title of the Practice** : **Development of reading skills for Better Learning**

**2. The Context that Required the Institution of the Practice :**

Students rely on commercial printed materials rather than textbooks. The students are deprived of qualitative and analytical thinking due to dependence on commercial guides. Students are also lacking, reading, understanding application skills which are otherwise inherent to textbooks readers. Textbook reading will help them to face and also get good marks in PG entrance test.

**3. Objectives and Practices :**

- ◆ To help the students to cultivate the habit of reading the text books.
- ◆ To enable them to grasp the inner meaning of sentences.
- ◆ To train them to develop the text book language.
- ◆ To get them to score good marks in PG-CET and other competitive examinations.

**The Practice:**

- ◆ Students are divided into groups and given a textbook. Each group is assigned a chapter and asked to prepare multiple choice questions useful for common entrance tests in specified time. At the end, questions are discussed among peer groups.

**Obstacles faced if any strategies adapted to overcome them:**

- ◆ Some of the students are reluctant to read textbooks. As the material such as guides, notes and readymade papers are available for low cost, students are unwilling to take up the task.
- ◆ To triumph over the problem, they are motivated to read and participate actively. They are encouraged by displaying their group names on the notice board.

**4. Impact of the practice:**

- ◆ Inculcation of the habit of reading the textbooks.
- ◆ Gaining in-depth knowledge in chapter concerned.
- ◆ Scoring of better marks in annual and PG entrance tests.
- ◆ Higher motivation among the peer group members.

**5. Resources Required:**

Teachers, textbooks and stationery are required.

**6. About the Institution :**

a. **Name of the Institution** : **S.R.Government Degree College**

b. **Year of Accreditation** : **2008**

- c. Address :S.R.Government Degree College,  
Punganur,Chittoor Dist.
- d. Grade awarded by NAAC : “C”
- e. Email-ID : punganur.jkc@gmail.com
- f. Contact person for further details : Dr. M.C.Venkatrama, Principal
- g. Website : www.srgdcpunganur.in

### ***Third Practice:***

1. Title of the Practice : **Rain Harvesting in the Campus**
2. The Context that Required the Institution of the Practice :

India released the National Action Plan on Climate Change (NAPCC) on the 30<sup>th</sup> June 2008 to outline its strategy to meet the challenges of Climate Change. Eight National missions form the core of the National Action Plan. National water mission is one among them under the aegis of NWM, Rain water Harvesting is also a thrust area the simple collection or storing of water through scientific techniques from the areas where the rain falls.

Students have been enlisted about the ‘Rain water Harvesting’ which is simple, cost effective and environment friendly techniques. It is especially beneficial in the areas, which faces the scarcity of water.

### 3. Objectives and Practices

- ◆ To enlighten the students the importance of saving even single drop of water which is the ‘elixir of mankind’.
- ◆ To expose the students Ingenuity and creativity to give different solutions to water problems in their villages.
- ◆ To provide insights about better and more ecological ways to use the sky-gift of natural rain.
- ◆ To get them into mainstream of innovative techniques of water saving / and recharging the planet earth from post monsoon drought.

### **The practice:**

- ◆ The college has Palacious Buldings with a sprawling campus with flora and fauna. The most important part of the rain water harvesting is the storage system. The storage system is designed according to the amount of water that is the amount of water that is to be stored. The design and site (location) of the storage or the recharge system should be properly chosen. In areas which receive the rainfall frequently, there a simple storage system could be constructed, to meet the daily water requirements.

### **Obstacles faced if any strategies adapted to overcome them:**

- ◆ Some of the students are unwilling to extend their help in digging ‘Pits’, ‘Trenches’ for the innovative recharge to ground water techniques.
- ◆ However the authorities in the institution to overcome the problem motivated the students the importance of ‘save water to little drop and to protect the environment i.e., soil, water and Bio-diversity.

**4. Impact of the Practice :**

- ◆ Students get the Opportunity to get solution to meet water requirements especially in the areas, which do not have sufficient water resources.
- ◆ They get awareness about improving the quality of the ground water and increasing water level in the ground.
- ◆ They get an exposure for the solution about perennial water crisis.
- ◆ They also know the traditional techniques to improve the water ground levels.
- ◆ They become aware of the noble cause and common responsibility of ‘Harvesting Rain water – harnessing life.

**5. Resources Required:**

- ◆ Teachers, especially NSS Programme Officer, Students, apparatus and NGO’s (is Interested) and personal from Municipal Authorities.

**6. About the Institution :**

- h. **Name of the Institution** : S.R.Government Degree College
- i. **Year of Accreditation** : 2008
- j. **Address** :S.R.Government Degree College,  
Punganur,Chittoor Dist.
- k. **Grade awarded by NAAC** : “C”
- l. **Email-ID** : punganur.jkc@gmail.com
- m. **Contact person for further details** : Dr. M.C.Venkatrama, Principal
- n. **Website** : www.srgdcpunganur.in



**UGC COMPUTER LAB (ENGLISH PRACTICALS)**



**BCOM (COMPUTER APPLICATIONS) LAB**



**RAIN HARVESTING PIT (ENVIRONMENT CONSCIOUSNESS)**



**TREE PLANTATION (ECO-FRIENDLY CAMPUS)**

## **POST NAAC QUALITY ENHANCEMENT INITIATIVES**

The NAAC team visited the college in August 2008 and after a thorough inspection and examination of the various aspects of the college, “C” grade was awarded. The following suggestions were given for further improvement. Accordingly the following Post NAAC Quality Enhancement initiatives have been taken to fulfill their suggestions and are being presented in the Cycle-II.

### ***The Evaluative observations made by the Peer team and action taken during the Accreditation Period (2008-2014)***

| <b>Sl. No</b> | <b>Observation</b>  | <b>Action Taken</b>  |
|---------------|---|--|
| 1             | <i>Expedite the process of getting recognition from UGC under 2(f), 12(b).</i>  | <i>The college has got recognition under 2(f) and 12 (b) by the UGC from 17.09.2008</i>  |
| 2             | <i>Encourage many more faculty members to pursue Ph.D., take up research projects. Present papers in national-international research seminars, publish in refereed research journals and thus establish a vibrant research culture.</i> | <i>Professional advancement is taking place in the form of encouragement the faculty to pursue research, MRP and to attend seminars of repute. Five teachers are pursuing Ph.D (part-time), two teachers are involved in MRP and majority faculty attending workshops and other intellectual forums.1 MRP is completed another MRP is in progress.</i> |
| 3             | <i>Introduce more options in UG, especially in Science. Introduce relevant PG programmes.</i>   | <i>As the college is located in Rural Area, students after completing their UG go for main education centres like Tirupati, Madanapalli and nearby Bangalore city. Despite the fact that, we introduced options like MPC and BZC in B.Sc, this Year i.e., 2014-15.</i>   |
| 4             | <i>Ensure discipline and make sure that both staff and students adhere to the time schedule.</i>  | <i>Strict instructions have been given to make sure that the staff and students should adhere to time schedule and inculcate discipline. The college now functions 9 Am 4 PM.</i>  |
| 5             | <i>Use expertise by providing consultancy to neighbourhood community, industry.</i>   | <i>As the college is located rural area, there is no small or large scale industries are established in and around this area. However, the institution has MOU's with the Sai Ram Plywood industries, Bengaluru.</i>   |
| 6             | <i>Undertake many more participation in sports and cultural activities at least at the University level.</i>  | <i>Several of our students participated in Inter University Sports and Cultural Events at University Level for the past few years (Records are with the departments concerned).</i>  |

| <b>Sl. No</b> | <b>Observation</b>  | <b>Action Taken</b>   |
|---------------|---|---|
| 7             | <i>Provide hostel facilities for both boys and girls.</i>   | <i>As majority of the students are coming from nearby villages around 10 to 20 kms and are not willing to stay within the campus. The students are having sufficient transportation facilities to attend the college. Thus, the need for the construction of students Hostels in the college doesn't arise.</i>   |
| 8             | <i>Promote much more participation in sports and cultural activities, at least at the University level.</i>   | <i>Promoting our students to participate in "Yuvatharangam Sports Meet" and "University Cultural Fete" and bringing out their histrionic talents.</i>   |
| 9             | <i>Introduce schemes such as "earn while you learn", entrepreneur development, part time job placement, distance learning etc.</i>  | <i>There is active career Guidance and Counseling cell established in the college it provides necessary counseling and it creates awareness among the outgoing students, various type of employment opportunities central and state Government and self employment schemes after completion of their graduation. Further it provides information regarding various types of higher education prospectus that is available for the students those who are pursuing higher education.</i> |
| 10            | <i>Make efforts to get many more students enrolled, especially ST, differently-abled. Find out the causes of few takers and remedy the same. Make efforts to get ST, differently-abled in faculty, OBC in administrative staff.</i> | <i>Majority of the stake holders of this institution come from marginalized sections of the society. The faculty consists SC, ST and visually challenged people. The two staff in Non-Teaching belongs to OBC.</i>  |
| 11            | <i>Put in place a data keeping system to follow student progression and provide informed assistance, provide placement services.</i>  | <i>The Commissionerate of Collegiate Education (CCE) has already initiated "Student Progression" and "Placement Services" through career guidance cell and JKC.</i>   |
| 12            | <i>Expedite the process of installing institutional website; get fax, email facility and get more phone lines.</i>  | <i>Completed the process of installing website; E-Mail facility, Wifi facility is provided.<br/><b>Website : <a href="http://www.srgdcpunganur.in">www.srgdcpunganur.in</a></b></i>   |
| 13            | <i>Expedite the process of installing institutional website; get fax, make internet facility available on more computers, and get more phone lines.</i>   | <i>Internet facility has been extended to all staff rooms, e-class room, office and Principal chamber.</i>  |
| 14            | <i>Ensure getting some women faculty members in permanent, full-time faculty.</i>   | <i>There are some hickups in recruitment of teaching staff/non-teaching staff after the bifurcation of the AP State. Efforts are on to get women faculty members. As of now the Physical Director is the lone faculty in that gender.</i>   |

| <b>Sl. No</b> | <b>Observation</b>   | <b>Action Taken</b>   |
|---------------|--|---|
| 15            | <i>Establish an NCC Unit. Ensure students give C,B Certificate exams, opt for careers in armed forces.</i> | <i>Dr. M.Raghava Reddy, Lecturer in Economics, a "C" Certificate holder has been motivated to go for "Kamptee" to undergo "NCC" training. our cadets have been under going NCC training in B.T. College, Madanapalli, a stop-gap arrangement.</i>   |
| 16            | <i>Add more title to the library. Modernize library facility.</i>  | <i>On attaining superannuation, the Librarian retired from services. The college/management requested the higher authorities to post a qualified librarian and to modernize the library facility.</i>   |
| 17            | <i>Computerize office, library and other administrative systems.</i>                                       | <i>The college office automation is done, the data base of the students and beneficiaries of scholarship holders are fed into the computers. Further, salary particulars and personal profiles of the teaching and non teaching members are also entered into the computers. Bills are uploaded online and Aadhar is linked to the individual accounts.</i> |
| 18            | <i>Make efforts to get better transport facilities.</i>  | <i>Requested the RTC and transport authorities for request stops for the smooth passage of students to Punganur town and nearby villages.</i>   |
| 19            | <i>Provide more class rooms, canteen facility, auditorium and indoor stadium.</i>                          | <i>Under RUSA scheme of Government of India, some more rooms are coming up. The college has already established canteen facilities for the student and staff alike. Open Auditorium came up with the help of Donors of the college. Proposals have been submitted for "Indoor Stadium".</i>   |
| 20            | <i>Ensure safety of the campus by constructing compound wall.</i>  | <i>Established a permanent gate structure for the college and taking the help of local leaders, philanthropists, efforts are being made to get the help from local MLA and MP for constructing compound wall.</i>   |

## **PART – II**

# ***EVALUATIVE REPORTS OF THE DEPARTMENTS***

# ***DEPARTMENT OF ENGLISH***

1. **Name of the Department** : *English*
2. **Year of Establishment** : *1983*
3. **Names of the Programmes / Courses offered:** *B.A., B.Com., B.Sc.*
4. **Names of Interdisciplinary courses and the departments/units involved:** *NIL*
5. **Annual/ semester/choice based credit system (programme wise):** Annual
6. **Participation of the Department in the courses offered by other departments:** *English as a second language is common for BA, B Com, B Sc, courses*
7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** *NIL*
8. **Details of courses/programmes discontinued (if any) with reasons:** *NONE*
9. **Number of Teaching posts**

| Name of the Post      | Sanctioned | Filled |
|-----------------------|------------|--------|
| Professors            | Nil        | Nil    |
| Associate Professors  | NIL        | NIL    |
| Asst. Prof./Lecturers | 02         | 01     |

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

| Name of the Lecturer       | Qualification         | Designation         | Specilization             | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|----------------------------|-----------------------|---------------------|---------------------------|----------------------------|---|
| Sri T.Venkata Ramana Naidu | M. A., MPhil., (Ph.D) | Associate Professor | American Literature       | 11                         | Nil   |
| Sri P.Babu Ravichandra     | M.A., B.Ed            | Contract Lecturer   | Indian Writing in English | 06                         | Nil   |

11. **List of senior visiting faculty:**

| Sl.No | Name               | Designation                               | Address            |
|-------|--------------------|---|--------------------|
| 1     | Dr. M.Joseph D Rao | Vice Principal/Associate Prof. of English | GDC(W),Madanapalle |
| 2     | M.S.Bhaskar        | Associate.Prof. of English                | GDC, Palamaner     |

12. **Percentage of lectures delivered and practical classes handled(programme wise) by**

temporary faculty : 25%

13. Student -Teacher Ratio (Programme wise): 70:01
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ *MPhil- 01/PG-01*
16. Number of faculty with on-going projects from a) National b) International funding agencies and grants received: Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications:

*Publication per faculty:*

→ Number of papers published in peer reviewed journals (national / international) by faculty and students: 01

*Article: Communicative Language Teaching- A Student - Centered Approach*

*Written by : T.Venkata Ramana Naidu*

→ Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

→ Monographs: Nil

→ Chapter in Books: Nil

→ Books Edited: Nil

→ Books with ISBN/ISSN numbers with details of publishers: Nil

→ Citation Index: Nil

→ SNIP: Nil

→ SJR: Nil

→ Impact factor: Nil

→ h-index: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) *National committees* : Nil

b) *International Committees* : Nil

c) *Editorial Boards* : Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter

**departmental/programme: 30 %**

**b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**

**23. Awards/ Recognitions received by faculty and students: Nil**

**24. List of eminent academicians and scientists/ visitors to the department:**

|   |                     |  |
|---|---------------------|--|
| 1 | S.K.Vivekananda     | Retd. Principal, GDC, Pakala             |
| 2 | Sri C.Srinivasa Rao | Retd. Principal, GDC Palamaner           |
| 3 | Dr. K.Venkata Reddy | Retd. Professor, SKUniversity, Anantapur |

**25. Seminars/ Conferences/Workshops organized & the source of funding**

**A) National : Nil**

**B) International : Nil**

**26. Student profile programme/course wise:**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |    | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
|   |                       |          | M        | F  |                 |
| B.A   | 27                    | 27       | 15       | 12 | 85%             |
| B.Com(G)  | 18                    | 18       | 40       | 35 | 100%            |
| B.Com(CA)   | 60                    | 60       | 32       | 28 | 90%             |
| B.Sc)   | 09                    | 09       | 5        | 4  | 100%            |

**27. Diversity of Students**

| Name of the Course  | % of students from the same state | % of students from other States | % of students from abroad |
|---------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A., B.Sc., B.Com. | 100                               | -                               | -                         |
| B.A, B.Sc., B.Com.  | 100                               | -                               | -                         |
| B.A., B.Sc., B.Com. | 100                               | -                               | -                         |
| B.A., B.Sc., B.Com. | 100                               | -                               | -                         |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:**

**Two Students Joined in Defence Services**

## 29. Student progression

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG M.A.( English)          | 12%                |
| PG to M.Phil.                    | -                  |
| PG to Ph.D.                      | -                  |
| Ph.D. to Post-Doctoral           | -                  |
| Employed                         |                    |
| • Campus selection               | 18 %               |
| • Other than campus recruitment  | 12%                |
| Entrepreneurship/Self-employment | 48%                |

## 30. Details of Infrastructural facilities

a) *Library* : Text Books 50, References Books 20.

b) *Internet facilities for Staff & Students*: Available

c) *Class rooms with ICT facility*: Available

d) *Laboratories* : One UGC Lab functions as ELL Lab.

31. Number of students receiving financial assistance from college, university, government or other agencies: 240

32. Details on student enrichment programmes (special lectures/ workshops/ seminar) with external experts:

| S.No. | Name of the Visiting Professor/ Lecturer   | Name of the Programme                 |
|-------|--|---------------------------------------|
| 1     | Dr. K.Nagendra M.A., M.Phil., P.hD.,PGDTS (EFLU), State Resource Person, SCERT, Hyderabad. | Phonetics and its Relevance in Speech |
| 2     | Sri. K.Keshava Reddy M.A., M.Ed., MLiSc, Faculty in English, VITS, Madanapalli             | English Vocabulary                    |

## 33. Teaching methods adopted to improve student learning:

1. Interactive Teaching
2. Communicative Language Teaching Technique
3. Student-Centric teaching
4. Quality Circles
5. Each one – Teach one.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

- a) Sri T.Venkata Ramana Naidu, Associate professor in English is acting as the J.K.C co-ordinator and NAAC co-ordinator.
- b) Sri P.Babu Ravichandra Contract Lecturer who is incharge of cultural wing of the college.
- c) The faculty members are taking active part in all activities organized by the NSS and the NCC wings such as clean and green, Blood Donation Camps, Aids Awareness programmes and others.

**35. SWOC analysis of the department and Future plans**

**1. STRENGTH :**

- Sri T. Venkata Ramana Naidu, an ELF trainee, is a Senior Faculty in the department of English. He coordinates JKC Activities besides motivating the students to equip themselves with Communication, Presentation and Interview skills. He also conducts JAM sessions and Group Discussion as well.
- Sri P.Babu Ravichandra, Contract Lecturer in English is a seasoned teacher in English. He has B.Ed, also he has flair for enhancing the culture and histrionic talents of the students.
- Experienced Lecturers Well Equipped Lab, Good Collection of Books in Department Library.
- Teaching is done through lecture and ICT methods emphasis on more student talk time.

**2. WEAKNESS:**

- Students from rural back ground.
- Student - Teacher ratio is high.
- Students are first generation learners with poor communication skills.

**3. OPPURTUNITIES :**

- The ELF programme aims at enhancing the techniques of teaching Communicative skills by the teacher and focuses on Student Centered Activities. The main objective is to create a lot of student talk-time in the classroom.
- With good communication skills in English will pave the way for students to get plum jobs.

**4. CHALLENGE:**

- The Department of English perceives that making rural students compete with the urban students in communicative skills is a challenge. It prepares the rural student to equip herself with the basics of the CSs to go to University education, after completing which she will be better placed to meet the challenge.
- To teach the students who are highly influenced by mother-tongue.

***Future Plans:***

- To introduce B.A English Literature Course.
- Conduct special classes for M.A (English), PG CET.
- To conduct a National Seminar / and to take up Minor Research Projects on “*The Writings of Girish Karnad*”, an eminent writer in English.
- To add more number of systems to UGC – Language Lab and enable the students to improve their CS.
- To conduct special coaching classes in grammar and other useful skills to appear banking services, RRB etc. exams.
- To empower the students to easily overcome the challenges of the present job market and emerge victorious.



**GUEST LECTURER DR. RAJU, FACULTY IN ENGLISH, GATES, GOOTY,  
FELICITATED BY NAAC COORDINATOR**



**DR. K.NAGENDRA, STATE RESOURCE PERSON, SCERT (ENGLISH) DELIVERING GUEST  
LECTURE**

# ***DEPARTMENT OF TELUGU***

1. Name of the Department : Telugu
2. Year of Establishment : 1983
3. Names of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D.,etc.) : B.A., B.Com., B.Sc.
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts

| Name of the Post     | Sanctioned | Filled |
|----------------------|------------|--------|
| Professors           | Nil        | Nil    |
| Associate Professors | Nil        | Nil    |
| Asst. Prof./Lecturer | 02         | 01     |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

| Name of the Lecturer | Qualification        | Designation    | Specilization | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|----------------------|----------------------|----------------|---------------|----------------------------|---|
| Sri K. Subbarao      | M.A., B.Ed, NET, SET | Asst. Prof.    | -             | 2 Years                    | Nil   |
| Sri V.Vamsidhar      | M.A.,B.Ed., SET      | Guest Lecturer | -             | 1 Years                    | Nil   |

11. List of senior visiting faculty:

| Sl.No | Name                | Designation                | Address          |
|-------|---------------------|----------------------------|------------------|
| 1     | Dr. D.Sreeramulu    | Asstistant Professor       | GDC, Madanapalli |
| 2     | Dr T.Chandra Sekhar | Asstistant Professor Retd. | GDC, Punganur    |

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: Nil
13. Student -Teacher Ratio (Programme wise): 70:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG: M.Phil-01, PG-01.**
16. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**
18. **Research Centre / facility recognized by the University: Nil**
19. **Publications:**
  - a) **Publication per faculty**
    - **Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil**
    - **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil**
    - **Monographs: Nil**
    - **Chapter in Books: Nil**
    - **Books Edited: Nil**
    - **Books with ISBN/ISSN numbers with details of publishers: Nil**
    - **Citation Index: Nil**
    - **SNIP: Nil**
    - **SJR: Nil**
    - **Impact factor: Nil**
    - **h-index: Nil**
20. **Areas of consultancy and income generated: Nil**
21. **Faculty as members in**
  - a) **National committees : Nil**
  - b) **International Committees: Nil**
  - c) **Editorial Boards: Nil**
22. **Student projects**
  - a) **Percentage of students who have done in-house projects including inter departmental/programme: 30 %**
  - b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**
23. **Awards/ Recognitions received by faculty and students: Nil**

**24. List of eminent academicians and scientists/ visitors to the department:**

|   | Name                | Designation                                 |
|---|---------------------|---|
| 1 | Dr Sai Sankar Reddy | President, Telugu Basha Prirakshana samithi |
| 2 | Dr E.Vasu           | Asst. Prof. GDC, Plamaner                   |
| 3 | Dr M.Dharma Rao     | Asst. Prof. GDC, Plamaner                   |

**25. Seminars/ Conferences/Workshops organized & the source of funding**

a) National: Nil

b)International: Nil

**26. Student profile programme/course wise:**

| Name of the Course/programme<br>(refer question no. 4) | Applications received | Selected | Enrolled |    | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
|  |                       |          | M        | F  |                 |
| B.A.   | 22                    | 22       | 10       | 12 | 85%             |
| B.Com(G)   | 16                    | 16       | 7        | 9  | 100%            |
| BCom(CA)   | 50                    | 50       | 26       | 24 | 100%            |
| B.Sc.  | 07                    | 07       | 3        | 4  | 100%            |

**27. Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A                | 100 %                             | -                               | -                         |
| B.Com.             | 100 %                             | -                               | -                         |
| B.Sc.              | 100 %                             | -                               | -                         |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil**

**29. Student progression**

| Student progression    | Against % enrolled |
|------------------------|--------------------|
| UG to PG               | 2%                 |
| PG to M.Phil.          | -                  |
| PG to Ph.D.            | -                  |
| Ph.D. to Post-Doctoral | -                  |

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| Employed                         |                    |
| • Campus selection               | Nil                |
| • Other than campus recruitment  | 50 %               |
| Entrepreneurship/Self-employment | 48 %               |

**30. Details of Infrastructural facilities**

a) **Library: Text Books-80, References Books-20**

b) **Internet facilities for Staff & Students: Nil**

c) **Class rooms with ICT facility: Nil**

d) **Laboratories: Nil**

**31. Number of students receiving financial assistance from college, university, government or other agencies: 320**

**32. Details on student enrichment programmes (special lectures/ workshops / seminar) with external experts:**

| S.No. | Name of the Visiting Professor/ Lecturer | Name of the Programme            |
|-------|--|----------------------------------|
| 1     | Sri A. Prakash Rao                       | Nannayya Sahitya Sourabhamu      |
| 2     | Prof. K.Damodar Naidu                    | Telugu Short Story- An Appraisal |

**33. Teaching methods adopted to improve student learning:**

- Lecture and interaction methods are adopted to improve the student learning
- The conventional method is applied to teach the subject. However the students are exposed to participate in activities such as seminars and group discussions.
- The Department conducts extensive activities to the students to empower the knowledge and skills and student centric activities are performed by the staff.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

**Yes, Students are trained to the needs of the society and are involved in**

- Blood Donation Camps
- Family Planning
- Early Marriages
- Plantation
- Clean and Green
- Preservation of Telugu Culture

### **35. SWOC analysis of the department and Future plans**

#### **1. STRENGTH :**

- The young energetic and dedicated faculty.
- Dedicated students and participate in all curricular, co curricular and Extra curricular activities.
- Availability of books on Telugu literature in library

#### **2. WEAKNESS:**

- Students come from below poverty line who cannot spend much on the projects when assigned.
- As the entire world is preferring 'English' a global language, the students who pursue their education in Mother Tongue, may not shine well in the national competitive Examination.

#### **3. OPPORTUNITY:**

- There are plenty of Telugu Teacher Vacancies; it is an opportunity to get employment.
- The students can use Telugu medium for facing all the competitive exams conducted by the State authorities.

#### **4. CHALLENGE:**

- There are no standard Telugu Medium books available, yet our students will excel in the Competitive Exams on par with English Medium students
- To improve students strength in admissions.
- To provide direct employment opportunities.

#### ***Future Plans:***

- To start a Special Telugu course for UG students in the institution.
- Planning to conduct coaching classes for securing seats in PG and Competitive Exams.
- To give training in Telugu Vyakaranam.



**GUEST LECTURE BY DR. T.CHANDRA SEKHAR**



# ***DEPARTMENT OF HINDI***

- 1. Name of the Department** : *Hindi*
- 2. Year of Establishment** : *1983*
- 3. Names of the Programmes / Courses offered:** *B.A., B.Com., B.Sc.*
- 4. Names of Interdisciplinary courses and the departments/units involved:** *Nil*
- 5. Annual/ semester/choice based credit system (programme wise):** *Annual*
- 6. Participation of the Department in the courses offered by other departments:** *Nil*
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.:** *Nil*
- 8. Details of courses/programmes discontinued (if any) with reasons:** *Nil*
- 9. Number of Teaching posts**

| Name of the Post      | Sanctioned | Filled |
|-----------------------|------------|--------|
| Professors            | Nil        | Nil    |
| Associate Professors  | NIL        | NIL    |
| Asst. Prof./Lecturers | 01         | 01     |

- 10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

| Name of the Lecturer | Qualification | Designation          | Specilization  | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|----------------------|---------------|----------------------|----------------|----------------------------|---|
| Sri CH.Prasad        | M. A., B.Ed   | Asst. Prof. in Hindi | Andhronki Dhen | 09                         | Nil   |

- 11. List of senior visiting faculty:**

| Sl.No | Name              | Designation       | Address             |
|-------|-------------------|-------------------|---------------------|
| 1     | Smt K.Aruna Devi  | Lecturer in Hindi | GDC(W), Madanapalle |
| 2     | Dr. Shaik Shetkar | Lecturer in Hindi | GDC(W), Chittoor    |

- 12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :** *25%*
- 13. Student -Teacher Ratio (Programme wise):** *32:01*
- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:** *Nil*

15. **Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG-01**
16. **Number of faculty with on-going projects from a) National b) International funding agencies and grants received: Nil**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**
18. **Research Centre /facility recognized by the University: Nil**
19. **Publications:**

*Publication per faculty:*

- **Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil**
  - **Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil**
  - **Monographs: Nil**
  - **Chapter in Books: Nil**
  - **Books Edited: Nil**
  - **Books with ISBN/ISSN numbers with details of publishers: Nil**
  - **Citation Index: Nil**
  - **SNIP: Nil**
  - **SJR: Nil**
  - **Impact factor: Nil**
  - **h-index: Nil**
20. **Areas of consultancy and income generated: Nil**
  21. **Faculty as members in**
    - d) *National committees* : Nil
    - e) *International Committees* : Nil
    - f) *Editorial Boards* : Nil
  22. **Student projects**
    - a) **Percentage of students who have done in-house projects including inter departmental/programme: 30 %**
    - b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**
  23. **Awards/ Recognitions received by faculty and students: Nil**
  24. **List of eminent academicians and scientists/ visitors to the department:**

**NIL**

**25. Seminars/ Conferences/Workshops organized & the source of funding**

**A) National : Nil**

**B) International : Nil**

**26. Student profile programme/course wise:**

| Name of the Course/programme<br>(refer question no. 4) | Applications received | Selected | Enrolled |    | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
|  |                       |          | M        | F  |                 |
| B.A (HEP)  | 03                    | 03       | 01       | 02 | 100%            |
| BCom(G)  | 14                    | 14       | 2        | 12 | 100%            |
| BCom(CA)   |                       |          |          |    |                 |
| B.Sc (MSCs)  | 13                    | 13       | 6        | 7  | 100%            |

**27. Diversity of Students**

| Name of the Course  | % of students from the same state | % of students from other States | % of students from abroad |
|---------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A., B.Sc., B.Com. | 100                               | -                               | -                         |
| B.A., B.Sc., B.Com. | 100                               | -                               | -                         |
| B.A., B.Sc., B.Com. | 100                               | -                               | -                         |
| B.A., B.Sc., B.Com. | 100                               | -                               | -                         |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:**

**Nil**

**29. Student progression**

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG                         | 12%                |
| PG to M.Phil.                    | -                  |
| PG to Ph.D.                      | -                  |
| Ph.D. to Post-Doctoral           | -                  |
| Employed                         |                    |
| • Campus selection               | 18 %               |
| • Other than campus recruitment  | 12%                |
| Entrepreneurship/Self-employment | 48%                |

**30. Details of Infrastructural facilities**

a) **Library** : Text Books 50, References Books 20.

b) **Internet facilities for Staff & Students:** Available

c) **Class rooms with ICT facility:** Available

d) **Laboratories** : Nil

**31. Number of students receiving financial assistance from college, university, government or other agencies: 240**

**32. Details on student enrichment programmes (Guest lectures/ workshops/ seminar) with external experts: 01**

| S.No. | Name of the Visiting Professor/ Lecturer       | Name of the Programme |
|-------|--|-----------------------|
| 1     | Dr Ravi Kumar Yadav Asst. Prof., GDC, Plamaner | Medieval Poetry       |
| 2     | Dr S.Ayub Khan, Mother Teresa, Palamaner       | Hindi story           |

**33. Teaching methods adopted to improve student learning:**

→ Student centric teaching is done. The conventional methods of teaching too adopted by the department, Learning and Writing, Student Seminar, FAQ Sessions, Assignments and Study Projects.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

→ The Department is participating in social service activities.

→ The Department is encouraging to enroll the students in NSS and other extension activities.

→ The Department is encouraging Red Ribbon Club activities like Blood Donation, AIDS Awareness, Eradication of TB etc.,

→ Activities with the help of NSS and also with the local Health Departments.

**35. SWOC analysis of the department and Future plans**

**1. STRENGTH :**

→ Student centric teaching is done. The conventional methods of teaching too adopted by the department..

→ Self motivated students to join in Hindi as second language subject.

→ The students in all the activities voluntarily

**2. WEAKNESS:**

- Departmental library with less number of books.
- Poor student enrolment.

**3. OPPURTUNITIES :**

- To go for job anywhere in India.
- To improve the skills of their language perception.

**4. CHALLENGE:**

- Encouraged student to opt Hindi as their second language.

***Future Plans:***

- To introduce P.G Course in Hindi.
- Expansion of departmental library.

**GUEST LECTURE**



# ***DEPARTMENT OF HISTORY***

1. Name of the department : History
2. Year of Establishment : 1983
3. Names of Programmes / Courses offered ( UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc):

| Name of the Programme | Course offered | Combination/Specialization               |
|-----------------------|----------------|--|
| UG                    | BA             | History, Economics and Political Science |

4. Names of Interdisciplinary courses and the departments/units involved: Nil

5. Annual/ semester/choice based credit system (programme wise): Annual

6. Participation of the department in the courses offered by other departments:

The department of History handles the paper of Indian Heritage and Culture and Contemporary Indian Economy and Polity for all degree first year students.

7. Courses in collaboration with other universities, industries, foreign institutions, etc: Nil

8. Number of Teaching posts:

| Name of the Post     | Sanctioned | Filled |
|----------------------|------------|--------|
| Professors           | Nil        | Nil    |
| Associate Professors | Nil        | Nil    |
| Asst. Prof./Lecturer | 01         | 01     |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.):

| Name            | Qualification                | Designation            | Specilization                        | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|-----------------|------------------------------|------------------------|--------------------------------------|----------------------------|---|
| Sri D.Khajavali | M.A.,<br>M. Phil.,<br>(Ph.D) | Lecturer<br>in History | Cultural<br>History &<br>Archaeology | 14 years                   | -   |

**11. List of senior visiting faculty:**

| Sl.No | Name             | Designation         | Address             |
|-------|------------------|---------------------|---------------------|
| 1     | Dr. K.Sudhakar   | Lecturer in History | GDC, Vayalpad       |
| 2     | M.Anjaneya Reddy | Lecturer in Histor  | GDC (W) Madanapalli |

**12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: Nil**

**13. Student -Teacher Ratio (Programme wise): 78: 1**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil**

**15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ M.Phil/PG: M.Phil : 01**

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil**

**17. Departmental projects funded by DST- FIST; UGC, DBT, ICSSR, etc. and total grants received: P.W.Completed. Rs. 75,000/- (UGC)**

**18. Research Centre/facility recognized by the University: Nil**

**19. Publications:**

**a) Publication per faculty**

→ **Number of papers published in peer reviewed journals (national / international) by faculty and students. 04**

→ **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)- Nil**

→ **Monographs- Nil**

→ **Chapter in Books- Nil**

→ **Books Edited: NIL**

→ **Books with ISBN/ISSN numbers with details of publishers : NIL**

→ **Citation Index-Nil**

→ **SNIP-Nil**

→ **SJR-Nil**

→ **Impact factor -Nil**

→ **h-index -Nil**

**20. Areas of consultancy and income generated -Nil**

**21. Faculty as members in**

National committees b) International Committees c) Editorial Boards: Nil

**22. Student projects**

a) Percentage of students who have done in-house projects including inter departmental/programme: 40%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

**23. Awards/ Recognitions received by faculty and students-District Best Lecturer Award in 2014**

**24. List of eminent academicians and scientists/ visitors to the department :**

| Sl.No | Name                      | Designation                                      |
|-------|---------------------------|--|
| 1     | Prof. G.Sambavasiva Reddy | Controller of Examinations, YVU,<br>Y.S.R.Kadapa |
| 2     | Dr. Prasad Reddy          | Reader in History, GDC,<br>Dharmavaram           |

**25. Seminars/ Conferences/Workshops organized & the source of funding**

a) National: 01 (Sponsored by UGC).

b) International: Nil

**26. Student profile programme/course wise:**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |    | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
|   |                       |          | M        | F  |                 |
| BA (HEP)  | 16                    | 16       | 09       | 07 | 85%             |

**27. Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A (H.E.P)        | 100%                              | Nil                             | Nil                       |
| B.A (H.E.CA)       | 100%                              | Nil                             | Nil                       |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: NIL**

**29. Student progression**

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG                         | 15%                |
| PG to M.Phil.                    | -                  |
| PG to Ph.D.                      | -                  |
| Ph.D. to Post-Doctoral           | -                  |
| Employed                         |                    |
| • Campus selection               | Nil                |
| • Other than campus recruitment  | 25 %               |
| Entrepreneurship/Self-employment | 60 %               |

**30. Details of Infrastructural facilities**

- a) Library : Text Books-40; Reference Books-25, Journals-2
- b) Internet facilities for Staff & Students: Available
- c) Class rooms with ICT facility: 02
- d) Laboratories: Nil

**31. Number of students receiving financial assistance from college, university, government or other agencies: 120**

**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:**

| S.No. | Name of the Visiting Professor/ Lecturer      | Name of the Programme                                      |
|-------|---|--|
| 1     | Prof. G.Sambavasiva Reddy, Prof., YVU, Kadapa | The importance of our ancient Indian culture and Tradition |
| 2     | Dr. Prasad Reddy                              | World War I and II   |

**33. Teaching methods adopted to improve student learning: Student Study Projects, Assignments, Power Point Presentation, Map Practices, Students Seminars, Quiz, Debates and Group Discussions.**

- The interactive teaching is the prior method of teaching.
- Peer teaching is also encouraged.
- Summative and formative evaluation is done periodically.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Yes**

*Students are trained to the needs of the society and are involved in*

- Blood Donation Camps
- AIDS Awareness Campaign
- Pulse Polio Vaccination Programme

- Plantation
- Clean and Green
- Awareness on protection of Ancient monuments
- Importance of Indian Heritage & Culture and Religious festivals and its importance.
- Former Co-ordinator, JKC, GDC, Punganur.
- Ward Counsellor.
- An active participant in all the developmental activities of the institution.

### **35. SWOC analysis of the department and Future plans**

#### **1. STRENGTH**

- Ready to participate in extracurricular activities.
- History is regarded as laboratory for all the social sciences.
- History will help us to see how certain concepts, ideas and beliefs caused various events to manifest. It explains us our culture, who we are while modeling the future.
- Conducted Tour programmes for the exposure of students about the Indian culture & traditions of the area.
- As the students hail from poor families, The members faculty helps the students by giving financial aid or payees examination fee to certain poor students.
- Self motivated and high aspirant students

#### **2. WEAKNESSES**

- Most of the parents are interested in professional courses which is decreasing the interest of students for the historical studies.
- As the students are from rural background and economically poor status, it is difficult to raise their confidence levels to write the competitive exams. However, we try to overcome this problem.

#### **3. OPPORTUNITIES**

- History creates a huge opportunities in selecting State and Central government jobs, Museums and Historical organizations, Cultural Resources Management, Historic Preservation. Further, they can also be Journalists, Historians as Information Managers and Teachers.

#### **4. CHALLENGE**

- The biggest challenge of history department is to explain the importance of history, provide them guidance to go for pursuing higher education and to appear for civil services examination.
- Infusing confidence in rural students.
- To acquire journals and e-resources to the Department.

#### ***Future plans***

- The Department plans to establish Research Centre recognized by the S.V. University, Tirupathi.
- To conduct Diploma Course in Tourism and Travel Management.
- A certificate course in History for improving the perceptual levels of Non-History students is going to be introduced.
- Expansion of Department Library.
- Encouraging students to appear for UGC-NET Exams.

**SEMINAR BY STUDENTS**



***DEPARTMENT OF  
ECONOMICS***

1. Name of the department : Economics  
2. Year of Establishment : 1983  
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG

| Name of the Programme | Course offered | Combination/Specialization               |
|-----------------------|----------------|--|
| UG                    | BA             | History, Economics and Political Science |

4. Names of Interdisciplinary courses and the departments/units involved: Nil  
5. Annual/ semester/choice based credit system (programme wise): Annual  
6. Participation of the department in the courses offered by other departments: NIL  
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: NIL  
8. Details of courses/programmes discontinued (if any) with reasons: Nil  
9. Number of Teaching posts

| Name of the Post     | Sanctioned | Filled |
|----------------------|------------|--------|
| Professors           | Nil        | Nil    |
| Associate Professors | Nil        | Nil    |
| Asst. Prof./Lecturer | 02         | 01     |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M.Phil. etc.)

| Name                | Qualification         | Designation           | Specilization                         | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|---------------------|-----------------------|-----------------------|---------------------------------------|----------------------------|---|
| Dr. M.Raghava Reddy | M.A. M.Ed, Ph.D., SET | Lecturer in Economics | Rural Development & Dairy Development | 02                         | Nil   |

11. List of senior visiting faculty:

| Sl.No | Name                 | Designation               | Address       |
|-------|----------------------|---------------------------|---------------|
| 1     | Sri P.Mahadeva Reddy | Lect. In Economics, Retd. | GDC, Punganur |
| 2     | M.Balaji             | Lect. In Economics        | GDC, Piler    |

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **100%**
13. Student -Teacher Ratio (Programme wise): **78: 1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG: **Ph.D - 1**
16. Number of faculty with on going projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:
  - a) Publication per faculty
    - Number of papers published in peer reviewed journals (national / international) by faculty and students: **Dr. M.Raghava Reddy, Lecturer in Economics has published 2 papers in National Journals.**
    - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **Nil**
    - Monographs: **Nil**
    - Chapter in Books: **Nil**
    - Books Edited: **Nil**
    - Books with ISBN/ISSN numbers with details of published: **Nil**
    - Citation Index: **Nil**
    - SNIP: **Nil**
    - SJR: **Nil**
    - Impact factor: **Nil**
    - h-index: **Nil**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards: **Nil**
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme: **30 %**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in

**Research laboratories/Industry/other agencies: Nil**

**23. Awards/ Recognitions received by faculty and students: Nil**

**24. List of eminent academicians and scientists/ visitors to the department:**

| Sl.No | Name             | Designation                                      |
|-------|------------------|--|
| 1     | Dr G.Sugunamma   | Principal, GDC(W)                                |
| 2     | S.Mahadeva Reddy | Retd. Lecturer, PVKN Degree College,<br>Chittoor |
| 3     | Dr Allauddin     | GDC, Piler                                       |

**25. Seminars/ Conferences/ Workshops organized & the source of funding**

a) National: Nil

b) International: Nil

**26. Student profile programme/course wise:**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |   | Pass percentage |
|---|-----------------------|----------|----------|---|-----------------|
|   |                       |          | M        | F |                 |
| B.A   | 16                    | 16       | 8        | 8 | 85%             |

**27. Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A (H.E.P.)       | 100%                              | Nil                             | Nil                       |
| B.A (H.E.CA.)      | 100%                              | Nil                             | Nil                       |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:**

**D. Venkateswarulu, II B.A (HEP) joined in Defence service**

**29. Student progression**

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG                         | 15%                |
| PG to M.Phil.                    | -                  |
| PG to Ph.D.                      | -                  |
| Ph.D. to Post-Doctoral           | -                  |
| Employed                         |                    |
| • Campus selection               | Nil                |
| • Other than campus recruitment  | 25 %               |
| Entrepreneurship/Self-employment | 60 %               |

**30. Details of Infrastructural facilities**

- a) **Library: Text Books-20; Reference Books-10**
- b) **Internet facilities for Staff & Students: Available**
- c) **Class rooms with ICT facility: 02**
- d) **Laboratories: Nil**

**31. Number of students receiving financial assistance from college, university, government or other agencies: 120**

**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:**

| S.No. | Name of the Visiting Professor/<br>Lecturer | Name of the Programme               |
|-------|---|-------------------------------------|
| 1     | Dr Surya Sekhar Reddy                       | Logarithms & Applications           |
| 2     | Dr G.Sugunamma                              | National Income                     |
| 3     | Dr G.Sugunamma                              | Methods of Credit Control by<br>RBI |

**33. Teaching methods adopted to improve student learning:**

- ➔ Interactive teaching with student centric techniques. Lecture method, Problem Solving Method, Lecture supplemented with ICT, PPT, live & Record classes through MANA TV as well as YouTube and frequently conducting FAQ sessions and Quiz programmes.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Yes**

**35. SWOC analysis of the department and Future plans**

Students involved in Blood donation camps clean & Green programme, Voters day awareness Programmes on population explosion, Poverty & Unemployment. Swatcha Bharat, Member in Audio Visual Committee, Celebrated National Festivals with a great zeal.

**1. STRENGTHS:**

- ➔ Generally the students who willing to join in B.A courses like HEP is familiar with the subject at + 2 level. Hence it is very easy to teach guide and improve their knowledge for between results.
- ➔ Moreover well experienced and qualified faculty is ready to render his service for the sake of the students in Economics Department.
- ➔ Availability of students with arts group in intermediate (HEC).
- ➔ Self motivated and high aspirant students.
- ➔ ICT based Teaching & learning Process.
- ➔ Well qualified, experienced & dedicated staff.
- ➔ The Principal himself is a Seasoned Teacher in Economics obtained Ph.D., MPhil Degrees in Economics, and 28 years standing experience teaches student difficult and thrust areas in

Economics.

**2. WEAKNESS:**

- Only one lecturer is not sufficient for handling two courses i.e B.A (H.E.P). Hence one more lecturer is required for the benefit of the students.
- Rural background and economically poor students

**3. OPPORTUNITIES:**

- There are so many opportunities found for the economic students such as IES, (Indian Economics Services), IAS, IPS, IFS, State Group- I, Group – II services and other Competitive Exams. B.A Economics student are also have the opportunity for appearing Banks, Field Officers, Account Officers, Statistical Officer, Agriculture Officers and planning department posts etc.
- The subject is helpful to all the students to go for competitive exams.
- Can mould the students with good standards of the subject and other skills through JKC.

**4. CHALLENGES:**

- The department of Economics has been identified the poor and economically backward students from rural areas, whose academic and family back ground is very low. The IQ of these students is very low. So the department of Economics contact those students personally and guide motivate them in all aspects
- Need for English medium in H.E.P Course
- Low learning ability of the students can be brought up to higher learning.
- More attention to be paid towards slow learners.

***Future plan:***

- The Department of Economics appeal to the higher authorities to introduce new U.G. Courses in B.A., i.e AES, MES, HET etc.,
- The departments of Economics also recommend to introduce P.G Courses in M.A Economics, as there are 2 doctorates available in the Department.



**GUEST LECTURE BY SRI MAHADEVA REDDY, LECTURER IN ECONOMICS (RETD.)**

***DEPARTMENT OF  
POLITICAL SCIENCE***

- 1. Name of the department : Political Science**
- 2. Year of Establishment : 1983**
- 3. Names of Programmes / Courses offered ((UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

| Name of the Programme | Course | Combination                           |
|-----------------------|--------|---------------------------------------|
| UG                    | B.A.   | History, Economics, Political Science |

- 4. Names of Interdisciplinary courses and the departments/units involved : Nil**
- 5. Annual/ semester/choice based credit system (programme wise): Annual**
- 6. Participation of the department in the courses offered by other departments: Nil**
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil**
- 8. Details of courses /programmes discontinued (if any) with reasons : Nil**
- 9. Number of Teaching posts**

| Name of the Post     | sanctioned | Filled |
|----------------------|------------|--------|
| Professor            | Nil        | Nil    |
| Associate Professors | Nil        | Nil    |
| Asst. Prof./Lecturer | 01         | 01     |

- 10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.):**

| Name          | Qualification        | Designation         | Specilization | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|---------------|----------------------|---------------------|---------------|----------------------------|---|
| Sri B.Nagaiah | M.A., B.Ed, NET, SET | Assistant Professor | Human Rights  | 4 years                    | Nil   |

- 11. List of senior visiting faculty:**

| Sl.No | Name           | Designation                   | Address |
|-------|----------------|-------------------------------|---------|
| 1     | Dr. C.Ramana   | Assistant Professor           | Puttur  |
| 2     | M.Bhaskar Raju | Lecturer in Political Science | Puttur  |

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil
13. Student -Teacher Ratio (Programme wise): 84: 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG: M.A.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre /facility recognized by the University: Nil
19. Publications:
  - a) Publication per faculty
    - Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil
    - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil
    - Monographs: Nil
    - Chapter in Books: Nil
    - Books Edited: Nil
    - Books with ISBN/ISSN numbers with details of publishers: Nil
    - Citation Index : Nil
    - SNIP: Nil
    - SJR: Nil
    - Impact factor: Nil
    - h-index: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards: Nil
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme: 40%
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

**23. Awards/ Recognitions received by faculty and students: Nil**

**24. List of eminent academicians and scientists/ visitors to the department:**

| Sl.No | Name            | Designation                        |
|-------|-----------------|------------------------------------|
| 1     | Dr C.Chandraiah | Associate Prof (Retd.), GDC, Piler |
| 2     | Dr S.Rajasekhar | Asst. Prof., GDC, Vayalpad         |

**25. Seminars/ Conferences/Workshops organized & the source of funding**

a) National: Nil

b) International: Nil

**26. Student profile programme/course wise:**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |   | Pass percentage |
|---|-----------------------|----------|----------|---|-----------------|
|   |                       |          | M        | F |                 |
| B.A. (HEP)  | 16                    | 16       | 8        | 7 | 85%             |

**27. Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other States | % of Students from Abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A (HEP)          | 100%                              | Nil                             | Nil                       |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil**

**29. Student progression**

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG                         | 10 %               |
| PG to M.Phil.                    | -                  |
| PG to Ph.D.                      | -                  |
| Ph.D. to Post-Doctoral           | -                  |
| Employed                         |                    |
| • Campus selection               | Nil                |
| • Other than campus recruitment  | 15 %               |
| Entrepreneurship/Self-employment | 20 %               |

**30. Details of Infrastructural facilities**

a) Library : Text Books-30, Reference Books-15, Journals-2.

b) Internet facilities for Staff & Students: Yes

c) Class rooms with ICT facility: Yes

d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies: 65

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

| S.No. | Name of the Visiting Professor/ Lecturer                       | Name of the Programme                      |
|-------|--|--|
| 1     | Dr G.Janardhan Rao, Associate Professor (Retd.), GDC Palamaner | RTI Act                                    |
| 2     | Dr T.Srinivasulu, GDC Kuppam                                   | The Role of Political parties in Democracy |

33. Teaching methods adopted to improve student learning:

- Lecture method, ICT, PPT, GD, Assignments and Student Study Projects, FAQ, student – Questioning, Live & Record classes through MANA TV as well as You tube.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Participated in all co-curricular and extra curricular activities conducted by the institution.
- Department participation in Blood donation camp, Plantation and Swatch bharaat programs, all national Festivals are celebrated with a great zeal.

35. SWOC analysis of the department and Future plans

1. STRENGTHS:

- Most students (93%) continue to study civics from inter to degree.
- Popular subject among the subjects in Competitive Exams.
- Imparting subject knowledge to non political science students through seminars/ student talks.
- Extension activities by Faculty.
- ICT based Teaching & learning process.
- Self motivated and high aspirant students.

2. WEAKNESS:

- Comparatively, little motivated students opt for this subject who hail from below poverty line.

- Other than PG in Political Science no other channels are kept open in higher education for Political Science students.
- Most students discontinue their studies and join as Constables and Hawaldars in defence services.

### **3. OPPURTUNITIES:**

- Ample Scope to score good rank in all competitive exams because it finds a place in all competitive exams.
- Knowledge of Political Science makes students intelligent and responsible citizens.

### **4. CHALLENGES:**

- Students with rural background and poor communication skills are unable to match with their urban counterparts.
- Need for English medium in H.E.P Course
- Low learning ability of the students can be brought up to higher learning.
- More attention to be paid towards slow learners and to improve the strength of students during admissions.
- To acquire Journals and e-resources to the Department.

### ***Future Plans***

- To start a course in English Medium in BA (HEP).
- To introduce P.G course in M.A Political Science.
- Expansion of Departmental activities.

***DEPARTMENT OF  
COMMERCE***

1. **Name of the Department** : Commerce
2. **Year of Establishment** : 1983
3. **Names of the Programmes/ Courses offered: (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.).**

| Name of the Programme | Course          | Combination                        |
|-----------------------|-----------------|------------------------------------|
| UG                    | B.Com (General) | Commerce                           |
| UG                    | B.Com (CA)      | Commerce and Computer Applications |

4. **Names of Interdisciplinary courses and the departments/units involved: Nil**
5. **Annual/semester/choice based credit system (Programme wise):**  
B.com(Gen)-Annual  
B.Com(CA)-Annual
6. **Participation of the department in the courses offered by other departments:**  
→ The Department of Commerce handles the paper of “Entrepreneurship Principles and Concepts” for the students of B.A, BCom and B.Sc.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc: Nil**
8. **Details of courses/programmes discontinued (if any) with reasons: Nil**
9. **Number of Teaching posts**

| Name of the Post     | Sanctioned | Filled |
|----------------------|------------|--------|
| Professors           | -          | -      |
| Associate Professors | -          | -      |
| Asst. Prof./Lecturer | 03         | 03     |

**10. Faculty profile with name, qualification, designation, specialization,( D.Sc./D.Litt. /Ph.D./ M.Phil. etc.,)**

| Name                 | Qualification | Designation                           | Specilization        | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|----------------------|---------------|---------------------------------------|----------------------|----------------------------|---|
| Sri J.Krishnamurthy  | M.Com.,       | Vice-Principal & Lecturer in Commerce | Cost & Management    | 25                         | -   |
| Sri K.Nandeeswaraiah | M.Com.,       | Lecturer in Commerce                  | Corporate Accounting | 15                         | -   |
| Dr. V.Masulamani     | M.Com, Ph.D   | Lecturer in Commerce                  | Direct Tax           | 04                         |   |
| Sri V.Sreenivasulu   | M.Com.,       | Guest Faculty                         |                      | 06                         | -   |
| Sri A .Ramachandra   | M.Com.,       | Guest Faculty                         |                      | 06                         | -   |

**11. List of senior visiting faculty:**

| Sl.No | Name                | Designation     | Address                      |
|-------|---------------------|-----------------|------------------------------|
| 1     | Dr.L.Narayana Swamy | Asst. Professor | NTR GDC, Vayalpad            |
| 2     | Dr.Sudhakar Reddy   | Asst. Professor | PVKN DegreeCollege, Chittoor |

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: B.Com(Gen) = 50% ; B.Com (C.A.) = 50%**

**13. Student -Teacher Ratio ( Programme wise): B.Com (Gen): 29:1 & B.Com (CA) : 63:1**

**14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil**

**15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG: Ph.D - 01  
P.G - 04**

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil**

**17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**

**18. Research Centre /facility recognized by the University : Nil**

**19. Publications:**

**a) Publication per faculty**

**→ Number of papers published in peer reviewed journals (national / international) by faculty and students :**

- ✓ Dr.V.Masulamani has published one article in ANU Journal of Commerce and Management.

**Topic:** “Socio , Economic Conditions of Television Set Buyers in AP. – A Case Study in Chittoor District.”

- ✓ A Study of Consumer Awareness regarding Consumer good (TV Sets) in Chittoor District published by N.T.R. Govt. Degree College, Vayalpad.
- ✓ International Conference conducted by Manonmaniam Sundaranar University, Thirunelveli, publishing book of FDI & Retail Sector one article published topic on “Impact of FDI in Indian Insurance Sector”

**→ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)-Nil**

**→ Monographs-Nil**

**→ Chapter in Books-Nil**

**→ Books Edited - Nil**

**→ Books with ISBN/ISSN numbers with details of publishers: Nil**

**→ Citation Index -Nil**

**→ SNIP-Nil**

**→ SJR-Nil**

**→ Impact factor -Nil**

**→ h-index -Nil**

**20. Areas of consultancy and income generated : Nil**

**21. Faculty as members in**

**a) National committees b) International Committees c) Editorial Boards: Nil**

**22. Student projects**

**a) Percentage of students who have done in-house projects including inter departmental/programme: 40**

**b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**

**23. Awards/ Recognitions received by faculty and students: Nil**

**24. List of eminent academicians and scientists/ visitors to the department**

| Sl.No | Name               | Designation                              |
|-------|--------------------|--|
| 1     | Dr Mahaboob Basha  | Principal (Retd.), SRGDC, Punganur       |
| 2     | Dr Doraswamy Naidu | Principal (Retd.), SRGDC, Punganur       |
| 3     | Dr G.Ananda Reddy  | Principal, PVKN Degree College, Chittoor |

**25. Seminars/ Conferences/Workshops organized & the source of funding**

a) National Seminar - Nil

b) International: Nil

**26. Student profile programme/course wise:**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |    | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
|   |                       |          | M        | F  |                 |
| B.Com (General)                                     | 18                    | 18       | 10       | 8  | 100%            |
| B.Com (CA)  | 60                    | 60       | 37       | 23 | 81%             |

\*M=Male F=Female

**27. Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Com (Gen)        | 100%                              | Nil                             | Nil                       |
| B.Com (C.A)        | 100%                              | Nil                             | Nil                       |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.:**

✓ Mani III BCom(CA) in 2014 has selected as constable in Excise Department.

**29. Student progression**

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG B.Com to M.Com & MBA    | 55%                |
| PG to M.Phil.                    | -                  |
| PG to Ph.D                       | -                  |
| Ph.D to Post-Doctoral            | -                  |
| Employed                         |                    |
| • Campus selection               | 15 %               |
| • Other than campus recruitment  | 20 %               |
| Entrepreneurship/Self-employment | 10 %               |

**30. Details of Infrastructural facilities**

- a) Library : Text Books 105; Reference Books 40; Journals 05
- b) Internet facilities for Staff & Students: Available
- c) Class rooms with ICT facility: 02
- d) Laboratories: Computer Labs-Nil

**31. Number of students receiving financial assistance from college, university, government or other agencies : 305**

**32. Details on student enrichment programmes (special lectures/ workshops / seminar) with external experts :**

| S.No. | Name of the Visiting Professor/ Lecturer     | Name of the Programme      |
|-------|--|----------------------------|
| 1     | Sri K,Doraswamy Naidu, Principal Retd.       | Contract Costing           |
| 2     | Sri Mahaboob Basha, Principal Retd.          | Classification of Auditing |
| 3     | M. Vijaya Sekharan, Asst. Prof., Palamaner   | Management                 |
| 4     | Dr K.V.Chidambaram, Asst. Prof., Palamaner   | Responsibility of Auditing |
| 5     | E.Chandra Naidu, Asst. Prof., PVKN, Chittoor | Co-relations               |

**33. Teaching methods adopted to improve student learning:**

- Teaching is done by the lecturers in the ways student centered.
- ICT enabled teaching.
- Students Study projects, Remedial classes, Entry level programs were conducted for the betterment of the students.
- Summative and formative evaluations are done periodically

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Yes**

***Extension Activities***

1. Sri J. Krishna Murthy, Lecturer in Commerce is the Vice-Principal and UGC Co-ordinator.
2. Dr V.Masulamani, Lecturer in Commerce and incharge of Consumer Club and Equal Opportunities Center, actively involved in various activities, Consumer Awareness Programmes, Students Extension Activities effectively.
3. Sri K.Nandeeswaraiah, Lecturer in Commerce and In charge of IQAC.

### **35. SWOC analysis of the department sand Future plans**

#### **1. STRENGTHS:**

- ◆ The Department has been participating in all the activities conducted by the institution such as NSS, Red-Ribbon Club activities, Eco-club, Consumer Club, IQAC Activities, celebrations of National and International important days.
- ◆ Sri J.Krishnamurthy, a Senior Faculty and Vice-Principal has a standing teaching experience. He plays very key role in all the development and extension activities of the college as well as Department; looks after University Exams, functioning as UGC Co-ordinator.
- ◆ Sri K.Nandeeswaraiah, Career Counselor and IQAC Co-ordinator trained in HVPE, a motivational expert. He actively involves students and staff for the meditation classes. He has cleared prestigious NET and SLET.
- ◆ Dr.V.Masulamani, Lecturer in Commerce Trained in HVPE is possessing doctoral degree, cleared SLET and state competitive examination guides the students of commerce in the conduct of study projects to inculcate this spirit of the research among them and also to appear for state competitive exams.
- ◆ Guest Lecturers V.Sreenivasulu and A.Ramachandra represents from the aspirations of youth in the Department of Commerce.

#### **2. WEAKNESS:**

- ◆ Students from other groups could not understand accounting and financing.
- ◆ Bridge course facility is not in availability by the affiliated University.
- ◆ There is no regular post sanctioned in Computer Applications to teach three year B.Com Course (Computer Applications).

#### **3. OPPORTUNITIES**

- ◆ There are plenty of opportunities for the Commerce graduates in the field of Accountancy, Taxation, Banking, Insurance, Finance, Marketing and Retail Management in Private Sector as well as public sector.
- ◆ Guest faculty available.

#### **4. CHALLENGES**

- ◆ The Department caters to the needs of middle class rural students whose academic and family background is very poor and parental income is very low. So, it is a challenge to the department of Commerce to make students more competitive to compete with the students of corporate colleges, lack of sufficient computers to meet the demand of students.
- ◆ To enroll 100% admissions in BCom (CA), motivate more students to join BCom (G).

*Future plans*

- ◆ To strengthen the existing computer lab, the Department plans to purchase 20 more computers from the UGC Funds and to conduct a National Seminar.
- ◆ The Department plans to establish Research Centre recognized by the S.V. University, Tirupathi.
- ◆ The Department is planning to introduce certificate courses in Tally, Hotel and Entrepreneurial Skills.
- ◆ To equip the newly joined faculty with teaching techniques.

***DEPARTMENT OF  
MATHEMATICS***

1. Name of the Department : Mathematics
2. Year of Establishment : 1998 – 99
3. Names of the Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise): Annual
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching Posts

| Name of the Post     | Sanctioned | Filled |
|----------------------|------------|--------|
| Professors           | Nil        | Nil    |
| Associate Professors | Nil        | Nil    |
| Asst. Prof./Lecturer | 01         | Nil    |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

| Name       | Qualification | Designation    | Specialization      | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|------------|---------------|----------------|---------------------|----------------------------|---|
| Sobha Rani | M.Sc,         | Guest Lecturer | Applied Mathematics | 06                         | -   |

11. List of senior visiting faculty:

| Sl.No | Name                   | Designation                                       | Address        |
|-------|------------------------|---|----------------|
| 1     | Dr Y.Madhusudhan Reddy | Associate Professor,<br>Department of Mathematics | SVIT, Anantpur |
| 2     | Sri M.Sivaram Reddy    | Associate Professor                               | GDC, Piler     |

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: 100 %
13. Student -Teacher Ratio (Programme wise):
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. **PG - 1**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications:
- a) Publication per faculty
- Number of papers published in peer reviewed journals (national / international) by faculty and students: **Nil**
  - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
  - Monographs: **Nil**
  - Chapter in Books: **Nil**
  - Books Edited: **Nil**
  - Books with ISBN/ISSN numbers with details of publishers: **Nil**
  - Citation Index : **Nil**
  - SNIP: **Nil**
  - SJR: **Nil**
  - Impact factor : **Nil**
  - h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in:
- a. National committees b) International Committees c) Editorial Boards: **Nil**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme: **30%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**
23. Awards/ Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists/ visitors to the department: **Nil**
25. Seminars/ Conferences/Workshops organized & the source of funding: **Nil**
- a) National: **Nil**
- b) International: **Nil**

**26. Student profile programme/course wise:**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |   | Pass percentage |
|---|-----------------------|----------|----------|---|-----------------|
|   |                       |          | M        | F |                 |
| B.Sc  | 9                     | 9        | 6        | 3 | 54%             |

\*M=Male F=Female

**27. Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Sc.              | 100%                              | Nil                             | Nil                       |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: Nil**

**29. Student progression**

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG                         | 25%                |
| PG to M.Phil.                    | -                  |
| PG to Ph.D.                      | -                  |
| Ph.D. to Post-Doctoral           | -                  |
| Employed                         |                    |
| • Campus selection               | 5%                 |
| • Other than campus recruitment  | 25%                |
| Entrepreneurship/Self-employment | 45%                |

**30. Details of Infrastructural facilities**

- a) Library : Text Books – 20, Reference Books – 10.
- b) Internet facilities for Staff & Students: Available
- c) Class rooms with ICT facility: Yes
- d) Laboratories: Nil

**31. Number of students receiving financial assistance from college, university, government or other agencies: 75**

**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil**

**33. Teaching methods adopted to improve student learning:**

Assignments, Students Seminars, Study Projects, Quiz, Group Discussion.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

Students are enrolled in NSS and NCC. They participated in Plantation, Blood donation and AIDS awareness Campaign.

**35. SWOC analysis of the department and Future plans**

**1. STRENGTHS:**

- ◆ The faculty is dedicated to work hard to fulfil the expectations of higher authorities.
- ◆ Good rapport between the staff and the students.
- ◆ Freedom for faculty to try different methods and teaching styles to cater needs of the students and to meet with the challenging demands of the students

**2. WEAKNESS:**

- ◆ As majority of the students joining in this course from rural back ground, the faculty members are taking at most care in the equipping to gain more knowledge in the subject.
- ◆ Lack of regular staff.
- ◆ Less enrolment of students in admission.

**3. OPPORTUNITIES**

- ◆ The Job Opportunities Notifications are regularly collected through various agencies and displayed them in the notice boards.
- ◆ The students are chosen Mathematics in Post –Graduation.
- ◆ The students are admitted in MBA or MCA Programmes.

***Future Plans:***

- ◆ To introduce a certificate course on Vedic Mathematics.
- ◆ Providing guidance for M.Sc (Mathematics & Statistics).
- ◆ To conduct a bridge for new entrants.

***DEPARTMENT OF  
STATISTICS***

1. Name of the department : **Statistics**  
2. Year of Establishment : **1998-99**  
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

| Name of the Programme | Course | Combination                                  |
|-----------------------|--------|--|
| UG                    | B.Sc.  | Mathematics, Statistics and Computer Science |

4. Names of Interdisciplinary courses and the departments/units involved: **Nil**  
5. Annual/ semester/choice based credit system (programme wise): **Annual**  
6. Participation of the department in the courses offered by other departments: **Nil**  
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**  
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**  
9. Number of teaching posts

| Name of the Post     | Sanctioned | Filled |
|----------------------|------------|--------|
| Professors           | Nil        | Nil    |
| Associate Professors | Nil        | Nil    |
| Asst. Prof./Lecturer | 01         | 01     |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

| Name                | Qualification                 | Designation         | Specialization | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|---------------------|-------------------------------|---------------------|----------------|----------------------------|---|
| Sri A.Kullaya Swami | M.Sc.,<br>MPhil.,<br>NET.,SET | Assistant Professor | Statistics     | 2 years                    | -   |

11. List of senior visiting faculty: **Nil**  
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty: **Nil**  
13. Student -Teacher Ratio (Programme wise):  
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**  
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/ PG-01, MPhil-01

16. Number of faculty with on going projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University: Nil

19. Publications:

a) Publication per faculty

→ Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

→ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

→ Monographs: Nil

→ Chapter in Books: Nil

→ Books Edited : Nil

→ Books with ISBN/ISSN numbers with details of publishers: Nil

→ Citation Index: Nil

→ SNIP: Nil

→ SJR: Nil

→ Impact facto: Nil r

→ h-index: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards: Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: 60 %

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Nil

b) International : Nil

**26. Student profile programme/course wise:**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |          | Pass percentage |
|---|-----------------------|----------|----------|----------|-----------------|
|   |                       |          | M        | F        |                 |
| <b>B.Sc</b>   | <b>9</b>              | <b>9</b> | <b>6</b> | <b>3</b> | <b>54%</b>      |

**\*M=Male F=Female**

**27. Diversity of Students : NIL**

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Sc. (MsStCs)     | 100 %                             | Nil                             | Nil                       |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.: Nil**

**29. Student progression**

| Student progression   | Against % enrolled |
|---|--------------------|
| UG to PG  | 55%                |
| PG to M.Phil.   | -                  |
| PG to Ph.D.   | -                  |
| Ph.D. to Post-Doctoral  | -                  |
| Employed<br>• Campus selection<br>• Other than campus recruitment | 15%                |
| Entrepreneurship/Self-employment                                  | 30 %               |

**30. Details of Infrastructural facilities**

- a) **Library: Text Books 20; Reference Books 10**
- b) **Internet facilities for Staff & Students: Available**
- c) **Class rooms with ICT facility: Nil**
- d) **Laboratories: 01**

**31. Number of students receiving financial assistance from college, university, government or other agencies: 45**

**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil**

**33. Teaching methods adopted to improve student learning:**

OHP, Power Point Presentation, Students Seminars, Debates, Group Discussions, Study Projects, Assignments.

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**

Clean and Green, Awareness on Environmental Problems

**35. SWOC analysis of the department and Future plans**

**1. STRENGTHS:**

- ◆ The Department has dedicated young and energetic staff member with NET and SLET Qualification.
- ◆ Students are enthusiastic about all aspects of teaching. The staff is dedicated, hardworking and efficient. Department continuously strives for excellence in teaching and also in giving project works to stake holders.

**2. WEAKNESSES:**

- ◆ As majority of the students joining in this course from rural back ground, and no Parental education
- ◆ Less enrolment of students in admission.
- ◆ Poor financial background of the students
- ◆ Poor communication skills in English.

**3. OPPORTUNITIES:**

- ◆ The Department is conducting many awareness programmes towards competitive exams and higher education.
- ◆ Some students are inclined to join M.Sc (Statistics) and there is opportunity appear ISS through UPSC.

**4. CHALLENGES:**

- ◆ Expansion of Statistics lab and instrumental room.
- ◆ To prepare the rural students to suit the needs of the industry so that students will be employable.

***Future plans:***

- ◆ To arrange coaching classes for students who appear for PG entrance examination.
- ◆ To organize National Seminars/ Workshops/Conferences.
- ◆ Engaging students in projects works.

## STUDENTS SEMINAR



***DEPARTMENT OF  
COMPUTER SCIENCE  
&  
COMPUTER APPLICATIONS***

1. Name of the Department : **Computer Science & Computer Applications**
2. Year of Establishment : **2001-02**
3. Names of the Programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG**

| <b>Name of the Programme</b> | <b>Course offered</b> | <b>Combination/Specialization</b>          |
|------------------------------|-----------------------|--|
| UG                           | B.Sc.                 | Mathematics, Statistics & Computer Science |
| UG                           | B.Com.                | Computer Applications                      |

4. Names of Interdisciplinary courses and the departments/units involved:  
**Science, Commerce & Arts**
5. Annual/ semester/choice based credit system (programme wise):  
**B.Sc., B.A.& B.Com - Annual**
6. Participation of the department in the courses offered by other departments:  
**The Department handles a paper on “Introduction to Computers” for first B.A., B.Com. & B.Sc.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of Teaching posts:

| <b>Name of the Post</b> | <b>Sanctioned</b> | <b>Filled</b> |
|-------------------------|-------------------|---------------|
| Professors              | Nil               | Nil           |
| Associate Professors    | Nil               | Nil           |
| Asst. Prof./Lecturer    | Nil               | Nil           |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./ M. Phil. etc.,)

| Name                    | Qualification | Designation    | Specilization         | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|-------------------------|---------------|----------------|-----------------------|----------------------------|---|
| Smt V.Krishnaveni       | M.C.A         | Guest Lecturer | Computer Applications | 10                         | Nil   |
| Sri Mohammad Azharuddin | M.C.A         | Guest Lecturer | Computer Applications | 03                         | Nil   |

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **100 %**

13. Student -Teacher Ratio (Programme wise):

**B.Sc: B.Com. (CA): 60:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG: **PG - 3**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:**Nil**

18. Research Centre / facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty

→ Number of papers published in peer reviewed journals (national / international) by faculty and students: **Nil**

→ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

→ Monographs: **Nil**

→ Chapter in Books: **Nil**

→ Books Edited : **Nil**

→ Books with ISBN/ISSN numbers with details of publishers: **Nil**

→ Citation Index : **Nil**

- SNIP: Nil
- SJR: Nil
- Impact factor : Nil
- h-index : Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in: Nil

- i. National committees
- b) International Committees
- c) Editorial Boards

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: 35%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding.

- a) National: Nil
- b) International: Nil

26. Student profile programme/course wise:

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |   | Pass percentage |
|---|-----------------------|----------|----------|---|-----------------|
|   |                       |          | M        | F |                 |
| B.Sc  | 9                     | 9        | 6        | 3 | 54%             |

27. Diversity of Students

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Sc               | 100%                              | Nil                             | Nil                       |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: Nil

29. Student progression

| Student progression | Against % enrolled |
|---------------------|--------------------|
| UG to PG            | 25%                |
| PG to M.Phil.       | -                  |
| PG to Ph.D.         | -                  |

| <b>Student progression</b>       | <b>Against % enrolled</b> |
|----------------------------------|---------------------------|
| Ph.D. to Post-Doctoral           | -                         |
| Employed                         |                           |
| • Campus selection               | 20%                       |
| • Other than campus recruitment  | 35%                       |
| Entrepreneurship/Self-employment | 20%                       |

30. Details of Infrastructural facilities

a) Library: **Text Books - 50, Reference Books – 20.**

b) Internet facilities for Staff & Students: **Available**

c) Class rooms with ICT facility: **02**

d) Laboratories: **02**

31. Number of students receiving financial assistance from college, university, government or other agencies: **300**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning:

The students are taught in a free and comfortable condition interactive method is given priority, Practical based education, ICT enabled teaching.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students are enrolled in NSS and NCC. They are participating in Plantation, Blood donation and AIDS awareness Campaign.

35. SWOC analysis of the department and Future plans

**1. STRENGTHS:**

- Well equipped computer Labs
- Departmental Library
- Good student strength for B.Com(CA) to participate in all the activities whole heartedly.
- Class Rooms with ICT Facility
- Qualified Faculty
- Live Telecast of Curriculum Lessons through MANA TV by expert lecturers in computer science

**2. WEAKNESSES:**

- No Sanctioned Posts
- As majority of the students joining in this course are from Rural back ground.

**3. OPPORTUNITIES**

- The computers are a subject with more job opportunities.
- The practical knowledge earned makes a person self-reliant

**4. CHALLENGES:**

- The students come from rural background without technical skills
- Training them to raise the level

***Future plans:***

- To develop network with other IT professional training institutes to improve the job prospect for students
- To train the students to secure placements in various fields connected with information technology
- The department is planning to conduct short term certificate courses like DCA, P.G.D.C.A, C, JAVA Language etc. in coming academic Years.



***DEPARTMENT OF LIBRARY***

***&***

***INFORMATION SCIENCE***

1. **Name of the department** : Library and Information Science  
2. **Year of Establishment** : 1988  
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** Not Applicable

4. **Names of Interdisciplinary courses and the departments/units involved:**

Department of Library and Information Science involved in all departments of the college.

5. **Annual/ semester/choice based credit system (programme wise):**

UG courses are functioning in this institution on annual system as per the S.V.University regulations.

6. **Participation of the department in the courses offered by other departments:**

Department of Library and Information Science is universal to all the departments.

7. **Courses in collaboration with other universities, industries, foreign institutions, etc:**

The Department is in collaboration with Central Library of S.V. University, Tirupati.

8. **Details of courses/programmes discontinued (if any) with reasons:** Does not arise.

9. **Number of Teaching Posts**

| Name of the Post     | Sanctioned | Filled |
|----------------------|------------|--------|
| Asst. Prof./Lecturer | 01         | Nil    |

10. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)**

| Name               | Qualification | Designation | Specialization | No. of Years of Experience | No. of Ph.D. Students guided for the last 4 years |
|--------------------|---------------|-------------|----------------|----------------------------|---|
| <b>Post Vacant</b> |               |             |                |                            |   |

11. **List of senior visiting faculty:** Nil

12. **Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:** Does not arise

13. **Student -Teacher Ratio (Programme wise):**

The department is common to all the courses functioning in the college and students of all classes, teaching and non teaching staff will utilized the library resources to the maximum possible extent.

14. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG: Nil**

**16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil**

**17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**

**18. Research Centre /facility recognized by the University: Nil**

**19. Publications:**

**a) Publication per faculty**

→ Number of papers published in peer reviewed journals (national / international) by faculty and students: **10**

→ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**

→ Monographs: **Nil**

→ Chapter in Books: **Nil**

→ Books Edited: **Nil**

→ Books with ISBN/ISSN numbers with details of publishers: **Nil**

→ Citation Index : **Nil**

→ SNIP: **Nil**

→ SJR: **Nil**

→ Impact factor : **Nil**

→ h-index : **Nil**

**20. Areas of consultancy and income generated: Nil**

**21. Faculty as members in:**

**a) National committees b) International Committees c) Editorial Boards:**

1) Life Member, Andhra Pradesh Librarians Association

2) Executive Member in Federation of Academic Librarians Association : Andhra Pradesh

3) Member in ALSD.

4) Presently acting as General Secretary of College Librarians Association : Andhra Pradesh (CLAP) from July 2012

**22. Student projects**

**a) Percentage of students who have done in-house projects including inter departmental/programme: Nil**

**b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil**

**23. Awards/ Recognitions received by faculty and students: Nil**

**24. List of eminent academicians and scientists/ visitors to the department: Nil**

**25. Seminars/ Conferences/Workshops organized & the source of funding:**

- a) National: Nil
- b) International: Nil
- c) Workshop: Nil

**26. Student profile programme/course wise: Does not arise**

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |    | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
|   |                       |          | *M       | *F |                 |
| -   | -                     | -        | -        | -  | -               |

**27. Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| -                  | -                                 | -                               | -                         |

**28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc:**

Library is main source point to the students to appear various competitive examinations and different examinations.

**29. Student progression**

| Student progression   | Against % enrolled |
|---|--------------------|
| UG to PG  | -                  |
| PG to M.Phil.   | -                  |
| PG to Ph.D.   | -                  |
| Ph.D. to Post-Doctoral  | -                  |
| Employed  |                    |
| <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul> | -                  |
| Entrepreneurship/Self-employment  | -                  |

**30. Details of Infrastructural facilities**

- a) **Library:** The Central Library of the college has 14,000 books, Subscribing 25 Journals, 10 Magazines, 6 Daily News Papers and 20 Bound Volumes of Journals and Magazines, Library consists of Reading room. The students often visit the library prior to the commencement of the class hours and during the class hours. So, has to gain the knowledge of the their subjects general awareness and current affairs
- b) **Internet facilities for Staff & Students: Available**
- c) **Class rooms with ICT facility:** Planning to acquire one room with ICT facility in future.
- d) **Laboratories: Nil**

**31. Number of students receiving financial assistance from college, university, government or other agencies: Does not arise**

**32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil**

**33. Teaching methods adopted to improve student learning: Nil**

**34. Participation in Institutional Social Responsibility (ISR) and Extension activities:**  
Students are Participation in NSS, DRC and RRC activities.

**35. SWOC analysis of the department and Future plans**

## **1. STRENGTHS**

- The Library is followed open access system.
- News clipping service to the students according to their needs.
- Reprography service provided for the benefit of the students and staff.
- Students Counseling and Career Guidance.
- News clippings on employment notifications and higher education opportunities after graduation are displayed the department notice board.

## **2. WEAKNESS:**

- No regular librarian for the past 4 years.
- Qualified Technical Staff not available.
- Existing reading room is not sufficient.
- Needs some more supporting staff to provide better services.

### ***Future Plan:***

- To increase the total collection of books.
- To establish a separate reference wing for the scholars and teaching staff those who are pursuing research.
- To start online services to the faculty and students.
- To request the state government, higher education department and the UGC to sanction funds liberally (recurring grants and non-recurring grants for overall development of the college libraries.
- To construct one more additional room for stack area to keep back volumes of journals, periodicals and rare books.
- To write the higher-up to post a regular Librarian to strengthen the Student Support System

***DEPARTMENT OF PHYSICAL  
EDUCATION***

1. Name of the department : **Physical Education**
2. Year of Establishment : **1988**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **Nil**
4. Names of Interdisciplinary courses and the departments/units involved: **Nil**
5. Annual/ semester/choice based credit system (programme wise): **Nil**
6. Participation of the department in the courses offered by other departments:  
**Admissions for various courses, discipline aspect and awareness programmes on various games and sports**
7. Courses in collaboration with other universities, industries, foreign institutions, etc:  
**The department is collaboration with department of Physical education, S.V.University, Tirupati.**
8. Details of courses/programmes discontinued (if any) with reasons: **Nil**
9. Number of teaching posts

| <b>Name of the Post</b> | <b>Sanctioned</b> | <b>Filled</b> |
|-------------------------|-------------------|---------------|
| Professors              | Nil               | Nil           |
| Associate Professors    | Nil               | Nil           |
| Asst. Prof./Lecturer    | 01                | 01            |

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

| <b>Name</b>       | <b>Qualification</b>           | <b>Designation</b>                      | <b>Specialization</b> | <b>No. of Years of Experience</b> | <b>No. of Ph.D. Students guided for the last 4 years</b> |
|-------------------|--------------------------------|---|-----------------------|-----------------------------------|--|
| Smt R.Krishnaveni | B.Com.,<br>M.P.Ed.,<br>M.Phil. | Lecturer<br>in<br>Physical<br>Education | Hockey                | 14 years                          | -  |

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil

13. Student -Teacher Ratio (Programme wise):

**Department of Physical education is common to all the students.**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. : **PG- 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

→ a) Publication per faculty

→ Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

→ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil

→ Monographs: Nil

→ Chapter in Books: Nil

→ Books Edited: Nil

→ Books with ISBN/ISSN numbers with details of publishers: Nil

→ Citation Index : Nil

→ SNIP: Nil

→ SJR: Nil

→ Impact factor : Nil

→ h-index : Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in:

a) National committees b) International Committees c) Editorial Boards:

◆ E. Eswar Reddy acting as Sports Board member in S.V.University, Tirupati

◆ Acting as State Executive member for Physical Directors Association since 2005.

◆ Nominated as S.V.University team manager for inter university Basket ball.

- ◆ Nominated as S.V.University team manager for inter university Hockey.
- ◆ Nominated as S.V.University team manager for inter university Kho-Kho.

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists/ visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding: **Nil**

- a) National: **Nil**
- b) International: **Nil**

26. Student profile programme/course wise:

| Name of the Course/programme (refer question no. 4) | Applications received | Selected | Enrolled |   | Pass percentage |
|---|-----------------------|----------|----------|---|-----------------|
|   |                       |          | M        | F |                 |
| -   | -                     | -        | -        | - | -               |

27. Diversity of Students

| Name of the Course | % of students from the same state | % of students from other States | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| -                  | -                                 | -                               | -                         |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc:

**Most of the students are selected for Defence or Police services**

29. Student progression

| Student progression              | Against % enrolled |
|----------------------------------|--------------------|
| UG to PG                         | -                  |
| PG to M.Phil.                    | -                  |
| PG to Ph.D.                      | -                  |
| Ph.D. to Post-Doctoral           | -                  |
| Employed                         |                    |
| • Campus selection               | -                  |
| Other than campus recruitment    | -                  |
| Entrepreneurship/Self-employment | -                  |

30. Details of Infrastructural facilities

a) **Library: Some books pertaining to rules and regulations of games and sports are available.**

b) Internet facilities for Staff & Students: Nil

c) Class rooms with ICT facility: Nil

d) Laboratories: Nil

- ✓ Well furnished 16 station Multi Gymnasium. The college has got a big play ground for the students to play cricket, volley ball, kho-kho, tennicoit, kabbadi, ball badminton, basketball, chess etc.,

31. Number of students receiving financial assistance from college, university, government or other agencies:

**Students of our college received S.V.University, Tirupati Sports scholarship for their outstanding performance in Games and Sports in every year.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning:

**Importing new rules and regulations and techniques in the field of Sports and Games to students.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Conducting campus cleaning, laying approach roads from college main gate to Tirupati-Madanapalli highway.

35. SWOC analysis of the department and Future plans

**1. STRENGTHS:**

- ➔ Availability of 16 station multi Gym facility.
- ➔ The Basket Ball team of our college have won fourth time winners in S.V.University Inter Collegiate.
- ➔ Every year two or three students of this college are participating in South India Inter University Basket Ball Tournament.
- ➔ During the year 2012-13 Miss A. Madhavi, II B.Com. (CA) have participated All India Sports Meet held at Kalyan University, West Bengal.

**2. WEAKNESS:**

- ➔ Lack of sufficient play ground, the department is not in a position to lay Hockey and Football

courts.

- Lack of funds to equip the students for regular practice and participation.
- Most of the students are studying in this college are coming from rural areas due to lack of awareness very few students are participating in Games and Sports.

**3. OPPORTUNITIES:**

- Getting higher education and job opportunity through sports quota.
- More opportunity to participate All India Inter University Sports Meet.

***Future Plan:***

- Planning to establish Football and Hockey field.
- Planning to establish New Cricket Pitch.
- Planning to establish Tennis court.



